

Title:	Assistant Lecturer in Early Childhood Education and Care (12 Hours Pro Rata - 3 Year Fixed Term)
Location:	Mayo
Reporting To:	Head of Department of Nursing, Health Sciences & Social Care
Requirements:	<p>Minimum:</p> <ul style="list-style-type: none"> • An Honours degree (2.2 or higher) in an Early Childhood Education and Care Level 8 programme [as specified in the National Framework of Qualifications (NFQ)] or equivalent. • Three years relevant post-qualification experience. • The recommended candidate must also pass a medical examination prior to taking up duty. <p>Desirable:</p> <ul style="list-style-type: none"> • A relevant post graduate qualification in Early Childhood Education (to a Master’s degree standard). • An NQAI Level 9 qualification or equivalent from a recognised degree awarding body in a relevant field. • Previous lecturing experience. • Relevant post graduate qualification at level 10. • Research experience. • Relevant work experience in the Early Years domain. • Evidence of scholarly publications in the Early Years domain. • Excellent communication and presentation skills. • Good interpersonal skills and an ability to work in teams.
Duties:	<p>The appointee will play an active role in the academic direction of courses including teaching, research, academic assessment and academic administration. The appointee should carry out such duties as are assigned to him/her in accordance with collective agreements arrived at from time to time and authorised by the Minister for Education and Skills including but not limited to:</p> <p>a) Teaching a number of agreed hours (from one to eighteen hours) per week in the subject, to whatever classes as assigned to him or her by the Institute. In addition, it will be necessary to spend whatever time is required in preparation and correction in order that teaching may be carried out effectively. (These arrangements are subject to</p>

collective agreements arrived at from time to time and authorised by the Minister for Education and Skills).

- b) Carrying out assessment, monitoring and evaluation of examinations work, and providing an academic and consultative support to students in their learning activities;
- c) Providing academic input on existing and new courses and course development;
- d) Engaging in research, consultancy and development work as appropriate;
- e) Participating in committees appropriate to courses and meetings convened by management;
- f) Maintaining appropriate records and making available information as required by management;
- g) Engaging in promotion including student recruitment as appropriate;
- h) Participating in the development, implementation and maintenance of academic quality assurance arrangements;
- i) Participating in appropriate activities necessary to the development of their department/school and of the Institute;
- j) Directing and supervising the work of Tutor/Demonstrator and taking academic responsibility for the academic standards of this work. When an Assistant Lecturer is supervising a Tutor/Demonstrator a reduction in teaching hours will be applied on the basis of a one-hour reduction per three hours demonstration/tutorials supervised.

The performance of these duties will require attendance in addition to class contact hours during the normal working week. The appointee shall carry out the lawful instructions of the President (or authorised Officer) and comply with the requirements and regulations of the Minister for Education and Skills.

Progression:

Assistant Lecturers will progress to the grade of Lecturer on completion of one year's service after having reached the maximum of the Assistant Lecturer scale subject to a minimum of five years continuous service in the grade subject to ability, experience, academic qualifications, scholarship and demonstrated performance. Possession of an appropriate defined post graduate qualification or equivalent shall normally be considered an essential requirement. Institutes may award incremental credit for previous service in the Assistant Lecturer grade in another Institute or University. The Institute may require five years' service in the Institute before progression is considered.

An Assistant Lecturer with a Ph.D. and relevant research experience may be considered for progression after three years continuous service. If successful, such an Assistant Lecturer may be placed on the first point of the lecturer scale and remain on that point until five years' service have been completed. Progression for Assistant Lecturers shall be irrespective

Salary Scale:	of whether a new post of Lecturer has been established or a vacancy at Lecturer level has occurred. €37,482.00 - €51,502.00 (10 Increments)
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