

## Direct Application Form

**Application Checklist:**

1. Please complete the application form in full paying particular attention to Data Protection Requirements (see over). Once the Application Form is complete, please email it to [LLM Mayo@gmit.ie](mailto:LLM Mayo@gmit.ie) or post to above address.
2. Please include examination transcripts certified by college authorities where specified as a course entry requirement.
3. Include confirmation from employer where a course is funded through Continuous Professional Development.

**PERSONAL DETAILS**

 Surname:  First Name(s) 
**Address for Correspondence (Home)**
  
 Eircode 

 Date of Birth:  /  /  Email:   
 Mobile No:  PPSN:   
 Country of Birth:  Nationality:   
 Male  Female 
**COURSE APPLYING FOR**

Programme Title	Entry Year eg Year 1

**PREVIOUS QUALIFICATIONS (Continue on separate page if necessary)**

Higher Education Institute Attended	Years of Study (From-To) MM/YY	Full Award Title	Award Type (eg Ord Deg, L7)	Overall Result (if known)

 Were you a GMIT student previously? Yes  No  If yes list ID number (if known): ID \_\_\_\_\_

Office Use

 Receipt Date:  Receipt Number:  Student ID No:   
 Course Reference Number(s)  Programme Code:   
 Registered by:  Registration Date: 
**WORK EXPERIENCE (Continue on separate page if necessary)**

Please give details of any relevant work experience


## ANY FURTHER INFORMATION RELEVANT TO THE APPLICATION

Applicants should make themselves aware of any special entry requirements for a course


## EMPLOYER CONTACT DETAILS (IF APPLICABLE FOR PAYMENT OF COURSE FEES)

Employer Name	
Contact Person	
Company Address	
Email:	

## PAYMENT INFORMATION

Payment by debit/credit card, bank draft, or online is accepted. Please note you will be contacted upon course commencement for payment.

For further information, please contact:

Lifelong Learning, GMIT Mayo Campus, Westport Road, Castlebar, Co Mayo, F23 X853

Email: [LLMayo@gmit.ie](mailto:LLMayo@gmit.ie)

## DECLARATION

I declare that the information I have submitted is true and correct. Should my application be successful, I agree to abide by the Rules, Regulations, Policies and Procedures of GMIT as set out in the Code of Student Conduct and the relevant sections of the GMIT website.

Signed  Date

### Please note:

- Tuition fees are payable upon course commencement.
- The Institute reserves the right to cancel, suspend or modify courses at any time.

## DATA PROTECTION

As a student of GMIT, I understand that my personal data will be processed by the Institute in accordance with the Institute's [Student Privacy Statement](https://www.gmit.ie/general/student-privacy-statement) available at- <https://www.gmit.ie/general/student-privacy-statement>

By ticking the box, I confirm that I have read and understood the GMIT Student Privacy Statement and I agree with my personal data being processed in accordance with that Statement.

If you have any queries in relation to the processing of your personal data by GMIT, please contact the Data Protection Officer at [dpo@gmit.ie](mailto:dpo@gmit.ie).

*Please note that your data will be shared with the Higher Education Authority (HEA) for funding allocation, statistical analysis and policy formulation purposes. The data shared includes personal data such as name, address, Eircode, PPSN, grant status and CAO data. By continuing with your registration, you are agreeing to your data being shared with the HEA. Full details of what data is shared and how this data is used are contained in the Student Privacy Statement referenced above. If you wish to object to the processing of your personal data in this manner, or if you have any queries in relation to the processing of your personal data by the HEA generally, please contact the HEA Data Protection Officer at [dataprotection@hea.ie](mailto:dataprotection@hea.ie).*