



Dublin Road, Galway.

Tel: 091 753161 Fax: 091 751107

DIRECT ADMISSIONS

Application and Admissions Guidelines

Please read carefully before completing the Application

Full details of all programmes are available in the Galway-Mayo Institute of Technology Prospectus.
Web site: <http://www.gmit.ie>

See, or download, Opportunities for Higher Studies Summary and Direct Admissions Pack, on:
[http:// www.gmit.ie/higheredu/opportunities/](http://www.gmit.ie/higheredu/opportunities/)

DIRECT ADMISSIONS GUIDELINES

Direct Application - For Whom?

The Direct Application form must be completed by all candidates seeking admission to -

- a) an add-on Ordinary Bachelor Degree (Level 7), Honours Bachelor Degree (Level 8), Degree of Master - taught (Level 9) or for transfer to the second or other stage of any programme (Levels 6, 7 or 8);
- b) any programme that you wish to pursue through the ACCS mode. Details of the ACCS mode ('Accumulation of Credits and Certification of Subjects') are contained in the prospectus.

Entry Requirements

Entry requirements for all programmes are detailed in the Institute Prospectus.

Closing Date

The closing date for receipt of completed applications is: 1st April.

Applications for all programmes (in all campuses) should be returned to: The Admissions Office, Office of Academic Affairs, Galway-Mayo Institute of Technology, Dublin Road, Galway.

Late Applications

Late applications may be considered after the autumn re-sit examination session, subject to places being available.

Acknowledgement

Please enter your name and address on the acknowledgement section of the application form.

The acknowledgement will be stamped by the Office of Academic Affairs and sent back to you immediately.

Incomplete applications or applications without the necessary transcripts will not be acknowledged and will be returned.

Offers/Confirmation of Place

Round Zero

Defer applicants, and applicants who interrupted/deferred before the beginning of April, will be offered places in mid April.

Offers will have to be accepted by a specific date (as printed on *Offer Notice*), generally towards the end of May.

Round One

Eligible **GMIT students** will be offered a place no later than 20th June.

Any student **NOT** intending to take up their place in GMIT in September **must** advise the Admissions Office of their decision within two weeks of the receipt of confirmation of their place on the programme.

Other Higher Education Institution students will be offered any available places in early July. Offers will have to be accepted by a specified date, generally within two weeks of the offer date.

Further Offers

Any available places will be offered to applicants who remain on the ranked Waiting Lists as they occur.

Progression / Selection / Ranking

Progression to add-on Ordinary or Honours Degrees

If you have passed your Higher Certificate or Ordinary Degree examinations, you are eligible to progress to a related higher level award subject to the availability of places.

Selection and Ranking

Only applications received by the due date will be considered valid for the summer offer session. Late applications may be considered after the autumn re-sit examination session, subject to the availability of places.

After the results of the **summer examination** session are published, the following criteria will apply to applicants for places on all add-on programmes:

(i) All qualified candidates, at that time, will be categorised into those who hold:

- (a) GMIT awards, ranked in order of performance,[†] and
- (b) External awards from other institutions, ranked in order of performance.

(ii) GMIT applicants will be offered places, in decreasing order of performance, until the number of available places is exhausted.

(iii) If places remain unfilled, external candidates will be offered places, in decreasing order of performance, until the number of available places is exhausted.

After the results of the **autumn examination session** are published, any remaining unfilled places will be offered to those candidates who have obtained GMIT awards, in that session, in decreasing order of performance, until the number of available places is exhausted.

Subsequently, where places remain unfilled, they will be offered to all remaining qualified candidates, including late applicants, in decreasing order of performance.

[[†]Applicants for the Honours Degrees in Fine Art and Design in Textiles will be ranked on a combination of academic performance and interview/assessment.]

Master of Science in Computing

The normal entry requirement is an honours degree in Computing in Software Development or Computer Engineering (with a significant level of software development) at H2.2 minimum.

All applicants will be ranked and places offered based on academic performance. (www.gmit.ie/science/msc-computing.html)

Transfers

Students applying to transfer to the second or other stage of a programme will be subject to places being available on that programme. Offers for any available places will be made by the end of July. Students applying for a programme in the ACCS mode will be subject to an interview.

Fees and Higher Education Grants

- Students applying for admission to add-on honours degrees should also apply to their local authority for a higher education grant at this time, regardless of whether you hold or have been in receipt of a grant.
- Non-EU applicants will be liable for the economic fee and should contact the Fees Office before applying.

INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

Programme Choice

Title/Specialisation

Indicate programme **title and specialisation** as in the Prospectus.

Stage/Year

Enter **Stage/Year** (e.g. 2/3) of programme desired where the programme being applied for is **not** an add-on Ordinary or Honours Bachelor Degree.

ACCS

Enter ACCS in Stage/Year column **only** if you wish to pursue modules of the programme in the ACCS Mode.

(See the Prospectus for details.

It is not necessary to indicate Stage/Year if applying in ACCS mode.)

3rd Level Education / Examinations Results

College/Programme

Indicate full programme title including specialisation if applicable.

From/To

Indicate **Month and Year** for duration of attendance.

Qualification(s)/Result(s)

If exams are being sat in the current year, write "Pending" in the Result column.

If exam results are known, enter overall result in Result column.

Enter year result obtained (e.g. 2007) in Date of column.

Tick repeat box if obtained on a repeat basis.

List final or latest year subjects of qualifying course.

Transcripts of examinations taken in the current year MUST be submitted to the Admissions Office not later than 30th June to be considered in the Round One process (early July) for any available places.

Transcripts received after this date will only be considered in later rounds should places remain available.

INTERNATIONAL AWARDS

Applicants presenting non-EU qualifications may be required to submit a certificate of recognition of such awards from the **National Qualifications Authority of Ireland**. After examination of your transcript and award, the Admissions Office will advise you if you must apply for recognition.

(See www.qualificationsrecognition.ie www.nqai.ie for details.)

ENGLISH LANGUAGE ENTRY REQUIREMENTS: Undergraduate Programmes

Non-EU, non-native English speaking applicants must have a minimum score of 5.5 in the IELTS or equivalent (score and proof to be sent in).

EU, non-native English speaking are recommended to have a minimum score of 5.5 in the IELTS or equivalent.

Postgraduate Programmes

Non-EU, non-native English speaking applicants must have a minimum score of 6.0 in the IELTS or equivalent (score and proof to be sent in).

EU, non-native English speaking are recommended to have a minimum score of 6.0 in the IELTS or equivalent.

EXAMINATIONS TRANSCRIPTS

GMIT Students

GMIT Students competing with exam results from a year previous to **2001 MUST submit FULL TRANSCRIPT** of relevant qualifications/results with the application. The transcript must also show the **overall result and average/GPA**.

External Students

(Other Institutes of Technology/ Universities/Other HEIs)

All external students **MUST submit FULL TRANSCRIPT** of relevant Qualifications/ results. The transcript must also show the **overall result and average/GPA**.

Transcripts of qualifications obtained prior to the current year, MUST be submitted WITH the Direct Application.