GMIT PERMIT APPLICATIONS 2021-2022

Step 1 : Using Google Chrome or Firefox go to:

https://buy-permit.apcoa.ie/applicant

Customers who previously set up an account on the APCOA Permit system can go to step 4. New Customers please Create a New Account as follows:

Step 2 : Create New Customer Account:

Enter your details including car registration.

Please note that no personal details apart from Name, Address and Email Address are required for use of this system. Email Address in required for your login to manage vehicle registration protection. Any mandatory fields on this form may be completed with "na" or "999" if preferred.

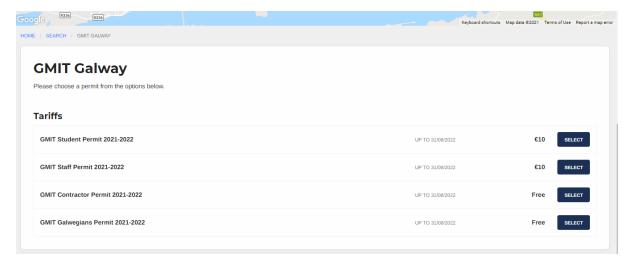Also note that the POSTCODE FINDER is for UK addresses ONLY.

Step 3 : Complete Registration:

On successful registration you will be directed to the Home page.

Step 4 : Apply and Pay for Permit:

Enter "GMIT" in search box and choose "View Permits" for GMIT.

Please Ensure you have your Vehicle registration(s) entered correctly in the system before applying for a permit.

Choose "Select" against the permit you are applying for.

"Select Parking Period" accept "Terms and Conditions" and "Proceed".

Select Vehicle. Choose Registration to protect on the permit and click "Apply".

Hit "Apply" button.

NOTES:

- You can further manage your account by selecting your name in the top right hand corner of the screen. Here you can manage your vehicle registrations and change protection on your permit.
- For all permit applications Vehicle Registration must be selected.
- Additional Vehicles can be added to the account using the menu on top right of screen "Vehicle".
- To change protected Registration on your account please select "My Bookings" and then "Actions" to amend the permit details.

PAYMENTS:

The following payment methods are accepted by the permit system.

- [JC] JCB
- [MU] Maestro (UK)
- [MC] MasterCard Credit, [MD] MasterCard Debit, [MI] MasterCard Diners Club, [MA] MasterCard Maestro, [MP] MasterCard Purchasing
- [VA] Visa ATM, [VC] Visa Credit, [EL] Visa Electron, [VP] Visa Purchasing

Any queries with registration or updates please contact Apcoa directly, email is info@apcoa.ie and the helpline is: 0818462899 Option 4 to speak to an operator.