The future is yours to create

Lifelong Learning Prospectus
Part-time Courses
Mayo Campus
2016/17

www.gmit.ie/LLM
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GMIT Mayo Lifelong Learning Prospectus 2016- 2017 1
President’s Welcome

At GMIT we are committed to supporting Ireland’s drive to achieve its ambitions for recovery and development within an innovation-driven economy. It is essential therefore to create and enhance human capital by expanding participation in higher education.

At GMIT we are progressively responding to the challenges in this area by increasing our provision of lifelong learning programmes, providing greater opportunities for upgrading and changing of employee skills and competencies and improving the interface between higher education and further education and training.

At our Mayo campus, we offer programmes on a variety of levels across a diverse range of subjects. We cater for a broad cross-section of the region, providing adults with learning opportunities for vocational, professional and personal development.

Our lifelong learning office is waiting to provide advice to, and answer queries from, prospective students.

Dr Fergal J Barry
President

Head of Centre Welcome

Welcome to the Lifelong Learning prospectus for 2016-2017 from the GMIT Mayo Campus! Our range of lifelong learning programmes has been designed in response to regional needs to provide opportunities to engage with education in a flexible way. If you have not been in a classroom environment for a long time, I hope you will find it a very different learning experience in a positive way. If you have been in education more recently we can help you build on your experience, with further learning.

At the Mayo Campus, we have a long history of providing Lifelong Learning programmes in the region and we are continually developing our programmes and ways of delivering them to students. Our range of academic and other learning opportunities include short duration skills-oriented courses to longer duration programmes which can lead to full awards.

To view the programmes on offer, please visit: http://www.gmit.ie/LLM.

Come and meet the staff at the Mayo campus at our open evenings in September and January. I hope we can help you on your lifelong learning path.

Dr Deirdre Garvey
Head of Centre, Mayo Campus
Introduction

What is lifelong learning?

Lifelong learning is about continuing to learn throughout your adult life and career. Have you a hungry, curious mind? Do you want to have your natural abilities stimulated and developed? Do you need to adapt to a changing work environment? Engaging in lifelong learning has significant individual and social benefits in terms of career development, changing career path and general personal development. At GMIT Mayo campus, we want to make learning accessible to adults in this region. Whether you want to upskill, reskill or simply take on a new challenge, there are diverse learning opportunities available to you here on the Mayo campus in Castlebar.

Choose to study in a way that suits you…..

If you are thinking about returning to education, there are a number of different ways in which you can begin or continue your path of accredited learning at the GMIT Mayo campus.

You can start ‘small’ by studying for a single course or module. These short courses are all nationally accredited 5 and 10 credit modules at Levels 6-8 NFQ. Courses are typically delivered on campus one night per week for 2-3 hours and over one or two 13-week block periods or semesters from September to Christmas or January to April or both. The learner can build on courses previously studied at their own pace. For each accredited course successfully completed a Single Subject Certificate is awarded to participants and credits may be accumulated towards a full degree / Special Purpose Award.

A slightly bigger commitment is involved in undertaking a Special Purpose Award. This is a GMIT and QQI accredited award in one or more courses for relatively narrow or purpose specific achievement. We also have courses available on block release basis.

Additionally you can choose to study for an ordinary degree (Level 7) or honours degree programme (Level 8). All part-time programmes are scheduled with the adult learner in mind and classes usually occur in the evening and/or on a block delivery basis.

Entry requirements (unless otherwise indicated) are a pass in five Leaving Certificate subjects including Mathematics and English or Irish. Candidates over the age of 23 may enter the Single Subject Certificate courses without prior educational qualifications. Entry requirements for specific programmes may vary and are detailed within.

Experiential learning may also be considered as grounds for entry.

Most courses are supported by our VLE (Virtual Learning Environment) Moodle. This is an online and interactive tool used as a repository for class materials and communications with students.

The lifelong learning courses offered at the GMIT Mayo campus are a resource for the whole of the community in the western region. Enrolling on one of our courses means becoming a part of the GMIT community. That means participating not just in the classroom or laboratory but making use of the range of facilities available on our campus. We hope you enjoy reading our prospectus and seeing what courses are available to you and will consider joining the GMIT community to continue your learning journey.

Follow us on Facebook at facebook.com/LLLGMITMayo
Réamhrá

Céard is foghlaim ar feadh an tsaol ann?

Baineann foghlaim ar feadh an tsaol le bheith ag foghlaim ar feadh do bheatha mar dhúin éirí lárnátha agus le linn do shaoil ghaithmhuil. An bhfuil tú fiosrach, chlocharach chun foghlama? Ar mhaithe leat go spreagfaí agus go bhforbhrófaí na buanna atá agat ó nádúr? An gá duit tú féin a chur in oiriúint do thimpeallacht oibre a bhionn de shlior ag athrú?

Baineann buntásta suntasacha aonair agus sosóitala maidir le forbairt gairme, le do chonair ghaímhe ag athrú agus le forbairt pearsanta ghinearálta le dhuí i ngileic le foghlaim ar feadh do shaoil. Ag campas Mhaigh Eo GMIT, is mó an linn go mbeadh teacht ar an bhfoighlim ag gach duine lárnátha sa réigiún seo.

Déan do staidéar cibé bealach is rogha leat....

Má tá tú ag smaoiníonn ar fhilleadh ar an oideachas, tá roinnt bealaí difriúla inar féidir leat tosú nó leanúint de do chonair foighlama creidiúnaíte ag campas Mhaigh Eo GMIT.

Féadfaidh tú tosú ‘beag’ trí staidéar a dhéanamh ar chúrsa nó modúl aonair. Is modúil 5 nó 6 creidiúint ag Leibhéal 6-8 NFQ iad na cúrsaí gearra seo go léir atá creidiúnaíte go náisiúnta. Go tipiciúil déantar cúrsaí a sheachadhadh ar an gcampa oiche amháin sa tseachtain ar feadh 2-3 huaire an chloig agus le linn bhlocthréimhse 13 seachtain amháin nó dho chlé Mheán Fómhair go hAlbreán nó an dá cheann. Féadfaidh an foighlim oibre tógál a bhfuil toghcháin déanta orthu cheana ar a ráta féin. Bronntar Teastas Ábhar Aonair ar na ranpháirtíocht as gach cúrsa creidiúnaíthe a chuirtear i gcrích ar a ráthúil agus is féidir creidiúintí a chinntiú i dtreo lán chéime/Dámhachtaine Sainchuspóirí.

Bíonn tionsaíocht beagán níos mó gceist le tabhairt faoi Dhámhachtain Shainchuspóireach. Is dámhachtain creidiúnaíthe de chuid GMIT agus QQI é sin i gcúrsaí creidiúnaíte agus de ghnáth biónn na rananna ar siúl ar sa tharlaíocht agus/nó ar bhonn bloscheadadta.

Is líonann is deacuiseach a chuirtear i gcrích na rannpháirtíocht a chuirtear go gceart, féidir a bhaint amach.

Lena chois sin, féadfaidh tú staidéar a roghnú do clár náisiúnta (Leibhéal 7) nó clár na currachta (Leibhéal 8). Déantar gach clár párthainseartha a sceideálú ar mhaithe leis an bhfoighlim oibre agus de ghnáth biónn na rananna ar siúl sa tharlaíocht agus/nó ar bhonn bloscheadadta.

Linn chois sin, féadfaidh tú staidéar a roghnú do clár náisiúnta (Leibhéal 7) nó clár na currachta (Leibhéal 8). Déantar gach clár párthainseartha a sceideálú ar mhaithe leis an bhfoighlim oibre agus de ghnáth biónn na rananna ar siúl sa tharlaíocht agus/nó ar bhonn bloscheadadta.

Tugann an Moodle VLE (Timpeallacht Fhíorúil Foighlama) s’againne tacaíocht d’fhormhór na gcúrsaí. Is uirlis idirghníomhach ar líne é seo a úsáideadh mar thaisce d’ábhair ranga agus cumarsáide leis na neacha léinn.

Is acht síne a chuirtear ar chúrsaí Teastas Aon Chomhaltaí agus an t-áirítear Matamaitic agus Béarla agus Nádúrta íomhánúil. Féadfaidh iarrthóirí an fhorbairt gan réamhcháilíocht agus de ghnáth biónn na rananna ar siúl sa tharlaíocht agus/nó ar bhonn bloscheadadta.

Tharlódh go nglacfaí le foghlaim i ngeall ar thaithí mar údar iontrála.

Tugann an Moodle VLE (Timpeallacht Fhíorúil Foighlama) s’againne tacaíocht d’fhormhór na gcúrsaí. Is uirlis idirghníomhach ar líne é seo a úsáideadh mar thaisce d’ábhair ranga agus cumarsáide leis na neacha léinn.

Is acht síne a chuirtear ar chúrsaí Teastas Aon Chomhaltaí agus an t-áirítear Matamaitic agus Béarla agus Nádúrta íomhánúil. Féadfaidh iarrthóirí an fhorbairt gan réamhcháilíocht agus de ghnáth biónn na rananna ar siúl sa tharlaíocht agus/nó ar bhonn bloscheadadta.

Lean muid ar Facebook ag facebook.com/LLLLGMITMayo.

Réamhrá
Bachelor of Science (Honours) in Sustainable Building Technology (Level 8-Add On)

- **Duration**: 2 days/week, 26 weeks [2 year programme]
- **Time**: Daytime – Semester I & II
- **Fee**: €1,920 per year
- **Start date**: Monday, 12th September 2016
- **No. of Credits**: 60 Credits (total)

Programme Description

The objective of the programme is to produce graduates who are highly competent at both the technical and management skills that are required from construction management professionals in the modern construction industry.

The programme places emphasis on the core areas of sustainable building technology and construction project management and is centred around the completion of a substantial cross-modular year-long retrofit project. The project module consists of two complementary elements, a retrofit project and a research topic on an aspect of applied construction technology that relates directly to the retrofit project.

The programme is designed to equip the student with the necessary technical and management skills to competently and efficiently manage a range of construction projects.

Course Content

- Retrofit Project
- Project Management
- Construction Informatics
- Building Energy Systems
- Sustainable Building Technologies

Entry Requirements

BSc (Ordinary, Level 7) degree in Engineering, Architectural Technology, Construction or equivalent. For programme queries please contact John Scahill at John.Scahill@gmit.ie (Tel: 094 9043298) or Anne Wiseman at Anne.Wiseman@gmit.ie (Tel: 094-9043166).

Project Management (Level 8)

- **Duration**: 3hrs/week
- **Time**: 7.00-10.00pm/Tuesdays – Semester I & II
- **Fee**: €640
- **Start date**: Tuesday 20th September 2016
- **No. of Credits**: 10 Credits

Entry Requirements

Applicants require a level 7 qualification or equivalent in a construction related field.

Programme Description

This module explores the project management process as it relates to construction projects. It also considers a variety of management systems and techniques and their applications for construction companies. The module makes full use of illustrative case studies and requires students to reflect on their own previous experience (from industrial placement for instance) to consider the material in empirical context.

Learning Outcomes

On completion of this module the learner will/should be able to

1. Identify the characteristics of production management in the construction industry and assess the potential for change in production systems.
2. Explain the project management processes and develop suitable process improvement.
3. Develop advanced project management control schedules and systems.
4. Develop a systematic framework for the management of quality, environmental and health & safety issues in construction.
5. Assess project risk and design appropriate mitigation measures.
6. Evaluate the importance of ICT in project management and develop improvement strategies.

Course Content

- Organisational Structures;
- The nature of production, production management;
- Managerial decision making skills;
- Ethics in Construction;
- Project Management Process (PMBOK);
- Project Teams;
- The Planning and Scheduling Process;
- Health & Safety Management Systems;
- Environmental Management & ISO 14000;
- Quality Management;
- Risk Management;
- Value Management;
- Benchmarking.

Further Information

For module queries please contact John Scahill at John.Scahill@gmit.ie (Tel: 094 9043298).
INFORMATION & BUILDING TECHNOLOGY
SINGLE ACCREDITED COURSE

Construction Informatics (Level 8)

- **Duration:** 3hrs/week
- **Time:** 7:00-10:00pm/Mondays - Semester I & II
- **Fee:** €640
- **Start date:** Monday 19th September 2016
- **No. of Credits:** 10 Credits

ENTRY REQUIREMENTS
Applicants require a level 7 qualification or equivalent in a construction related field.

PROGRAMME DESCRIPTION
The aims of this module is to familiarise the students with the use of a range of specialist software applications and develop expertise in basic parametric modelling using CAD and BIM. Competence with the software applications will enable the students to optimise the procurement and management of a range of construction projects.

The emphasis is on developing IT skills that increase technical ability and management capacity in areas such as scheduling, programming and construction planning.

LEARNING OUTCOMES
1. Use and customise CAD applications at an advanced level to produce models in both two and three dimensions.
2. Use advanced specialist software to generate building quantity cost estimates from drawings and schedules prepared using CAD and/or BIM applications.
3. Use Building Information Modelling (BIM) software to produce building information models that can be used to generate schedules, cost and quantity data and programming information.
4. Use project management software such as Microsoft Project or Primavera to generate detailed project programme schedules and information.
5. Use environmental analysis and visualisation software to analyse and evaluate solutions to technical construction problems.
6. Exchange data, images and parametric information between applications such as BIM, CAD, Environmental analysis software, Project management software, visualisation software and presentation software.

COURSE CONTENT
- **CAD** - CAD Customization and 3D Modelling using Autodesk AutoCAD.
- **Google Sketchup** - Introduction to using Sketchup.
- **Project Management Software** eg. MS Project or Primavera.
- **BIM Software** e.g. Autodesk REVIT ARCHITECTURE.
- **Presentation Software** e.g. Photoshop.
- **Enhance images** from various software applications.

FURTHER INFORMATION
For module queries please contact John Scahill at John.Scahill@gmit.ie (Tel: 094 9043298).

INFORMATION & BUILDING TECHNOLOGY
SINGLE ACCREDITED COURSE

Surveying for Construction 1 (Level 6)

- **Duration:** 4 hrs/week plus 3 full days (Saturdays)
- **Time:** 6-10pm/Tuesdays – Semester I
- **Fee:** €540
- **Start date:** Tuesday 20th September 2016
- **No. of Credits:** 10 Credits

PROGRAMME DESCRIPTION
This module is designed to introduce the student to the vast area of engineering surveying and to describe, in outline, the methods by which engineering surveying is carried out and the equipment and methods used for this. This module is aimed as those who have experience in the construction industry and would like to develop skills in the area of site surveying and setting out.

LEARNING OUTCOMES
1. Describe the principle components of the automatic level and its uses in engineering applications.
2. Carry out a levelling survey in grounds of college, to demonstrate a knowledge of the application of levelling to generate longitudinal sections, cross-sections and contour plans.
3. Describe the principle components of a theodolite and how it is used to measure horizontal and vertical angles.
4. Carry out a setting out survey.
5. Choose and apply the appropriate area and volume formulae to calculate area and volume from surveying data and to solve practical problems.
6. Conduct a pre-specified group project demonstrating a knowledge of all aspects of linear, levelling and theodolite surveying.

COURSE CONTENT
- Linear Surveying.
- Levelling
- Calculation of area and volume from field measurements.
- Longitudinal sections, cross-sections, contouring
- Use of contour plans, plotting and interpolating of contours.
- Introduction to Theodolite

FURTHER INFORMATION
For module queries please contact Anne Wiseman at Anne.Wiseman@gmit.ie (Tel: 094 9043166).
**ENTRY REQUIREMENTS:**

This is the follow-on module from Surveying for Construction 1 which was offered in Semester 1. This module is suitable for those who have previously completed Surveying for Construction 1 or who through site experience have gained a knowledge of linear surveying and levelling and basic setting out.

**PROGRAMME DESCRIPTION**

This follow-on module will continue with the principles, methods and equipment used in detail surveys and setting-out carried out with theodolites, total stations and GNSS.

**LEARNING OUTCOMES**

1. Carry out a traverse survey in college ground and plot results to scale,
2. Describe the principle components of the total station, theodolite, GNSS and laser surveying equipment and their use in construction applications
3. Demonstrate the use of the total station, theodolite and GPS for surveying and setting out in the field and their associated software and drawing applications
4. Carry out calculations and solve problems associated with traverse surveys, setting out points, setting out roadway curves, areas and volumes from survey data and errors and their significance and impact on surveying.
5. Demonstrate the ability to monitor the building process during construction.
6. Conduct a pre-specified group project demonstrating a knowledge of all aspects of total station surveying to date

**COURSE CONTENT**

- Theodolite and traverse surveys.
- Setting out points using theodolite.
- Mensuration. Areas and Volume- Earthworks calculations - from cross-sections (level, cross fall).
- Total Station use and on board software for surveying and setting out.
- Laser surveying equipment
- GPS use and application.

**FURTHER INFORMATION**

For module queries please contact Anne Wiseman at Anne.Wiseman@gmit.ie (Tel: 094 9043166).

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**Introduction to New Media (Level 6)**

**PROGRAMME DESCRIPTION**

This course aims to introduce students to the fundamentals of computer skills, the use of digital media to create and manipulate images, the use of cloud computing and encourage the use of social media to showcase their artwork.

**LEARNING OUTCOMES**

On completion of this course the learner will/should be able to

1. Demonstrate competence in creating and managing documents in Word, and presentations in PowerPoint.
2. Demonstrate competence in creating and managing a Facebook page.
3. Demonstrate competence in creating, launching and managing a blog.
4. Demonstrate an understanding of the technical aspects of digital photography relevant to contemporary art practices.
5. Demonstrate an understanding of marketing through social media.
6. Demonstrate an understanding of the fundamentals of multimedia design.
7. Demonstrate an understanding of the fundamentals of Cloud Computing

**COURSE CONTENT**

- Office Automation Tools
- Creating Digital Imagery
- Communication & Collaboration Tools
- Introduction to Design for Multimedia
INFORMATION & BUILDING TECHNOLOGY
SINGLE ACCREDITED COURSE

Web Design (Level 6)

- **Duration:** 2.5hrs/week
- **Time:** 6.30-9pm/Mondays – Semester I
- **Fee:** €270
- **Start date:** Monday 19th September 2016
- **No. of Credits:** 5 Credits

**PROGRAMME DESCRIPTION**
This course provides an insight into the web design and development process in a business environment. The approach is practical and hands-on while providing the theoretical framework.

**LEARNING OUTCOMES**
On completion of this course the learner will/should be able to:
1. Demonstrate a broad knowledge and understanding of website theory and practice.
2. Demonstrate introductory knowledge and understanding of website construction and the basic concepts regarding web design.
3. To apply their knowledge of website concepts to their work context by the implementation of a web site solution using best practice.
4. Demonstrate broad knowledge and understanding of appropriate website technologies.
5. To make website design and planning decisions based on best practice.
6. To perform basic analysis of websites.
7. Demonstrate basic skills in the areas of website analysis, design and delivery. Recognise common diagnostic techniques and solutions.
8. Demonstrate an awareness of legal and ethical principles.
9. Apply knowledge as an individual and under direction as part of a team with regard to web development.
10. To realise the limitations of their competence with regard to web development, but have attained the confidence to further their knowledge in this regard.
11. Begin a process of reflective practice with regard to web development and accept constructive criticism.

**COURSE CONTENT**
- HTML & Web Authoring
- Web development tools
- Web site media design issues
- Web design issues
- Web marketing.

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Digital Media 1 (Level 6)

- **Duration:** 3hrs/week
- **Time:** 7-10pm/Mondays – Semester I & II
- **Fee:** €540
- **Start date:** Monday 19th September 2016
- **No. of Credits:** 10 Credits

**PROGRAMME DESCRIPTION**
This course introduces students to the fundamentals of creating websites and preparing digital content - with due concern for usability. It encourages the creation and organisation of digital portfolios to showcase completed work. The student will learn about key areas of social media and web development and will use effective tools to develop a social media strategy for their personal or professional life.

**LEARNING OUTCOMES**
On completion of this course the learner will/should be able to:
1. Describe internet and web technologies and their context in society.
2. Outline the applications and tools relevant to digital media design and describe the contexts for their use.
3. Recognise development processes, principles and methods.
4. Construct a website using a mark-up language and incorporating optimised images while applying basic planning procedures.
5. Apply image editing techniques and colour theory to designs.
6. Describe the process of deployment and launching of a web site.
7. Commence a digital portfolio.

**COURSE CONTENT**
- Introduction
- Applications and Contexts
- Design for digital media systems
- Scripting languages
- Development tools
- Web deployment
SPRINGBOARD PROGRAMMES

Certificate in Construction Management (Springboard SPA)
(Level 6)
- **Duration**: 3 days/week
- **Time**: Timetable to be advised – Semester I & II
- **Fee**: Free to Springboard-eligible students/€1,920 for non-eligible Springboard students
- **Start date**: Monday 19th September 2016
- **No. of Credits**: 40 Credits

This programme is funded under the Springboard initiative. Springboard+ offers FREE courses at Certificate, Degree and Honours Degree level. These courses lead to qualifications in areas where there are job opportunities in the economy. Springboard courses are part-time courses which you can undertake without affecting your payments from the Department of Social Protection.

See http://www.springboardcourses.ie/eligibility for full eligibility criteria. See the Frequently Asked Questions (FAQ) section on www.springboardcourses.ie for more information.

Interested candidates who do not meet Springboard+ entry criteria can apply for any of the Springboard+ courses listed and pay the associated fee. All candidates will undergo an interview to determine suitability.

ENTRY REQUIREMENTS
Entry requirement (if under 23 years) is a pass in the Leaving Certificate (or EU equivalent) with at least five grades which must include English or Irish and Mathematics. Applicants over 23 years are not required to have passed the Leaving Certificate (or EU equivalent). All applicants will be assessed on interpersonal skills, language skills, dexterity and mathematical skills, with places being allocated based on the results of the assessments. Preference will be given to applicants whose prior working experience has been in a manufacturing environment.

PROGRAMME DESCRIPTION
The purpose of this programme is to provide upskilling in the current theory and practice of sustainable building technology relevant to Construction Management. There will be an emphasis on near zero carbon construction and its impact on the construction process.

The programme will consist of lectures, practicals and group work.

COURSE CONTENT
Modules include Construction Technology (10 credits), Building Services (5 credits), CAD and IT (10 credits), Construction Management (5 credits), Personal Development and Career Planning (5 credits) and Industry Work based Learning (5 credits). All modules will be completed prior to the work placement module.

COURSE FEE
No tuition/registration fee applicable for participants who are currently unemployed and are eligible for funding under the Springboard programme. If you do not qualify under the requirements for a place under Springboard you can still apply for a fee-paying place on this course.

NURSING, HEALTH SCIENCES AND SOCIAL CARE

Bachelor of Science (Honours) in Nursing for Registered Nurses
(Level 8)
- **Duration**: 1 day per week
- **Time**: 9am - 5pm
- **Fee**: €3,000 per annum
- **Start date**: September 2016
- **No. of Credits**: 60 Credits

This honours degree programme is offered on a part-time (1 day per week, over 1 academic year) format. It is generic in design and assists in providing the necessary academic and professional competencies to practise nursing in a modern health-care environment.

COURSE CONTENT
MANDATORY MODULES
Contemporary Issues in Nursing, Research Skills in Nursing Practice, Applied Physiology & Pharmacology, Applied Social Science

ELECTIVE MODULES
Leadership & Management Nursing, Law & Nursing, Health Policy, Nursing the Person with long-term Illness, Contemporary Issues in Mental Health, Care of the Older Person, Family Health, The Nurse as an Educator, Health Promotion

(Students are required to choose 4 elective modules in addition to completing the 4 mandatory modules)

ENTRY REQUIREMENTS
Suitable candidates for this programme will have successfully completed a nurse education programme leading to registration as a nurse on any part of the register of nurses maintained by An Bord Altranais and are currently eligible to be registered on the live register with An Bord Altranais. Applicants must have completed a Level 7 programme in Nursing Studies or an equivalent bridging studies programme.

OTHER INFORMATION
All programmes and elective modules are offered subject to sufficient demand, available resources and approval. Students may be able to apply for exemptions at point of application.

Sponsorship may be provided by your employer. It is each candidate’s responsibility to seek clarification from his/her employer with regards to funding.

For programme queries please contact Justin Kerr on 094 9043249 or Justin.kerr@gmit.ie
NURSING, HEALTH SCIENCES AND SOCIAL CARE

Bachelor of Arts in Early Childhood Education and Care  
QQI (Level 7)

**ENTRY REQUIREMENTS**

GMIT are only accepting applications into Year 2 of this programme in this Academic Year (2016/17). Candidates must hold a QQI Level 6 relevant to Early Childhood Education and Care, be employed in the ECEC sector for a minimum of two years and currently employed for a minimum of 12 hours per week. Candidates must supply written confirmation from their employers that they are sanctioned to enrol and participate in the programme. For applicants who are self-employed/owners of ECEC services they must declare this with their application. Admission is in accordance with GMIT’s admissions policy.

FETAC Level 6 awards or UK/International equivalents which appear in the DCYA list of Early Years Recognised Qualifications are acceptable for submission to this programme.

**GARDA CLEARANCE**

All existing Early Years Educators must have Garda Clearance and furnish to GMIT-Mayo a copy of their clearance.

**PROGRAMME DESCRIPTION**

This three-year Bachelor of Arts award is designed to provide learners with a comprehensive education in Early Childhood Education and Care. The programme aims to equip the learner with knowledge, skills and competencies required for autonomous working practice in Early Childhood Education and Care. A child-led transformational philosophy will underpin the programme to build authentic reciprocal relationships with children, parents, colleagues, the community and other professionals. The programme is based on the contemporary principles of best practice as determined by Síolta, The National Quality Framework for Early Childhood Education (2006) and Aistear (The Early Childhood Curriculum Framework (2009). The Early Childhood Education and Care Sector has been a growth area over the last ten years. Evidence of expansion of the sector is the recent introduction by the Department of Child and Youth Affairs of a second National Free Pre-School year. Therefore, employment opportunities appear positive in the short and medium term. Graduates would have enhanced employability within the rapidly professionalising sector. Furthermore graduates would be well-placed to occupy supervisory functions within the sector, in accordance with new funding requirements.

**COURSE CONTENT**

**Year 1 (entry in Year 2017/18 only via www.cao.ie)**


**Year 2 (entry in Year 2016/2017)**

- Early Childhood Law, supporting enquiry with children to enact the curriculum, Sociological discourses in Early Childhood Education and Care, Childhood Development and Learning (under 3’s), Diversity and Equality, Research with Children, Learning Environments, Practice Development 2.

**Year 3**


For programme queries please contact: Justin Kerr on 094 9043249 or Justin.kerr@gmit.ie
## Certificate in Recovery in Mental Health (SPA) (Level 8)

- **Duration:** 3 hours per week
- **Time:** TBC
- **Fee:** €640
- **Start date:** January 2017
- **No. of Credits:** 10 Credits

A Special Purpose Awards is a HETAC accredited award in one or more modules for relatively narrow or purpose specific achievement.

**PROGRAMME DESCRIPTION**

This module will commence in January 2017 and be delivered over 13 weeks (one afternoon per week). Recovery in mental health implies focusing on the strengths and opportunities for a service user rather than the limitations and symptoms of mental illness. Such an approach emphasises the concepts of hope and optimism and are integral values in the recovery approach. The aim of this module is to enable learners to develop an in depth working knowledge of the principles and practice of recovery for the mental health service user and to critically evaluate the range of skills necessary to work innovatively and collaboratively with service users, carers, and their families and appropriate agencies. It is aimed at mental health professionals working in the area of rehabilitation and recovery in mental health.

**COURSE CONTENT**

This 10-credit module will enable the learner to recognise and respond to factors which contribute towards or affect mental, physical, social, psychological, spiritual, educational, political, cultural, financial and ethical needs of service users, groups, communities and families.

**FURTHER INFORMATION**

Please contact Siobhan Lynch at siobhan.lynch@gmit.ie and Tel: 094 9043287.

**ENTRY REQUIREMENTS**

This programme is aimed at nurses who are registered with An Bord Altranais and hold a valid PIN and also Mental Health Professional registered, where appropriate, with a professional body.

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## Certificate in eHealth (SPA) (Level 8)

- **Duration:** 78 Hours over 13 weeks
- **Time:** Timetable to be advised
- **Fee:** €700 per student
- **Start date:** September 2016
- **No. of Credits:** 10 Credits

**PROGRAMME DESCRIPTION**

This programme, developed jointly between GMIT and the Irish Computer Society, aims to familiarise students with the core values of the eHealth Ireland strategy: patient wellbeing, efficiency, and data availability. The programme will provide an explanation of the technologies and data standards which will underpin the eHealth strategy, and enable graduates to play a proactive role in the implementation of the eHealth strategy in their own health care setting.

**COURSE CONTENT**

This one semester programme is delivered over 78 hours in a part-time flexible format through a combination of standard lecturing and online modes. The module learning outcomes are as follows:

1. Distinguish between data, information, knowledge and business/process intelligence in a healthcare environment.
2. Identify Primary and Secondary data sources in Healthcare and how they can be utilised and presented.
3. Relate data collection activities to data definitions and coding standards for disease classifications, diagnosis and interventions.
4. Assess Governance, Security and Ethics considerations around eHealth data.
5. Identify Global, EU, and National eHealth strategies and assess their implications.
6. Assess the implications for initiatives such as the IHI, EPR, EHR, eReferrals, and ePharmacy or other ongoing or proposed eHealth initiatives in a healthcare setting.
7. Identify and explain the components of an electronic information system.
8. Examine the requirements and components of an eHealth Ecosystem.
9. Explain the importance of Cloud and Mobile technologies in eHealth systems.
10. Critically analyse the process of change management in a healthcare environment.
11. Identify and explain project management roles, and utilise project management techniques to facilitate eHealth implementations.

**ENTRY REQUIREMENTS**

The programme is aimed at Nursing, Midwifery, Medical, Social Care and Healthcare Administration personnel. Candidates must meet the minimum requirements for entry to a level 8 programme in line with GMIT admissions policy.

**FURTHER INFORMATION**

Please contact: Brian Mulhern at brian.mulhern@gmit.ie or on 094 9043147.
**Folklore & Folklife** (Level 6)

- **Duration:** 2.5hrs/week
- **Time:** 6.30-9.00 – Mondays – Semester I
- **Fee:** €270
- **Start date:** Monday 19th September 2016
- **Number of Credits:** 5 Credits

**Course Description**

This module introduces the study of Folklore, Folklife and Oral History. It is designed to equip students with the knowledge and skills required to collect and analyse Folklore and Oral History.

**Learning Outcomes**

On completion of this module the learner will/should be able to:

1. Discuss the substance and study of Irish Folklore, Folklife and Oral History in the last two centuries.
2. Present a knowledge of the skills associated with the collection and presentation of oral tradition in its second life.
3. Demonstrate the ability to undertake fieldwork; collecting, documenting and analysing oral tradition and memory culture.
4. Explain the part played by Folklore and Folklife in people’s shared experience and in the wider definition of heritage and identity, in Ireland and beyond.

**Course Content**

- What are Folklore and Folklife?
- Ireland’s Cultural Landscape and Language.
- The development of the discipline of folklore studies; the development of folklore collection, work of the Irish Folklore Commission, case study of Schools’ Folklore Collection.
- Fieldwork techniques: how to set up a fieldwork project, collect, document and analyse oral tradition.
- Tradition bearers: What are they? Who are they?
- Folklore of the group: Folklore of Fishermen.
- Urban and industrial folklore: Is there folklore in the city?
- Formal oral literature: Folktales, myths and legends.
- Informal oral literature: greetings, prayers, proverbs, sayings etc.
- Folklore of plants and animals.

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**Aspects of Irish History** (Level 6)

- **Duration:** 2hrs/week
- **Time:** 7.00-9.00 – Tuesdays – Semester II
- **Fee:** €270
- **Start date:** Tuesday 17th January 2017
- **Number of Credits:** 5 Credits

**Course Description**

The aim of this module is to provide a detailed synthesis of Ireland’s history from 1780 until 1891. The module will look at developments of the period in their social, cultural and economic contexts as well as in their political context.

**Learning Outcomes**

On completion of this module the learner will/should be able to:

1. List and describe the main phases of Irish history from 1780 to 1891.
2. Discuss a wide range of human activities: social, economic, political, cultural, technological, religious and scientific, within the wider historical narrative.
3. Apply theory critically and examine history from different perspectives.
4. Conduct a debate among his/her peers about the legacy of relevant historical periods.
5. Discuss the part played by past historical experience in the definition of heritage and identity in present day Ireland.

**Course Content**

- End of the 18th century and the birth of Modern Irish Politics 1780-1798
  - The Union 1799-1801
  - The Catholic Question, 1799-1829
  - The Great Famine
  - The Post Famine Years
  - The Fenians
  - The Home Rule Movement
  - The Land War
  - The Politics of Parnell
HUMANITIES, HERITAGE & CULTURE
SINGLE ACCREDITED COURSE

Guiding (Level 6)
- **Duration**: Block Delivery, 13 weeks
- **Time**: Block Delivery – Semester II
- **Fee**: €270
- **Start date**: January 2017
- **Number of Credits**: 5 Credits

**COURSE DESCRIPTION**
To adopt a professional approach in the selling and interpretation of Irish heritage and landscape, with the ability to understand and anticipate the tourists needs.

**LEARNING OUTCOMES**
On successful completion of this course the learner will/should be able to:
1. Appreciate the factors which influence their effectiveness as guides.
2. Develop an understanding of interpersonal skills and the ability to anticipate and satisfy customer needs
3. Prepare an information folder on the heritage of the local area

**COURSE CONTENT**
- Core Guiding Skills: characteristics of the professional guide; leadership, communication and group handling skills; significance of non-verbal communication; effective communication
- Specialist Guiding Skills – including Coach, Site, Town/City walking, Bike
- Local Perspectives: geological history and features of the area; flora and fauna; countryside management issues; key events in local history
- Health and Safety: role and responsibility of the guide; apply the safety procedures and be able to recognise potential hazards

HUMANITIES, HERITAGE & CULTURE
SINGLE ACCREDITED COURSE

Rural Development (Level 6)
- **Duration**: 2.5hrs/week
- **Time**: 6.30-9pm/Tuesdays – Semester I & II
- **Fee**: €540
- **Start date**: Tuesday 20th September 2016
- **Number of Credits**: 10 Credits

**COURSE DESCRIPTION**
A geographical approach to the theory and practice of sustainable rural development is taken. The changing nature of rurality and the opportunities and challenges in rural development are explored. Conceptual approaches to rural governance and community development are discussed and illustrated through case studies in Irish and international settings.

**LEARNING OUTCOMES**
On successful completion of this course the learner will/should be able to:
1. Explain and discuss the impact of globalisation as it relates to social, economic and environmental processes in rural areas.
2. Discuss social, economic and environmental problems in rural areas and apply to examples
3. Identify different land-uses in the multi-functional countryside and assess economic opportunities for rural development
4. Review the conflicts of interest that can occur between development opportunities in rural areas
5. Identify different tiers of governance for rural development policy at European, national and Regional level
6. Describe and discuss case study examples of rural diversification.
7. Apply theoretical principles of rural community development to case study examples

**COURSE CONTENT**
- Concepts and definitions of rurality, classifying rural areas and the changing nature of rurality
- Impacts of globalisation. The commodification of rural areas: the rural idyll, heritage and tourism. Introducing sustainable development.
- Agricultural Change - Evolution of the Common Agricultural Policy, the changing CAP and the transition to a multi-functional countryside. The challenge of environmental sustainability in agriculture.
- Economic opportunities - Agri-food sector, Renewable Energy, Forestry, Rural tourism.
- Cultural tourism and heritage.
- Contestation and conflicts of interest in rural land use
- Migration patterns in the countryside e.g. counter urbanisation
- Rural deprivation, social exclusion, declining service provision
- History of policy and discourses around rural development
- Local development planning and strategies for integrated rural development. Case studies
- Models and case studies of governance in rural development eg The LEADER programme
HUMANITIES, HERITAGE & CULTURE
SINGLE ACCREDITED COURSE

Representing the West (Level 6)

Duration: 1 week, 5.5 hours each day
Time: 9.30am - 5.00pm Monday-Friday
Fee: €270
Start date: Monday 26th September to Friday 30th September 2016
Number of Credits: 5 Credits

COURSE DESCRIPTION
This one week intensive block is a practical and theoretical introduction to the visual representation of landscape, identity and community in the West of Ireland.

LEARNING OUTCOMES
On successful completion of this module the learner will be able to:
1. Understand the issues behind the changing modes of representing of the West of Ireland from the 19th C to the present.
2. Recognise and analyse key works of art that deal with the West of Ireland in their historic and ideological contexts in this period.
3. Understand the contested nature of issues of identity, community, nation, land and power in the West of Ireland.
4. Appreciate the relationship of the changing nature of globalisation to life in rural contexts.
5. Be cognizant of the relationship of new technologies and materials to contemporary art production and practice in a rural setting.
6. Write and present written critical reflections employing academic methods of research and citation.

COURSE CONTENT
The module is delivered through a series of practical workshops making art in the landscape, and lectures and seminars looking at visual culture in rural Ireland and examining the history, context, practice and potential of contemporary art projects structured around several themes:
1. Introduction to Social Practice
2. Art, History and Memory
3. Visual research and material culture
4. Images of the people
5. Engaging the local
6. The local, the translocal and the global

The main focus of the course is a practical engagement with the landscape, in the form of workshops and trips to sites of interests over the course of the week. Self-directed field research into a chosen site will take the form of a research report including visual images, photographs and maps as well as relevant historical, social and cultural information. The learner will make 1 seminar presentation of current research, reflecting a personal and critical understanding of the historical, social and cultural context of their chosen site.

FURTHER INFORMATION
Please contact John Mulloy at John.Mulloy@gmit.ie
A supplementary charge for bus transport will apply to this course.

HUMANITIES, HERITAGE & CULTURE
SINGLE ACCREDITED COURSE

Intermediate Spanish (Spanish Language and Culture 2) (Level 6)

Duration: 3.25hrs/week (20 weeks)
Time: 6.15-9.30pm/Wednesday – Semester I & II
Fee: €540
Start date: Wednesday 12th October 2016
Number of Credits: 10 Credits

COURSE DESCRIPTION
At this level, the main objective is better accuracy in speaking, listening and writing. Students will have sufficient knowledge of the verb tenses to be able to use present, past and future comfortably.

ENTRY REQUIREMENTS
Students must have completed an “Introduction to Spanish Language and Culture I”, “Beginners Course in Spanish” or an equivalent course.

COURSE CONTENT
• The town and directions: Asking for directions; introduction to the town and to finding your way around.
• Understanding weather forecasts and describing the weather
• Buying tickets for travel; booking accommodation.
• Holidays and leisure time: find and book a hotel room by e-mail or by post, check in and ask about facilities in the hotel; to make enquiries and bookings at hotels, tourist information offices and leisure facilities etc.
• Describing the home; daily routine; talking about future plans;
• Describing past action.
• Cultural Perspectives: exploration of Hispanic cultural perspectives related to the arts; in depth exploration of individually selected Cultural topic.
**IELTS (International English Language Testing System)**

- **Duration**: 3hrs/week (15 weeks)
- **Time**: 6.30-9.30pm/Tuesdays – Semester II
- **Fee**: €350
- **Start dates**: Tuesday 1st February 2017

**ENTRY REQUIREMENTS**

Minimum intermediate level English. Willingness to participate and interact with the class.

**COURSE DESCRIPTION**

The aim of this course is to prepare students who are non-native English speakers, to sit the IELTS academic exam. The course will explore the test paper by paper, examining in detail each task type. The course gradually builds up the skills, language and test techniques students need to approach IELTS with confidence. The course will focus on the four skills that are tested in the IELTS exam – Listening, Reading, Writing and Speaking.

The course is for students who have an intermediate to upper-intermediate level of English. It will suit people who wish to study in English at undergraduate or postgraduate levels, and for those seeking professional registration. After completion participants will have developed the necessary skills to sit the IELTS exam.

**COURSE CONTENT**

Training for the IELTS means building confidence in each part of the exam, each class will practice at least two skills. There will be individual, group and pair work within the classroom and because of this students will have the opportunity to learn from each other as well as from the teacher. Below is a guide to the topics and language areas covered.

**THE LISTENING MODULE**

- Orientating yourself to the text
- Listening for specific information
- Identifying main ideas
- Following a description

**THE READING MODULE**

- Orientating yourself to the text
- Scanning for a specific detail and skimming for general understanding
- Identifying main and supporting ideas
- Improving global reading skills
- Summarising
- Understanding argument
- Identifying the writer’s views and claims

**THE WRITING MODULE**

- Interpreting charts, tables, graphs and diagrams
- Describing trends
- Summarising information
- Comparing and grouping information
- Approaching the task
- Planning your essay
- Turning your ideas into written arguments
- Linking your ideas

**THE SPEAKING MODULE**

- Responding to personal questions
- Becoming more fluent
- Preparing your talk
- Giving your talk
- Understanding abstract and analytical questions
- Giving a reasoned response

**IELTS EXAM FEE**

Fee is payable separately to relevant Test Centre.

**COURSE BOOK**

Students will be required to purchase a course book.
HUMANITIES, HERITAGE & CULTURE
GENERAL INTEREST COURSE

Cambridge English: First

Duration: 3 hrs/week (10 weeks)
Time: 6.30-9.30pm/Tuesdays – Semester I
Fee: €275
Start dates: Tuesday 27th September 2016

ENTRY REQUIREMENTS
Strong intermediate level English. Willingness to participate and interact with the class.

COURSE DESCRIPTION
Cambridge English: First is aimed at learners who want to start working in an English-speaking environment, study at an Upper-Intermediate (B2) level or live independently in an English-speaking country.

The course will cover all aspects of the test paper, in a dynamic and communicative manner focusing on all the skills that are tested in the exam – Listening, Reading, Writing and Speaking as well as a thorough look at the grammar and vocabulary needed for Use of English.

A solid foundation for any students aspiring to Advanced (C1) level will also be provided.

COURSE CONTENT
Preparing for Cambridge English: First means building confidence in each part of the exam and each class will practice several of the skills required. There will be individual, group and pair work within the classroom and students will learn from each other as well as from the teacher.

Homework and self-study material will be provided by e-mail each week.

USE OF ENGLISH AND READING
Students will be able to
• complete tasks at text and sentence level
• understand the relationship between words
• understand the organisation of a text
• read for gist and detail
• identify attitude

WRITING
Students will be able to
• analyse a writing task
• plan their writing effectively
• construct coherent paragraphs
• turn ideas into arguments
• write in appropriate style
• use formal/informal language

LISTENING
Students will be able to
• identify attitude
• listen for gist
• understand function
• select detail
• follow signpost words

SPEAKING
Students will be able to
• respond to personal questions
• produce extended turns
• discuss more abstract topics
• engage actively with a partner

CAMBRIDGE ENGLISH: FIRST EXAM FEE
Fee is payable separately to relevant Test Centre.
Exam in Galway December 10th 2016
Speaking exam may take place on a different date.

COURSE BOOK
Students will be required to purchase a course book (€45).
**HUMANITIES, HERITAGE & CULTURE**  
**GENERAL INTEREST COURSE**

**Foundation Course in Counselling**
- **Duration:** 2hrs/week (10 weeks)  
- **Time:** 7-9pm/Tuesdays - Semester II  
- **Fee:** €160  
- **Start dates:** Tuesday 1st February 2017

**ENTRY REQUIREMENTS**
Ability to be confidential and desire for personal growth

**COURSE DESCRIPTION**
This course provides an introduction to counselling and an appreciation of counselling skills and practices.

**COURSE CONTENT**
- Introduction to Counselling. What is counselling? Why do we need it in our lives and communities?  
- Definitions and Theories of Counselling and Psychotherapy.  
- The basic skills necessary in Counselling e.g. listening skills, empathy, non-judgemental attitude, etc.  
- Examining the counselling relationship on a practical basis and looking at the benefits and challenges facing client and therapist.  
- Examining the role fear and stress play in our lives.  
- Developing daily practices to live more in the present moment  
- Practicing counselling skills using role plays and small groups  
- Relaxation activities.  
- Looking at educational and career options on completing the course.

**HUMANITIES, HERITAGE & CULTURE**  
**GENERAL INTEREST COURSE**

**Literature of the Wild Atlantic Way**
- **Duration:** 2hrs/week, 10 weeks  
- **Time:** 7.30-9.30pm/ Wednesdays - Semester I  
- **Fee:** €160 (Payable directly to facilitator Fin Keegan)  
- **Start dates:** Wednesday 28th September 2016

**COURSE DESCRIPTION**
Ireland never had an Industrial Revolution and has always been seen, even to this day, as a wild place in which strange things can happen: fantasy, from our fairy tales to our best known writers, is a staple of Irish writing. But, in the work of writers from Jonathan Swift to Nuala Ní Dhomhnaill, the whimsy has a deeper purpose and, although the rich imaginings of Oscar Wilde and Flann O’Brien have produced great comedy, they are notable too for the deeper currents set in motion.

**LEARNING OUTCOMES**
1. Become familiar with some of the pinnacles of the Irish imagination.  
2. Examine key forms in an Irish context: the novel, poetry, drama.  
3. Better understand oneself and the world in which we live.  
4. Deepen enjoyment and understanding of literature.

**COURSE CONTENT**
- Read the work of, among others, Jonathan Swift; Brian Merriman; Oscar Wilde; WB Yeats; James Joyce; Samuel Beckett; Flann O’Brien; CS Lewis; Paul Durcan; JM Synge; GB Shaw; Martin McDonagh; Nuala Ní Dhomhnaill  
- Discussions of key themes and literary effects  
- Consider pertinent critical ideas on literary art and imagination

**FURTHER INFORMATION**
For any queries about this course or how to apply, please contact the tutor Mr Fin Keegan directly on 087 763 4339 or email at hq@sixpens.com
BA in Human Resource Management (Level 7) (Year 2 Entry)

- **Duration:** 1 year
- **Time:** TBC
- **Fee:** €3,000
- **Start date:** September 2016
- **Number of Credits:** 60 Credits

**PROGRAMME DESCRIPTION**

Graduates will be prepared for a career in a modern HRM function, and also have the knowledge and skills required to proceed to further academic and professional education. This programme will produce capable, adaptable, resilient and self-confident graduates with a capacity for independent thought and judgement and a specialised knowledge of Human Resource Management. The degree is designed around six key themes, namely human resources management, human resources skills development, business knowledge, accounting and finance, and sustainability and wellness. Current academic thought and practices in the discipline of HRM are incorporated into the programme.

This is a part-time/flexible delivery award to serve the needs of those in employment and those who are balancing work, home and educational commitments. This programme is a joint collaboration between School of Business, Galway Campus and the Mayo Campus, and is offered in both locations, with some joint delivery.

**PROFESSIONAL ACCREDITATION**

This programme is accredited by the Chartered Institute of Personnel & Development (CIPD). This programme fulfils the ‘knowledge element’ of associate level membership of the CIPD. A qualification from the CIPD is the passport to a career in people management and development and is highly valued by employers.

**ENTRY REQUIREMENTS FOR YEAR 2 (COMMENCING SEPTEMBER 2016)**

- Applicants with a minimum of a Higher Certificate in Business (or equivalent) may be eligible for entry to year 2 of the programme OR
- Successful completion of Certificate in Supervisor Management (or equivalent)

**COURSE CONTENT**

Year 2: Improving Organisational Performance, Employment Law, Leading Organisational Change, Work-Based Project, Management Accounting, Government & Public Policy, Financial Control, Industrial Relations.

**FURTHER INFORMATION**

Please contact Clodagh Geraghty at Clodagh.Geraghty@gmit.ie (Tel: 094 9043197).

Certificate in Supervisory Management (SPA) (Level 7)

- **Duration:** 2 days/month (Thursdays & Fridays)
- **Time:** Induction: Thursday 15th & Friday 16th September
- **Fee:** €3,000
- **Start dates:** 15th September 2016

**PROGRAMME DESCRIPTION**

This programme is aimed at those who have been appointed to positions of supervisory management without previous relevant education or training in the area of management, and also for those who aspire to a supervisory position. The aim of this programme is to provide participants with the knowledge and skills required to manage people and other resources on a daily basis in order to help achieve management objectives. This requires equipping students with knowledge in the areas of personal management, communication, planning, organising, leadership, motivation and evaluation, as well as a range of business skills.

**LEARNING OUTCOMES**

On completion of this course the learner will/should be able to:

1. Demonstrate enhanced interpersonal skills in communicating with employees and diverse professional groups, on relevant work-related matters.
2. Demonstrate the techniques, skills and knowledge for training and people management.
3. Discern the appropriate supervisory skills to be applied in a range of interpersonal and task related scenarios.
4. Develop and apply creative problem solving skills.
5. Demonstrate an awareness of planning issues related to self, others and the organisation, and appropriate implementation and evaluation strategies.
6. Demonstrate an ability to supervise specific work tasks.
7. Demonstrate an ability to analyse, interpret and present data in pursuit of solutions to specific organisational problems.
8. Demonstrate an ability to take direction, accept performance feedback and use this information to enhance own supervisory performance and that of employees.
9. Demonstrate a capacity to participate constructively, (contribute and collaborate), in a team environment, across the core business areas.
10. Demonstrate self-direction in terms of time, motivation and planning; and enhance self-awareness and sensitivity to others.
11. Develop an ability to integrate knowledge and work-life experiences.
12. Develop ability for autonomous, independent learning.
13. Evince an appreciation of the impact of individual, group and organisational factors on performance.
14. Demonstrate an ability to reflect on the application of theory to practice and own development as an effective supervisor.

**COURSE CONTENT**

The programme comprises of the following modules:

- Supervisory Management (15 credits)
- Law and HR (10 credits)
- Financial Environment (10 credits)
- Operations (15 credits)
- Work Based Project (10 credits)

The following pages offer detail on the content of these modules, excluding the work-based project.
Certificate in Management for Supervisors (SPA) (Level 7)

**Duration:** 4.25hrs – Block Release (1 day per month as below)

**Time:** 9.00am – 1.15pm, Semester I & II

**Fee:** €750

**Start date:** Thursday, 29th September 2016

**No. of Credits:** 15 credits

**COURSE DESCRIPTION**

This course provides a broad but detailed introduction to supervisory management with a strong focus on how the role of the supervisor is changing in today’s workplace. There is a strong emphasis on communication skills particularly interpersonal communication. The curriculum also provides learners with instruction in the general areas of management, including planning, organising, motivation and control, as well as the modern focus on teams. It serves the needs of students who either plan to enter supervisory positions or those already in management who wish to upgrade their supervisory management skills. The curriculum offers a combination of management theory and workplace-based skills in to provide learners with the necessary skills to be effective supervisors. This course is classified as a Special Purpose Award (SPA).

**LEARNING OUTCOMES**

On completion of this course the learner will/should be able to

1. Recognise the important role of the supervisor in managing and leading a team, and how that is changing today.
2. Describe modern management theory and how it influences and supports management thinking and action.
3. Explain the role, responsibilities and general duties of a supervisor and the how he or she contributes to organisational efficiency.
4. Discuss the role of supervisors in identifying and attaining management goals and leading people.
5. Appreciate the importance of communication to the supervisory role, and develop the skills to be an effective communicator.
6. Discuss ethical concerns in business decision making and the role that supervisors play in promoting ethical awareness among employees.

**COURSE CONTENT**

- Supervisory Management in Context:
- Motivating Oneself and Others
- The Supervisor as Communicator
- Management theory and the Functions of Management
- The Supervisor as Team Leader
- Ethics and Social Responsibility

**DATES**

Certificate in the Financial & Economic Environment (SPA) (Level 7)

<table>
<thead>
<tr>
<th><strong>Duration</strong></th>
<th>7hrs – Block Release (1 day per month as below, 6 days in total)</th>
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<tbody>
<tr>
<td><strong>Time</strong></td>
<td>9.00am - 4.15pm, Fridays (Semester II)</td>
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<tr>
<td><strong>Fee</strong></td>
<td>€500</td>
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<td><strong>Start date</strong></td>
<td>Friday 13th January 2017</td>
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<tr>
<td><strong>No. of Credits</strong></td>
<td>10 credits</td>
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**COURSE DESCRIPTION**

The aim of this module is to provide students with an overview of the financial and economic context within which organisations operate. It will afford students the opportunity to appreciate the central role of the financial function in an organisation. It will also offer students an insight into the importance to the organisation of the economic environment. This course is classified as a Special Purpose Award (SPA).

**LEARNING OUTCOMES**

On completion of this module the learner will/should be able to:

1. Evince a knowledge and understanding of the nature, purposes, role and scope of accounting
2. Analyse, interpret and evaluate accounting information
3. Demonstrate a knowledge and understanding of cost terms and of how these costs relate to business decision-making
4. Explain the budgetary process and its importance in organisational control
5. Demonstrate a knowledge and understanding of the nature, purposes, context and fundamental principles of economics and apply these principles to resource allocation decisions
6. Evince an appreciation of the role of markets in a local and global context
7. Demonstrate an appreciation of the nature of economic growth, its drivers and its limitations
8. Demonstrate an ability to contribute to debate on contemporary economic issues

**COURSE CONTENT**

- Introduction to Financial Environment
- Financial Accounting
- Cost Concepts, Classifications & Measurement
- Budgetary Planning
- Cost Volume Profit Analysis
- Introduction to Economic Environment
- Economic Systems
- Market Structures
- Demand, Supply and Prices
- National Income
- The Irish Economy

**DATES**

13 January, 03 February, 10 March, 07 April, 05 May & 18 May 2017.

Certificate in Managing Operations (SPA) (Level 7)

<table>
<thead>
<tr>
<th><strong>Duration</strong></th>
<th>4hrs – Block Release (1 day per month as below)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Time</strong></td>
<td>2.00 – 6.00pm, Semester I &amp; II</td>
</tr>
<tr>
<td><strong>Fee</strong></td>
<td>€750</td>
</tr>
<tr>
<td><strong>Start date</strong></td>
<td>Thursday 29th September 2016</td>
</tr>
<tr>
<td><strong>No. of Credits</strong></td>
<td>15 credits</td>
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</tbody>
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**COURSE DESCRIPTION**

Operations is at the core of every business. This module aims to address the activities of designing and managing different processes to produce and deliver products and/or services. It will examine various strategies and concepts used in industrial sectors to transform raw materials/components/skills into products and services. This course is classified as a Special Purpose Award (SPA).

**LEARNING OUTCOMES**

On completion of this module the learner will/should be able to:

1. Explain the role of Operations Management and key terminology and concepts and how they apply to different business scenarios.
2. Demonstrate a knowledge of Project management in relation to managing time, cost, and quality elements, when implementing projects.
3. Explore Operational planning processes.
4. Explore operations resources (capacity) planning, job design, scheduling, and monitoring.
5. Identify and assess the impact of customers / marketing/ change requirements on operations.
6. Demonstrate the ability to apply Quality Control Systems, Statistical Process Control, H&S, and 6-Sigma methodologies to control and monitor processes, products, and services.
7. Appraise Lean concepts and how they apply in aiding operations improvements.
8. Explain facility layout types and how they relate to process types.
9. Demonstrate an overall knowledge of supply chain management activities and inventory management in relation to Operations.

**COURSE CONTENT**

- Introduction to Operations
- Facility Layouts
- Process Flows
- Planning & controlling the Operations
- Quality Management
- Lean Operations (products & services)
- Project Management
- Operations Change Drivers

**DATES**

BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

Small Business Management (Level 7)

- **Duration:** 2.5hrs/week
- **Time:** 6.30-9pm, Thursdays - Semester I
- **Fee:** €270
- **Start dates:** Thursday 22nd September 2016
- **Number of Credits:** 5 Credits

**COURSE DESCRIPTION**

Students will develop a basis for critical evaluation of the regulatory, managerial, entrepreneurial and cultural factors relevant to Small Business Start-up and Growth in Ireland. This course provides students with an ability to articulate the role and contribution of small business to the local, national and European economic and cultural environment.

**LEARNING OUTCOMES**

On completion of this course the learner will/should be able to

1. Describe the nature, characteristics, importance and contribution of the small business sector to local, regional, national, European and international economies.
2. Apply conceptual frameworks for understanding entrepreneurship and innovation to interpret observed practice.
3. Critically assess the nature, impact and implementation of current and evolving Irish and EU policy on small business in Ireland.
4. Explain the requirements, processes and difficulties involved in starting up, managing and developing a small business, particularly a family managed business in Ireland and reflect on career options pertaining to small business.
5. Effectively communicate content of assignments, both as an individual and as part of a team, integrating individual reflections on theory with knowledge of current issues affecting small business within the broader business environment.
6. Produce a documentary review reflecting on various media representations of current affairs which affect the small business environment.

**COURSE CONTENT**

- Introduction to Small Business Management
- Entrepreneurship and Innovation
- Environment and Public Policy Framework
- Small Business Planning (for Start-up)
- Family Business
- Sociological and Cultural Dimensions

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Introduction to Accounting (Level 6)

- **Duration:** 2hrs/week
- **Time:** 7-9pm/Wednesdays – Semester II
- **Fee:** €270
- **Start date:** Wednesday 18th January 2017
- **Number of Credits:** 5 Credits

**COURSE DESCRIPTION**

This is an introductory course in accounting which assumes no prior knowledge of the subject. It is designed to introduce students to the basic accounting terms & concepts, transaction processing, presentation and interpretation of accounts.

**LEARNING OUTCOMES**

On completion of this course the learner will/should be able to

1. Have a broad introductory knowledge and understanding of the nature, purposes, role and importance of accounting, from a user perspective;
2. Have a basic knowledge and understanding of fundamental accounting concepts, regulation, and processes and the ability to apply this in the preparation and presentation of financial information for sole traders;
3. Have an introductory knowledge and understanding of financial record-keeping and be able to apply the principles of the double-entry book-keeping system;
4. Have the ability to understand, interpret, evaluate and use accounting information at a basic level and be able to apply simple analytical techniques;
5. Have a nascent sensitivity to the composition, value and limitations of accounting information and an appreciation of accounting practice.

**COURSE CONTENT**

- Introduction
- Financial Statements - Content, Preparation and Presentation
- Recording Transactions
- Analysis and Interpretation of Financial Statements
COURSE DESCRIPTION
This module seeks to examine the key features of Irish and European Union law applying to the Employer/Employee relationship, the legal implications of that relationship, the contractual obligations and the duties and liabilities in tort which arise between Employer and Employee as well as the range of statutory rights and duties that apply to this relationship. It aims to equip students with a comprehensive understanding of Irish Employment Law. This module also incorporates the requirements of the Chartered Institute of Personnel & Development (CIPD)

LEARNING OUTCOMES
On completion of this module the learner will/should be able to
1. Identify the relevance and application of the sources of employment law;
2. Explain and identify the conceptual basis for employment law;
3. Understand the significance and form of the employment contract;
4. Know how to manage recruitment and selection and dismissal activities lawfully;
5. Understand the purpose of employment regulation and the way it is enforced in practice;
6. To manage change and reorganisation lawfully & comply with all legal obligations in the workplace;
7. Apply and comply with employment law in a variety of scenarios.

COURSE CONTENT
• Introduction
• The Employment Contract
• Employee Information
• Termination of Employment
• Employment Equality Law
• The Atypical Worker
• Bullying & Harassment in the Workplace
• Health and Safety at Work
• Family Friendly Working and the Law
• Redundancy
• Transfer of Undertakings
• Tort of Negligence
• The Institutional Framework
Government & Public Policy
(Level 6)

COURSE DESCRIPTION
To provide students with a knowledge and understanding of the framework, structures, institutions, agents and processes of political governance in Ireland. The module will also examine current public policymaking in Ireland.

LEARNING OUTCOMES
On completion of this module the learner will/should be able to
1. To define and discuss the difference between government, politics and policy;
2. Have a knowledge and understanding of the structural and operational characteristics of the Irish political institutions at national and local government levels;
3. Be able to discuss the impact of EU membership on Irish political governance;
4. Have a knowledge and understanding of the public policy environment within which state sponsored bodies, local government, public service and voluntary sector organisations operate;
5. Have an insight into public policy decision making including implementation and process management;
6. Have an awareness of current issues relating to government and public policy making in Ireland

COURSE CONTENT
1. Introduction
2. Elections and Voting
3. Supranational Government-The EU
4. National Government
5. Local Government
6. Public Policy Framework
7. Public Policy Instruments
8. Current Issues

Financial Control (Level 6)

COURSE DESCRIPTION
To develop students’ knowledge and understanding of the nature, context, role and importance of financial control in contemporary organisations, and their ability to select and apply fundamental finance concepts and techniques in support of managerial decision-making.

LEARNING OUTCOMES
On completion of this module the learner will/should be able to
1. Demonstrate an introductory knowledge and understanding of the nature, role and importance of financial control in a variety of organisational contexts.
2. Apply a knowledge and understanding of fundamental finance concepts and analytical techniques to investment and financing decisions.
3. Demonstrate a knowledge and understanding of sources of finance in the contemporary financial environment, including the stock exchange.
4. Apply appraisal techniques in the evaluation of capital investment proposals, as a support to managerial judgement.
5. Apply a knowledge and understanding of budgetary control concepts and practices to financial and organisational control.
6. To participate meaningfully, as members of a team, in the financial control process in organisations.

COURSE CONTENT
• Introduction to Financial Control
• Valuation
• Financing Decisions
• Investment Decisions and Capital Budgeting
• Budgetary Control
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

Industrial Relations (Level 6)

- Duration: 2hrs – Block Release (See dates below)
- Time: 11-1pm – Semester II
- Fee: €270
- Start date: Friday 13th January 2017
- Number of Credits: 5 Credits

COURSE DESCRIPTION

The module is designed to introduce students to the theory and practice of Industrial Relations. It will familiarise students with the historical development of industrial relations in Ireland and the legal framework which underpins industrial relations activities. The key actors and concepts will be explored.

LEARNING OUTCOMES

On completion of this module the learner will/should be able to

1. Explain the historical development of Industrial Relations in Ireland;
2. Understand the legal framework which underpins industrial relations activity in Ireland;
3. Understand key concepts such as Pluralism, Unitarism and Voluntarism;
4. Evaluate the role of the ‘actors’ in Industrial Relations;
5. Describe industrial conflict and how conflict is managed in the work environment

COURSE CONTENT

- Introduction to Industrial Relations
- Industrial Relations Law
- Industrial Relations Actors
- Industrial Relations Concepts
- Trade Unions
- Collective Bargaining & Conflict

Duration: 2hrs – Block Release (See dates below)
Time: 11-1pm – Semester II
Fee: €270
Start date: Friday 13th January 2017
Number of Credits: 5 Credits
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

Improving Organisational Performance (Level 6)

- **Duration:** 3hrs – Block Release (See dates below)
- **Time:** 9-11am – Semester I & II
- **Fee:** €540
- **Start date:** Friday 16th September 2016
- **Number of Credits:** 10 Credits

COURSE DESCRIPTION

There are two main elements to this module. The first is to provide the learner with a broad appreciation of the factors to be considered when implementing and evaluating Learning & Development activities. The second element introduces the learner to how organisations can drive sustained organisation performance by creating a high-performance work organisation (HPWO). The module assesses the different conceptual frameworks of high-performance working (HPW) and examines its impact on organisational performance, competitive advantage, employee engagement and employee well-being. It provides the learner with the business case for, and the barriers to, HPW as well as the role of people management in improving organisational performance. Furthermore, the module examines the contribution of the performance management process and shows how the involvement and commitment of line managers, and the use of effective and inclusive collaborative working and communication techniques, can support the building of a high-performance culture.

LEARNING OUTCOMES

On completion of this module the learner will/should be able to

1. Comprehend the key requirements in the design and development of learning and development activities;
2. Understand how learning & development needs can be met, and the roles and responsibilities of those involved;
3. Evaluate the outcomes of learning interventions;
4. Articulate the conceptual frameworks and complexity of high-performance working (HPW) and its contribution to sustainable organisation performance;
5. Evaluate the business case for creating high performance work organisations and understand the role of line managers in the performance management process;
6. Know how to create and sustain a community of practice to build a high-performance culture.
7. Explain the contribution of the performance management process to high levels of performance

COURSE CONTENT

- Design and development of a range of learning and development activities
- Application and use of a range of relevant methods
- The roles and responsibilities of those involved in meeting organisational development needs.
- Evaluation of the outcomes of learning interventions
- The conceptual frameworks and complexity of high-performance working (HPW) and its contribution to sustainable organisation performance
- The business case for creating a high-performance work organisation (HPWO)
- The contribution of the performance management process to high levels of performance
- The role of line managers in the performance management process
- Building a high-performance culture
COURSE DESCRIPTION

This module aims to provide students with the opportunity to understand the challenges associated with leadership and how change happens in a variety of organisational contexts. It will examine how change is initiated, planned, implemented, and how this activity impacts on leadership within organisations.

It will explore approaches to leadership and change, drawing on the topics of power, culture, teamwork, motivation, and behaviour in relation to leading organisational change. This module will be delivered online.

LEARNING OUTCOMES

On completion of this module the learner will/should be able to:

1. Show an understanding of organisational dimensions (e.g. Power, politics, cultural, motivation, etc.) with leading change in organisations;
2. Explain the challenges of leading/managing innovative change in organisations;
3. Identify the models of change in relation to individuals, groups/teams, and organisations;
4. Comprehend resistances to change within organisations and the process to overcome these resistances;
5. Exhibit an ability as to how to participate in a management team within an organisation;
6. Examine the current business environments to identify change initiatives for organisations to implement

COURSE CONTENT

LEADERSHIP

- What is the role of leadership in managing/leading innovation and change
- Analyse the different leadership styles
- Explore Trait-based and Situational Leadership
- Explore the concept of transactional & transformational leadership
- Leading transitional change - The Beginning, The Neutral, The End
- Motivation and leadership
- How to develop organisation structures, considering cultures, power, people, politics, innovative leadership, and management practises in organisations
- Forming and empowering teams
- Managing diversity, taking decisions, and improving processes

LEADING CHANGE

- What is the role of change?
- Change processes and Human Resources
- Environmental scanning in how the external & internal environment are drivers of change
- Levels of organisational change (Individual-level change, Group/team-level change and developing team-working)
- Identifying resistances to change & overcoming these resistances
- Comprehending change and change failures
- Change curve – Denial, Resistance, Exploration, Commit & understanding the Change adoption curve
- Cultural change
- Change agent and agency
- Ethics and leading change
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

Introduction to Sociology & Psychology (Level 6)

- **Duration:** 3hrs/week
- **Time:** 6-9pm/Tuesdays – Semester II
- **Fee:** €270
- **Start date:** Tuesday 17th January 2017
- **Number of Credits:** 5

COURSE DESCRIPTION
To introduce students to sociological and psychological perspectives on behaviour and personality, with particular reference to youth and community leadership.

LEARNING OUTCOMES
On completion of this course the learner will/should be able to
1. Have a broad introductory knowledge and understanding of society.
2. Have a broad introductory knowledge and understanding of the nature, methodology and perspectives of psychology.
3. Have an introductory knowledge and understanding of the historical and theoretical development of the disciplines of sociology and psychology.
4. Have an ability to apply their knowledge of fundamental sociological concepts to an understanding of people in social settings.
5. Have an ability to apply their knowledge of fundamental psychological concepts to an understanding of human behaviour.
6. Have an ability to relate fundamental concepts in sociology and psychology to youth behaviour and development in the context of youth and community leadership.
7. Have an appreciation of the relationship between their working role and fundamental concepts in sociology and psychology.
8. Have an ability to draw on the fundamental concepts in the context of their work.
9. Have an appreciation of the relationship of youth and community work practice to sociological and psychological theory.
10. Be able to initiate a process of reflective practice.

COURSE CONTENT
- Theories of Society
- Basic Sociological Concepts
- Social Stratification
- Theories of Psychology
- Psychology and Human Development

Digital Marketing (Level 7)

- **Duration:** 2hrs/week
- **Time:** 7-9pm/Tuesdays – Semester II
- **Fee:** €270
- **Start date:** Tuesday 17th January 2017
- **Number of Credits:** 5

COURSE DESCRIPTION
The aim of this course is to develop students’ knowledge and understanding of digital marketing. Students will learn how to take a systematic approach to developing digital marketing strategies and will develop practical skills in implementing these strategies.

LEARNING OUTCOMES
On completion of this course the learner will/should be able to
1. Assess the impact of digital technology on the practice of marketing.
2. Analyse the use of different forms of digital marketing in the development of an online presence.
3. Develop a plan for marketing a product of business online.
4. Integrate social media tools into a marketing communications strategy.
5. Use a publishing platform to build a web presence with integrated data collection and links to social media.

COURSE CONTENT
- Introduction to Digital Marketing
- Developing an Online Strategy
- Online User Behaviour
- Principles of Website Design
- E-mail marketing and Customer Database Management
- Social Media Marketing
- Online Advertising and Promotion
- Practical Skills in Digital Marketing
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

Business Maths (Level 6)

Duration: 3hrs/week
Time: 6.30-9.30pm/Wednesdays – Semester II
Fee: €270
Start date: Wednesday 18th January 2017
Number of Credits: 5 Credits

COURSE DESCRIPTION
This module is intended to provide students with a range of basic analytic and computational skills and techniques which are of relevance in the context of a business environment. The approach taken is to introduce the relevant mathematics as it arises within the context of specific business situations.

LEARNING OUTCOMES
On completion of this module the learner will/should be able to
1. Carry out appropriate mathematical calculations in a manner which is complete, structured, and arithmetically, algebraically, logically and syntactically correct.
2. Represent Business and Financial information or conditions in an appropriate and efficient mathematical scheme.
3. Construct appropriate well-formed informative graphs based on mathematical information.
4. Express clearly the appropriate business or financial implications of mathematical results.

COURSE CONTENT
FINANCIAL MATHEMATICS
- Proportionate Changes
- Compounding
- Effective Rates
- Repayment Schemes
- Depreciation
- Discounting

BUSINESS ALGEBRA
- Algebraic expressions
- Linear cost, revenue functions
- Graphing linear expressions
- Solution of monovariate linear equations
- Piece-wise linear functions

LINEAR PROGRAMMING
- Linear constraint equations
- Graphical representation of constraint conditions

Macroeconomics (Level 6)

Duration: 2hrs/week
Time: 7-9pm/Wednesdays – Semester II
Fee: €270
Start date: Wednesday 18th January 2017
Number of Credits: 5 Credits

COURSE DESCRIPTION
This module is designed as an introduction to, specifically, macroeconomics as it relates to the Irish economy. No prior knowledge of the subject area is assumed.

LEARNING OUTCOMES
On completion of this module the learner will/should be able to
1. Have a knowledge and understanding of the fundamental principles of Macroeconomics, including the historical underpinnings of economic thought relevant to Macroeconomics;
2. Have a rigorous grounding in the rudiments of macroeconomic theory;
3. Understand the various components of the economy, including the nature, structure and operation of the Irish economy;
4. Interpret economic events, their impact on the macroeconomy and its components with particular emphasis on the significance of economic events on the business environment and how changes in macroeconomic variables affect business decisions;
5. Have an understanding of the broader European and global macroeconomic issues of relevance to Ireland;
6. Contribute effectively to debate on the core domestic and international issues affecting the business environment specifically and the economy generally.

COURSE CONTENT
Topics covered may include:
- Measuring the economy and economic growth
- Dealing with recessions using various fiscal and monetary policies
- Unemployment
- Inflation and deflation
Business & Management

Single Accredited Course

Services Marketing (Level 6)

Duration: 2hrs/week
Time: 7-9pm/Mondays – Semester II
Fee: €270
Start date: Monday 16th January 2017
Number of Credits: 5 Credits

Course Description

This course is aimed at the business community in Mayo, specifically those working in the services sector. It will focus on the unique challenges of marketing a service business and on delivering consistently on service promises. We will examine the service experience from the customer’s perspective and assess different techniques for attracting customers and retaining customer loyalty.

Learning Outcomes

On completion of this module the learner will/should be able to
1. Evaluate the distinctive nature of services which demands a different marketing emphasis.
2. Assess the role and importance of services in the Irish economy.
3. Analyse how marketing can guide service providers in the business environments in which they operate.
4. Analyse customer behaviour and assess a range of services from a customer’s perspective.
5. Analyse the management decision processes involved in services marketing.
6. Apply a structured and practical approach to solving services marketing problems.

Course Content

- understanding the customer and how he/she makes decisions
- managing customer information and building relationships to generate repeat business
- positioning the service to appeal to specific groups of customers
- developing new services and adding new elements to existing services
- ensuring that employees represent a positive element of the service for customers
- creating the right physical environment and the most efficient processes for service delivery
- Setting pricing and using online and offline promotional techniques to communicate with your customers

The course will be beneficial to any business with a strong service element, particularly those that deal directly with the public, whether in personal, face-to-face situations or online. This would include, for example, retail, hospitality, tourism, personal and professional services.
ART & DESIGN

Higher Certificate (flexible mode) in Contemporary Art Practices (Level 6)

Bachelor of Arts (flexible mode) in Contemporary Art Practices (Level 7)

- **Duration**: 2.5 / 4 years
- **Time**: Tuesdays 5-9pm, Wednesdays 9-5.30pm
- **Fee**: €2,350 per annum
- **Start date**: Wednesday 14th September 2016
- **Number of Credits**: 120 / 180 Credits

**PROGRAMME DESCRIPTION**

This flexible mode programme of study in contemporary art practices over four years is suitable for those who cannot attend college on a full-time basis. It includes an option for students to take a Higher Certificate (Level 6) exit award after five semesters. This programme integrates the three strands of fine art, community engagement and the creative industries with a theoretical understanding of contemporary art in the rural context. This programme aims to equip the student with the knowledge, skills and competence required for both autonomous and semi-autonomous working practices in a broad range of art and community contexts. A primary concern will be to foster a person-centred philosophy as the basis for practice, and to equip students with the skills necessary to engage in authentic creative relationships and become both professional artists and cultural agents in the wider community. This is a student-centred programme, taught by specialist practitioners and academics through studio workshops, demonstrations, lectures, seminars, community/context based projects, online learning, field trips, group critiques and tutorials.

The programme is delivered over 1.5 days per week, Tuesday evening 5:00-9:00pm and Wednesday 9:00am – 5:30pm and will commence in September 2016.

**COURSE CONTENT**

- Core and Advanced Visual Studies
- Technical Applications
- Art History 1 & 2
- Introduction to Sociology and Psychology
- Introduction to New Media
- Print
- Digital Media
- Arts Facilitation Skills
- Professional Art Practices
- Introduction to Marketing
- Community Cultural Development
- Art and the Public Sphere
- Community/Context-based Project self-directed project.

**CAREER OPPORTUNITIES**

Graduates will have the opportunities to work as practitioners in a variety of art practices, ranging from the fine artist, who solely practices their art, to artists working mainly in community settings, including public art commissions, and on to those working in arts-based community development, where visual art is a tool to achieve community development.

**ENTRY REQUIREMENTS**

Entry will be in accordance with the current GMIT admissions policy. Applicants are required to complete a Direct Application Mayo Campus Form. This form is available from GMIT Mayo Campus, Westport Road, Castlebar (Tel 094-9043156) or download on the GMIT website http://www.gmit.ie/LLM.

Applicants will be invited for an interview and are assessed on their portfolio.

The institute also invites applications from students who have previously deferred their studies in Art & Design at GMIT or any 3rd level institute. Applicants wishing to join the course in the second semester of third year will be required to have the equivalent of the Higher Certificate in Contemporary Art Practices (NFQ, Level 6) learning outcomes, either through prior experience and/or prior education. Applicants may be called to an information and advisory session and will be required to attend an interview prior to any offer of enrolment.

For programme queries, please contact Dr John Mulloy on john.mulloy@gmit.ie or on 094 9025700.
Bachelor of Arts in Fine Art (Level 8)
(Entry Academic Year 2017/18 only)

- **Duration:** 2 years
- **Time:** 9am - 5pm, Wednesdays
- **Fee:** €1,920 per annum
- **Start date:** September 2017
- **Number of Credits:** 60 Credits

**PROGRAMME DESCRIPTION**

The Bachelor of Art (Honours) in Fine Art degree (flexible mode) is a 2-year add-on degree course suitable for people who wish to explore or re-evaluate their practice at an honours degree level. This is a two-year follow-on course for students who have already completed a Level 7 degree or diploma in Fine Art, Art & Design, or the equivalent artistic qualification or experience. It is particularly suitable for students who have been out of college for a number of years and wish to reignite their creative drive or move their work to another level. The course provides the self-motivated learner with a supportive environment, but students will also be expected to have a studio outside of the college. Contemporary art practice is discussed in relation to their work, fostering an authentic engagement with their art practice.

**COURSE CONTENT**

Programme Modules: Painting, Critical Theory

**PROGRAMME STRUCTURE**

The BA level 8 flexible mode is a two year programme delivered over one day per week (Wednesdays). A lively discussion and sharing of ideas is encouraged through group critiquing of each other’s studio work. As there is currently no provision for sculpture or ceramics on the Mayo Campus, the focus of the course will be primarily on 2-dimensional media. In year two, along with these group critiques and their studio practice, students are involved in seminars. In year one, students complete their thesis and in year two a seminar presentation is given. Professional practice, field trips to galleries and trips abroad are a feature of the two years. Credits are divided as follows: studio practice 45 credits, thesis 10 credits and seminar presentation 5 credits.

**WHY STUDY FINE ART ON A PART-TIME BASIS?**

Studying on a part time basis allows people who have work or family commitments to engage with the intellectual and creative life of a college environment. This can provide a springboard for ideas, work practice and opportunities that working in isolation may not afford. It supports the maturing of self-reliance and resourcefulness by providing an environment where creative problems are discussed and new perspectives are offered.

**CAREER OPPORTUNITIES**

Graduates will be able to work as practitioners in the fields of painting or, subject to further specialisation and experience, in the fields of community art, public art, arts administration, art and design education, curation, practice/theory based research and careers linked to contemporary visual art and design culture.

**OTHER ESSENTIAL INFORMATION**

Application for the programme is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from www.gmit.ie/LLM or contact GMIT Mayo Campus, Westport Road, Castlebar (Tel 094-9043156).

For programme queries please contact John Brady at john.brady@gmit.ie or on Tel 094-9025700.

Completed application forms should be returned to: Lifelong Learning, GMIT Mayo Campus on or before 25th August 2017. Applicants will be invited for an interview and are assessed on their portfolio. Applicants will be required to present a portfolio or work for assessment and attend an interview. This statement will then provide the framework for the interview. Applicants not currently attending GMIT must present the following: Portfolio, Documentation, Slides. Further details available from the Lifelong Learning Office on 094-9043156 or via email LLLMayo@gmit.ie
FOUNDATION CERTIFICATE

Foundation Certificate
(Pathway to Higher Education)
QCI/FETAC (Level 5)

- **Duration:** 1 year
- **Time:** 3 days per week 9am -5pm
- **Fee:** Free
- **Start date:** 23rd September 2016

COURSE DESCRIPTION
The Foundation Certificate is a 25 week programme that is due to commence in September 2016 (subject to viable numbers). It is a pathway for students when applying for full-time programmes. The Foundation Certificate (Pathway to Higher Education) programme is accredited by QQI/FETAC at FETAC level 5.

COURSE CONTENT
The programme is currently made up of six core modules:
(i) Communications;
(ii) Personal and Professional Development;
(iii) Research and Study Skills
(iv) Spreadsheet Methods;
(v) Statistics; and
(vi) Word Processing

Students can then register for any two of the following electives (subject to viable numbers):
(vii) Business Administration Skills or Database Methods; and
(viii) Marketing Practice or The Internet;

**Please Note:** Elective modules may change from one academic year to the next.

Classes normally take place every Monday, Wednesday and Friday. The times of the classes are normally from 9.00am-4.00pm each day approximately (with a lunch break timetabled on the Foundation Certificate timetable.)

Successful applicants register for six core modules and two electives.

The Programme is currently made up of six core modules:
(i) Communications
(ii) Personal and Professional Development
(iii) Research and Study Skills
(iv) Spreadsheet Methods
(v) Statistics
(vi) Word Processing

Students can then register for any two of the following electives (subject to viable numbers):
(i) Business Administration Skills
(ii) Electronics (Digital)
(iii) Legal Practice and Procedures
(iv) Spanish

Additional electives may be included from year to year.

ENTRY REQUIREMENTS
Applicants must be aged 21 years or over on 1 January of the year of entry. No formal education qualification is required. The selection process will include application form and interview.

HOW TO APPLY
Application for the Foundation Certificate (Pathway to Higher Education) programme is by application form and interview. Please ring reception on 094-9025700 for an application form or interested applicants can download an application form from the following web link: www.gmit.ie/LLM.

The closing date for receipt of completed application forms is Friday 9th September 2016. Please return completed application forms to: Declan Hoban, Programme Chairperson, Foundation Certificate (Pathway to Higher Education) Programme, Galway-Mayo Institute of Technology, Westport Road, Castlebar, Co. Mayo.

Interviews are due to take place during week beginning Monday 12th September 2016.

The programme will commence on Friday 23rd September 2016 (subject to viable numbers).

COURSE FEE
This course is currently free i.e. no registration or tuition costs need to be paid. Students may be eligible for Back to Education Allowance. Students should contact their Local Citizens Information Centre or Social Welfare Office to see if they are eligible for this Back to Education Allowance.
OTHER PROFESSIONAL QUALIFICATIONS

WSET Level 1 Award in Wines
A beginner level introduction to wine suitable for those starting a wine career or pursuing an interest in wine. - See more at: https://www.wsetglobal.com/qualifications/wset-level-1-award-in-wines/#sthash.jLvyFH.dpuf

WSET Level 1 Award in Wine Service
A beginner level introduction to wine service for those starting a career in hospitality. - See more at: https://www.wsetglobal.com/qualifications/wset-level-1-award-in-wine-service/#sthash.ZxAo8HSm.dpuf

WSET Level 2 Award in Wines and Spirits
A beginner to intermediate level qualification exploring wines and spirits for those working in the industry or wine and spirit enthusiasts. - See more at: https://www.wsetglobal.com/qualifications/wset-level-2-award-in-wines-and-spirits/#sthash.oSGUHn2D.dpuf

WSET Level 3 Award in Wines and Spirits
An advanced level qualification for professionals working in the wine and spirits industry and wine enthusiasts. - See more at: https://www.wsetglobal.com/qualifications/wset-level-3-award-in-wines-and-spirits/#sthash.oaCVlS4k.dpuf

F.A.I.L.T.E. Wine Education is offering WSET (The Wine & Spirit Education Trust) courses to interested students. F.A.I.L.T.E. Wine Education is currently applying to become a course provider and plans to start courses in the new 2016/17 academic year.

FURTHER INFORMATION
For more information on the above courses, please visit the WSET website (https://www.wsetglobal.com) or contact Mairin of F.A.I.L.T.E Wine Education at failtetraining@gmail.com

ABOUT WSET
WSET is an awarding body and registered charity devoted to the development and delivery of qualifications and courses in wines and spirits. WSET Awards is accredited as an awarding body by Ofqual (UK Office of Qualifications and Examinations Regulation), is a member of FAB (Federation of Awarding Bodies) and operates under an ISO 9001:2008 certification.
IMPORTANT INFORMATION

OPEN/INFORMATION EVENINGS
GMIT will host information evenings for all Lifelong Learning courses on the below dates. During these information evenings you will be able to discuss your course options in detail with course lecturers and Lifelong Learning staff and receive advice on enrolment and fee payment.

Thursday, 8th September 2016, 7.00-9.00pm for courses commencing in September 2016.
Tuesday, 10th January, 2017, 7.00-9.00pm for courses commencing in January 2017.

STAFF
Mary Nestor, Lifelong Learning Coordinator
094 9043137
Mary.Nestor@gmit.ie

Bridie Coleman/Mary McCarthy
Lifelong Learning Administration Office
094 9043156
LLLMayo@gmit.ie

CONTACT DETAILS
Telephone: 094 9025700, extension 3156 or 3137
Direct Line: 094-9043156
Fax: 094 9025757
E-mail: LLLMayo@gmit.ie
Web: http://www.gmit.ie/LLM
Social Media: 
Facebook: www.facebook.com/LLGMITMayo
Twitter: www.twitter.com/LLLMITMayo

GMIT OPENING HOURS
9.00am to 1.00pm and 2.00pm to 5.00pm Monday to Friday

ACADEMIC CALENDAR
No classes are taught during breaks in the academic calendar or Bank or National Holidays. Classes are taught as normal on all Holy Days and Conferring. All courses offered through Lifelong Learning adhere to the following dates for each semester:

Semester I:
19th September to 9th December 2016.
Exams scheduled 15th to 23rd December 2016 inclusive.

Semester II:
16th January to 28th April 2017.
Exams scheduled 8th – 26th May 2017 inclusive.
Easter Break: 10th to 21st April 2017.

INSTITUTE POLICY
Each course is offered on the condition of adequate enrolments and the Institute reserves the right to cancel or discontinue any course because of low enrolments or for other reasons deemed sufficient by the Institute. The Institute reserves the right to make the necessary changes in this schedule that may be dictated by personnel requirements or availability of facilities.

APPLICATION PROCEDURE
Application is made using the application form included at the back of the prospectus. The form can also be downloaded from http://www.gmit.ie/LLM

Applications are processed based on the date they are received. Only students who have applied and paid the fees in full may attend the Lifelong Learning evening courses. Completed application forms may be returned to Bridie Coleman, GMIT Mayo Campus, Westport Road, Castlebar, Co Mayo.

Completed application forms for courses commencing in September 2016 should be returned on or before 9th September, 2016.

COMPLETING THE APPLICATION FORM
Please complete the application form included at the back of the prospectus and write the information clearly and in capital letters. An individual record is created for every student based on the information that is provided. We only accept Irish postal addresses as a suitable correspondence address. All correspondence (including receipts or notification of change) will be made to the postal address provided on the application form.

ONLINE POLICY APPLICATION
Student applications for courses/programmes (where viable) will be registered online via a secure website (from information provided on application form). The student will be emailed login details (username and PIN number) where they will be able to complete their registration and payment of fees. These login details are also used for accessing exam results for accredited courses. At the start of the course/programme the student will be given an photo ID card and details on how to login to Learn OnLine (Moodle – see below explanation on this in the College Services section).

WAITING LISTS
Every course has a maximum number of students. A course is full when all the available places are taken. A waiting list is established for each full course. New applications for full courses are added to the waiting list in the order in which they are received. If a place becomes available, i.e. a current student on the course withdraws; an offer of a place is made to the next name on the waiting list. Offers are made in strict rotation from the waiting list. The course fee will not be processed for applications on a waiting list until an offer is made and accepted.

DISCOUNTS
A 10% discount will be given to a student registering for two or more courses in the same semester. This is providing that no other discount or concession has been granted on that course(s).
A 30% discount will be given to applicants who are currently in receipt of social welfare payments and to senior citizens (aged 65 or over). Documentation (photo ID, current letter from Department of Social Protection) must be presented in person at the time of fee. A Social Welfare card is not acceptable, as it does not indicate current status.

NOTE: Discount is only offered on courses which are single subject certificates. No discount is applicable on any of the full degree/award programmes on the part-time courses.

FEE
Course Fees
Details of course fees can be found with the course description in this prospectus or online. The fees indicated include examinations and internal assessments but do not include class materials unless otherwise indicated in the course details. Registration fees for professional bodies etc. are payable separately. An instalment plan which is designed to give students the flexibility in paying their fees will be offered.

Providing a place is still available on the course, your fee will be accepted and receipted in writing. In all cases, fees must be paid in full by second week of class.

FEE PAYMENT
Once an application and fee is processed, a written receipt will be posted to the applicant using the postal correspondence address provided on the application form. Students are advised to keep this in a safe place and bring it with them on the first night of classes. For security reasons, the preferred methods of payment are credit or debit card, cheque, postal order or bank draft.
Credit or Debit Card
Payment can be made using credit or debit card details over the telephone or by post. For security reasons, please do not e-mail credit or debit card details.

Cheque/Postal Order
Payment can be made via cheque or postal order when it is accompanied by a completed application form to the Lifelong Learning Office. Cheques should be made payable to GMIT.

Bank Giro
Students on accredited programmes will be issued with a bank giro and payment is made directly to the bank. The stamped portion is then returned by student to the Lifelong Learning Office where a receipt will be issued for tuition fee.

Cash
The Lifelong Learning Office will accept cash with applications made in person at the office during office hours (9.00am to 1.00pm and 2.00pm to 5.00pm Wednesday to Friday). Please do not send cash in the post.

Invoice
Where the course fees are being paid for by an employer, the student should complete an application form and attach a letter of approval from the employer on company headed paper. Instead of a letter the employer may e-mail the Life Long Learning office (attn.: Bridie Coleman) confirming their intention to pay the course fee to LLLMayo@gmit.ie.

REFUND POLICY

Cancelled courses
For a course to commence, a minimum number of student enrolments are required. If this number is not reached, the course is cancelled. When this occurs a full fee refund will be processed automatically and confirmation supplied by phone/email or webtext.

COURSE WITHDRAWALS

Accredited Programmes: If a student starts a programme and later decides to withdraw, a refund will be given in accordance with the GMIT Academic Regulations. A full refund is given up to 31 October, 2016. A partial refund is given up to 31 January, 2017. After these dates no refunds are given.

Single accredited courses: If a student starts a course and later decides to withdraw, a full refund will be given if a request in writing (or e-mail) is received by the Lifelong Learning office within 10 days from the start of the course. A 75% refund is given if requested up to three weeks from the start of the course, after this time refunds are not available.

AGE REQUIREMENTS

The suggested minimum age requirement for participating in evening classes is 16 years of age.
MOORE LIBRARY
Tel. 094 9043146  Email moorelibrary@gmit.ie

The Moore library has a central role on campus and we are delighted to welcome Lifelong Learning students to library services. Your GMIT student card is your library card and you can use it to borrow and to access your library account.

The library provides books, journals, databases, online journals and ebooks, exam papers and numerous Internet resources. In addition, books and journals on site in Mayo, students also have access to the collections at all GMIT campuses through inter-campus loans. The library produces print and online subject guides listing books, websites and journals for specific courses. Service guides help you with certain tasks like creating bibliographies for assignments and using resources off-campus.

Facilities include computers, printers, photocopiers, and scanners; a group study/training room and many quiet study areas. The library website at http://library.gmit.ie/ is the gateway to all library related information, and it is your access point to the library online. We look forward to seeing you in person; please call in to browse, borrow, use a library computer, or indeed to relax!

Opening hours are displayed at the library entrance, throughout the campus and online through the library website. Students are advised to check these times as they may be subject to change throughout the year.

Talk to us, we’re here to help!
The library is happy to provide training to students in groups and individually.

MOODLE (LEARN ONLINE)

GMIT uses a Learning Management System called Moodle. Lecturers use it to upload classwork material for sharing. It is also used for online discussions, quizzes, surveys, forums and for assignment submissions. You will be given a student user login and password during registration and your lecturer will guide you to use of Moodle during class.

STUDENT SERVICES

The student services team on the Mayo campus aim to provide a variety of care and supports to meet the needs of all students. It does this through the provision of the following services:

- Confidential counselling service (see below)
- Careers and information service (see below)
- Chaplaincy service (see below)
- Off-campus medical service
- Administering financial supports
- Provision of sport, recreation and leisure opportunities
- Additional learning supports via the Access Office

COUNSELLING AND CAREERS

Counselling: Beginning, or continuing, your third level studies is an exciting time, full of new experiences, new people, etc. However, it can also be an anxious time. If you have any difficulties, call in and talk to the Counsellor. It is a one-to-one service providing confidential counselling. Problems you may experience can range from personal to social, to relationship, to academic, to financial and others.

Careers Services: Trying to decide on a career, applying for jobs, preparing a CV and preparing for interviews can be difficult. The Careers Service provides an arena for exploring these areas through one-to-one career guidance. The Career Service also organises the annual Graduate Careers Fair (February). The Graduate Careers Fair provides an opportunity for recruiting companies to liaise with graduating students.

You can contact the Counselling/Careers Service on 094-9043127 or email Michelle.KerinsOBrien@gmit.ie.

CHAPLAINCY

The Chaplain’s role is to assist and support students, by providing care, helping to build a sense of community and supporting the inner or spiritual life of the person. Feel free to drop in to the Chaplain for a chat. The Chaplain’s office (R112) is on the first floor beside the Counsellor’s office.

Need to talk?
The Chaplain is available to speak with students in a confidential and safe environment and treats students with respect and dignity.

Illness and Bereavement

Within the Institute it is possible that some things might go unnoticed. Should you be aware of a student illness, accident or bereavement, we would be grateful if you would let us know immediately.

Volunteering

The Chaplain provides information for students on opportunities to volunteer. In addition a Volunteer Expo will be hosted on campus in conjunction with the Mayo Volunteer Centre. The Chaplain’s office also highlights information on volunteer work overseas which students may wish to access. Fundraisers are held throughout the year for countries and projects in the developing world.

Institute Liturgies

A Prayer Room (B024) is made available on campus for personal reflection. This space is also used to facilitate a range of religious services. For further details contact the chaplain.

Student Safety and Wellbeing

The Chaplain works with a wide variety of committees and working groups highlighting student safety, health and wellbeing. Should any student have concerns or opinions on these matters please let the Chaplain know.

BANKING

There is a campus bank (Allied Irish Banks) in GMIT Mayo Campus during the Academic Year and they also operate the ATM facility. It is located on the ground floor. Opening times are displayed at the bank.

CATERING

There are vending machines available on the campus for hot drinks and snacks in the evenings. The canteen is open from 9am to 4pm each day during the Academic Year.

PARKING POLICY AND OPERATIONAL TIMES

There is a parking system (see below) in operation at the Mayo Campus since September 2010:

- Pay & Display Spaces: (cost €1.50 per hour, max time 4 hours stay)
- Staff/Student Spaces: (annual GMIT permit required, cost €10 per annum for staff and all registered students), new permits will be issued following user setting up a login. This will allow user to make changes during the year for temporary car change or new vehicle. Permit must be displayed prominently on car windscreen.
- Disabled Parking Spaces (for GMIT permit holders): 4 spaces at front reception, 5 at lower back car park and 2 at Mayo Education Centre. Disability Users are required to register for permits, warnings will be issued where permits are not displayed.
- Visitor Parking Spaces: 4 near entrance to main reception. (GMIT visitors permit required and can be booked at Reception).

The parking policy for staff/student spaces will not apply after 6.00pm on weekdays, during Public/Bank Holidays, at weekends or during the months of July and August.

The parking policy for the Pay and Display and Visitor parking areas will not apply after 6.00pm or during the months of July and August.

It is advisable for students, who attend classes before 6.00pm and wish to use the car park to purchase a permit. The necessary criteria
for the issuing of permits will be (i) original driving license, (ii) original insurance certificate, (iii) proof of address, and (iv) Student/Staff ID number. Photocopies of documents will not be acceptable. Any staff member or registered student will be eligible for a permit provided the above criteria is met.

**STUDY A FULL-TIME COURSE ON A PART-TIME BASIS**

A scheme known as the Accumulation of Credits and Certification of Subjects (ACCS) allows students instead of studying an entire course – to study one or more of the subjects on any one of the 400 plus courses approved by Quality and Qualifications Ireland (QQI) all over Ireland, to gain credits for these subjects and to accumulate those credits towards a National Certificate, Diploma or Degree. All courses approved by the QQI can be offered to students through the ACCS scheme.

**CREDITS**

For GMIT-Accredited courses, when a student succeeds in examinations for any subject on a course they gain the credits which the institute has allocated to that subject and the student receives a Subject Certificate from QQI. Credits are transferable. Any institute which is a designated QQI institution will accept credits gained by a student in any other such institute.

**RECOGNISED PRIOR LEARNING (RPL)**

GMIT adopted a policy on Recognised Prior Learning (RPL) in 2009 which is actively applied to all courses offered. If an applicant has completed any of the modules they may be granted exemptions for that module(s) based on prior certified learning. The process for this is set out in GMIT’s Code of Practice No 8 (RPL). An applicant may also apply for exemptions based on prior experiential learning. An e-portfolio tool, myexperience.ie is currently being piloted to capture this data and simplify the application procedure.

**FURTHER INFORMATION**

The full-time courses available for study on an ACCS basis are contained in the full-time undergraduate prospectus available on the GMIT website [http://www.gmit.ie/gmit-mayo](http://www.gmit.ie/gmit-mayo).

**CUSTOMISED COURSES**

Organisations in the region who wish to discuss the potential for customised courses for staff or management should contact the Lifelong Learning Coordinator in the GMIT. Tel: 094 9043137 or e-mail Mary Nestor at [mary.nestor@gmit.ie](mailto:mary.nestor@gmit.ie).
## Personal Details
(Please complete in block capitals)

<table>
<thead>
<tr>
<th>Surname</th>
<th>First Name(s) (as on Birth Certificate)</th>
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<th>Address (home/permanent)</th>
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## Course Applying for

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<th>Course Code</th>
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## Previous 3rd Level Education

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<th>Course(s) Pursued (Full Title/Specialisation)</th>
<th>From Month / Year</th>
<th>To Month / Year</th>
<th>Result/Date of</th>
<th>Repeat</th>
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Transcripts, as appropriate, must accompany this application (See Guidelines)

## Relevant Work Experience
(complete if applicable to Programme)

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<tr>
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<th>Dates</th>
<th>Position</th>
<th>Duties</th>
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## Finance/Student Information
(Office use only)

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<th>Payment by:</th>
<th>Bank Gio:</th>
<th>Cheque / Bank Draft / Postal Order:</th>
<th>Cash:</th>
<th>Debit / Credit Card:</th>
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<tr>
<th>Debit / Credit Card No.:</th>
<th>CRV 3-digit number:</th>
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<tr>
<th>Invoice to Employer (prospective student must provide letter to this effect)</th>
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<table>
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<thead>
<tr>
<th>Course Reference Number(s) [CRN]</th>
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## Declaration
I declare that the above information is correct and if admitted, I will abide by the Code of Student Conduct for Galway-Mayo Institute of Technology.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
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</table>
SUMMARY OF LIFELONG LEARNING COURSES 2016/2017

Semester I: 19th September to 9th December 2016  Christmas Break: 23rd December 2016 to 3rd January 2017

Semester II: 16th January to 28th April 2017  Easter Break: 10th April to 21st April 2017

<table>
<thead>
<tr>
<th>COURSE/SUBJECT</th>
<th>LEVEL</th>
<th>SEMESTER I</th>
<th>SEMESTER II</th>
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<td>Higher Certificate in Contemporary Art Practices</td>
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<tr>
<td>BA in Contemporary Art Practices</td>
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<tr>
<td>BA in Early Childhood Education &amp; Care (Year 2 entry)</td>
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<tr>
<td>BSc. Nursing (add-on)</td>
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<td>BSc. Sustainable Building Technology</td>
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<td>BA in Human Resource Management (Year 2 entry)</td>
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<td>Certificate in Recovery in Mental Health</td>
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<td>Certificate in Managing Operations</td>
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<td>Government &amp; Public Policy</td>
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<td>Industrial Relations</td>
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<td>Intermediate Spanish (Spanish Language &amp; Culture 2)</td>
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<td>Introduction to Accounting</td>
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<td><strong>GENERAL COURSE &amp; OTHER ACCREDITATION BODIES</strong></td>
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<td>Literature of the Wild Atlantic Way</td>
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“After being away from 3rd level education for almost 8 years, I knew it was going to be a challenge to get back into the correct mindset. The lecturers for the supervisory management course were so helpful to me and indeed all in the class to ensure we could take the course at a pace we were all comfortable with. All the modules covered in the course were so applicable to my current role at work and I have found this extremely beneficial. I have recommended my work colleagues to consider doing this course and some of them have now applied. I have no regrets going back to college and GMIT Castlebar is right up there with the best colleges in the country.”

Anthony McHale  
Certificate in Supervisory Management (2016)

“This course is one of the best things personally I could have done. To achieve a degree at my age seems like an impossible dream.

This part time course is perfect, as it allowed me to cope with family life and pursue my forgotten passion. The help and guidance from our lecturers enabled me to push myself and improve my skills, knowledge and understanding of the Contemporary Arts.

Six years may seem a very long time in your mid 50s, but the new friends and support I received are invaluable.

It is a wonderful experience.”

Katie Delaney  
6th Year, Art & Design Degree GMIT Mayo Campus

“I knew compressing a Level 7 60 credit course into a 12 month time frame would require a lot of work outside of the two scheduled days of lectures each month, the big question was, would it be worth it? Not wanting to miss out on an opportunity to develop and expand my skillset and knowledge, I accepted the challenge and I had my answer on day 1 - Yes. As a relatively new supervisor to a technical team serving a high volume manufacturing department, the modules offered in this course have strengthened my ability as a supervisor and understanding of the overall operation. All involved in creating, developing and delivering this course should be proud of what has been achieved”

Vincent Gavin  