

Protocol for field trips during the Covid-19 pandemic

Rev 02 November 2021

1. Travel outside of Ireland and overnight trips are permitted.
2. All persons travelling must complete the [Daily Health Check Form](#) prior to departure.
3. Ideally people would travel on their own to the site. If a bus is used, if possible, book a bus with enough capacity to allow students to physically distance while travelling. No breach of the physical distancing should occur when travelling.
4. Suitable quantities of sanitizing wipes should be brought on board, and the seating area should be sanitized before passengers' board the bus. The seating area includes seat, arm rests, back of seat facing the passenger, any fold-down tables, other areas that may be touched such as storage areas above seats etc. Sanitizing wipes and sanitizer should be obtained well in advance by emailing: covidppe@gmit.ie
5. Suitable quantities of hand sanitizer should be brought on board so that everyone sanitizes their hands every time that they board the bus.
6. Ventilation is critical, so all windows on both sides of the bus should be open at all times. Advise all to layer up.
7. Face coverings are mandatory at all times indoors and when travelling on a bus or in close contact/ crowded places.
8. Persons to sit in same seat on journeys to and return, labels may be needed to ensure this occurs.
9. If journey is over 2 hours, a 15-minute break is needed at or before the 2-hour mark, and full ventilation of the bus should occur during the break.
10. Adhere to any regional restrictions in operation at your origin, stop-off, and destination points
11. A risk assessment for the field trip must be completed which considers all risks associated with the field trip, including the COVID-19 risk. The supervision ratio is as per normal. The risk assessment should detail a system to deal with a person who gets ill while on the field trip, how to isolate them from the group, and that GP/Health unit be contacted, and Covid officer informed (covidofficer@gmit.ie). For travel abroad, the risk assessment must review the Covid restrictions in the destination country and any restrictions required when returning from that country to Ireland.