



FEE PAYMENT OPTIONS

PAYMENT PLANS

You can pay your fee in full during the registration process or opt to pay by instalment.

Students who wish to pay their fees in instalments can avail of one of the plans outlined below.

Payment Plans

1. **PPA:** 50% of the total fees to be paid by 31st Oct 2017 and 50% by 31st Jan 2018.
2. **PPB:** 34% of the total fees to be paid by 31st Oct 2017; 33% to be paid by 31st Jan 2018 and 33% to be paid by 28th Feb 2018.
3. **PPC:** 10% of the total fees to be paid per month by standing order from Sept 20, 2017 to June 20, 2018.

You do not need to notify Fee Collection if you wish to avail of the **PPA or PPB** payment plan for your fees. Simply pay the required instalments by the deadline dates above.

To avail of the **PPC** payment plan please email feecollection@gmit.ie to request the GMIT bank details you will need to set up the monthly standing order. Please include your GMIT Student ID number in the email. The PPC plan cannot be applied to your account until Fee Collection has received a copy of the standing order.

HOW TO PAY FEES

Individualised payment plans outside the above may be approved in extenuating circumstances by request to feecollection@gmit.ie. Please note that if you wish to make monthly payments, you must set up a Standing Order from your bank account.

Fee payments can be made online at <https://ssb.ancheim.ie/gmit/>

- Select “Enter Secure Area”
- Enter your User ID (your student ID number); use a capital ‘G’ (if your number begins with G00) and your PIN.
- Your PIN number is your date of birth (unless you have changed it). If it is your date of birth you must enter it in this format; **DDMMYY**. For example, the 1st of September 2013 will be entered as 010913. **It is very important that you enter this correctly as you could deactivate your PIN after 3 wrong attempts.**
- Select “Student Services & Financial Aid”
- Select Registration
- Click on “Pay Outstanding Fees” for the academic year 2017/2018 and enter payment amount

Fee payments can also be made by telephone (with debit/credit card) – T: 091 742737

NOTES

PLEASE NOTE:

- Students who have applied for a grant must email feecollection@gmit.ie with their grant application number and GMIT student id number. **Please Note:** The grant does not cover Material fees.
- Students who are unsuccessful in a grant application are liable for any unpaid fees.
- Students who have a recognised Sponsor are liable for any unpaid fees should the Sponsor default on payment.
- Students who wish to leave college within the Academic Year must contact their Head of Department to discuss and complete an Interrupted Study/Deferral form or a Withdrawal form.
- Students who leave college after 31st October 2016* may have a fee liability and should contact studentfees@gmit.ie to check any fee liability if in this situation.
- Students on ACCA programmes are required to pay fees in advance of 30th September.
- International students must pay their fees in full in advance of commencing their course.
- Life Long Learning students should contact the relevant campus to review payment plans on offer for these courses.

***Exceptions apply to this date for ACCA programmes and programmes offered by the Lifelong Learning Centre.**