LIFELONG LEARNING PROSPECTUS 2019-2020

VICE PRESIDENT’S WELCOME

GMIT’s Strategic Plan 2019–2023 aims to build on the transformative impact of GMIT through providing diverse learning opportunities to upskill and empower individuals in knowledge and skills in demand by business, enterprise, the professions, the community and other stakeholders.

An inherent part of the Strategic Plan is enhancing the individual experience, building a community, and demonstrating regional impact, further creating and enhancing human capital by expanding participation in higher education through providing a range of flexible, online, and Lifelong Learning programmes/courses.

GMIT Mayo Campus continues annually to build its Lifelong Learning offerings at different levels, across a range of relevant subjects, providing greater opportunities for continued professional development, enhancing employee skills and competencies, and bolstering the interface between higher education and further education and training.

I hope that you find this prospectus informative and of interest, and please feel free to contact our Lifelong Learning staff who will be happy to provide further guidance and answer any questions you may have about our programmes/courses.

In closing, I would like to take this opportunity to offer a very warm welcome to all prospective students to come and join the growing body of GMIT students and Alumni in the forthcoming Academic Year 2019/20.

Professor Neville McClenaghan
Vice-President for Mayo Campus

LIFELONG LEARNING COORDINATOR’S WELCOME

Welcome to the Lifelong Learning prospectus for 2019-2020 from the GMIT Mayo Campus!

Our range of lifelong learning programmes/courses has been designed in response to regional needs to provide opportunities to engage with education in a flexible way.

At the Mayo Campus, we have a long history of providing Lifelong Learning programmes/courses in the region and we are continually developing our programmes/courses and ways of delivering them to students.

Our range of academic and other learning opportunities include short duration skills-oriented courses to longer duration programmes/courses, which can lead to full awards. We have a number of new programmes/courses on offer and seven new Springboard+ funded programmes/courses targeted at those in employment, returning to work or unemployed. These new programmes/courses will be delivered in a blended approach with a mixture of classroom and online learning.

To view the programmes/courses on offer, please visit: http://www.gmit.ie/LLM

Come and meet the staff at the Mayo Campus at our open evenings in September and January. I hope we can support you on your lifelong learning path.

Dr Deirdre Garvey
Lifelong Learning, Mayo Campus
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LIFELONG LEARNING PROSPECTUS 2019-2020

INTRODUCTION

WHAT IS LIFELONG LEARNING?

Lifelong learning is about continuing to learn throughout your adult life and career. Have you a hungry, curious mind? Do you want to have your natural abilities stimulated and developed? Do you need to adapt to a changing work environment? Engaging in lifelong learning has significant individual and social benefits in terms of career development, changing career path and general personal development. At GMIT Mayo campus, we want to make learning accessible to adults in this region. Whether you want to upskill, reskill or simply take on a new challenge, there are diverse learning opportunities available to you here on the Mayo campus in Castlebar.

Choose to study in a way that suits you...

If you are thinking about returning to education, there are a number of different ways in which you can begin or continue your path of accredited learning at the GMIT Mayo campus.

You can start ‘small’ by studying for a single course or module. These short courses are all nationally accredited 5 and 10 credit modules at Levels 6-8 NFQ. Courses are typically delivered on campus one night per week for 2-3 hours and over one or two 13-week block periods or semesters from September to Christmas or January to April or both. The learner can build on courses previously studied at their own pace. For each accredited course successfully completed, a Single Subject Certificate is awarded to participants and credits may be accumulated towards a full degree/Special Purpose Award.

A slightly bigger commitment is involved in undertaking a Special Purpose Award. This is a GMIT and QQI accredited award in one or more courses for relatively narrow or purpose specific achievement. We also have courses available on block release basis.

Additionally you can choose to study for an ordinary degree (Level 7) or honours degree programme (Level 8). All part-time programmes/courses are scheduled with the adult learner in mind and classes usually occur in the evening and/or on a block delivery basis.

Entry requirements (unless otherwise indicated) are a pass in five Leaving Certificate subjects including Mathematics and English or Irish. Candidates over the age of 23 may enter the Single Subject Certificate courses without prior educational qualifications. Entry requirements for specific programmes/courses may vary and are detailed within.

Experiential learning (industry experience or past academic qualifications) may also be considered as grounds for entry. Details on how to make an application are available at https://www.myexperience.ie/.

Most courses are supported by our VLE (Virtual Learning Environment) [Moodle]. This is an online and interactive tool used as a repository for class materials and communications with students. The programme will be delivered via a blended learning approach, involving a mixture of on-line and face to face delivery.

The lifelong learning courses offered at the GMIT Mayo campus are a resource for the whole of the community in the western region. Enrolling on one of our courses means becoming a part of the GMIT community. That means participating not just in the classroom or laboratory but making use of the range of facilities available on our campus. We hope you enjoy reading our prospectus and seeing what courses are available to you and will consider joining the GMIT community to continue your learning journey.

Follow us on Facebook at facebook.com/LLLGMITMayo
RÉAMHRÁ

CÉARD IS FOGLAIRM AR FEADH AN TSAOI ANN?

Baineann foghlaim ar feadh an tsaoil le bheith ag foghlaim ar feadh do bheatha mar dhúithe lánthaoist agus le linn do shaoil ghaithmí. An bhfuil tú féin a chur in oinint do thimpeallacht oibre a bhionn de shíor ag athrú? Baineann buntáisti suntasacha anois agus sosíslta imirt le forbairt gairme, le do chonair ghaime a athrú agus le forbairt pearsanta ghinearaithe le díl i ngleic le foghlaim ar feadh do shaoil. Ag camais Mhaigh Eo GMIT, is mian linn go mbeadh teacht ar an bhfoghlaim ag gach duine lánthaoist sa réicisíón seo.

Déan do staidéar cibé bealach is rogha leat...

Má tá tú ag smaoineamh ar fhilleadh ar an oideachas, tá roinnt bealaí difriúla inar féidir leat tosú nó leanúint de do chonair foghlama creidiúnaithe ag camais Mhaigh Eo GMIT.

Féadfadh tú tosú ‘beag’ trí staidéar a dhéanamh ar chúrsa nó modúl aonair. Is modúil 5 nó 6 chreidiúint ag Leibhéal 6-8 NFQ iad na cúrsaí gearra seo go lór atá creidiúnaithe go náisiúnta. Go típiúil déantar cúrsaí a sheachadhadh ar an gcampa sice amhain sa tsheachtain ar feadh 2-3 huaire an chloig agus le linn bhlocthréimhise 13 seachtain amhain nó dho a Mhéan Fómhair go Nollaig nó Eanáir go hAibreán nó dá cheann mar chumarsáide le dul i ngleic le foghlaim ar feadh do shaoil.

Is iad na riachtanais iontrála (mura gcuirtear a mhalairt in iúl) pas i gcog a bhaith Aodhbeirtiméireachta ar a n-aíthear Matamacht agus Béarla nó Gaeilge. Féadfadh aíthearí níos sine ná 23 bliain d’aois cúrsaí Teastas Aon Ábhar a dhéanamh gan rámhcháilteachtaí oideachasúla. D’fhéadfadh sé go mbainfeadh rhianchais difriúla iontrála le aonair chlanna agus tá siadsan antaisteachtaí.

Féadfadh foghlaim ó thaithí (taithí tionsclaíochta nó sean cáilíochta acadúla) a mheasadh mar bhonn iontrála. Tá na sonraí is gá a tháirgeadh ar clár leithead eolaí ar fáil ag https://www.myexperience.ie/

Tugann an Moodle VLE (Timpeallacht Fhíorúil Foghlama) s’againne tacaíocht d’fhormhór na gcúrsaí. Is uirlís idirghníomhach ar líne é seo a úsáidear mar thaisce d’ábhair ranga agus cumarsáide leis na neachla léinn. Curfear an clár ar siúl trí úsáid a bheith as cur chuige ar na foghlama curnaisc, idir meascán den staidéar ar line agus aghaidh ar aghaidh.

Is acmhainn iad na cúrsaí ar feadh an tsaoil a bhionn á dtairiscint ag Campus Mhaigh Eo GMIT don phobal uile i réigíon an larthair.

Is iarradh do cheann dár gcsórsai a bhéithe mar chúis de phobal GMIT. Ciallaíonn sé sin a bheith mar bán de phobal GMIT. Ciallaíonn sé sin a bheith mar ban de phobal GMIT. Ciallaíonn sé sin a bheith mar bán de phobal GMIT.

Lean muid ar Facebook ag facebook.com/LLLGMITMayo

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Is iarradh do ceann dár gcsórsai a bhéithe mar chúis de phobal GMIT. Ciallaíonn sé sin a bheith mar bán de phobal GMIT. Ciallaíonn sé sin a bheith mar bán de phobal GMIT. Ciallaíonn sé sin a bheith mar bán de phobal GMIT.
WHAT IS SPRINGBOARD+?

Springboard+ offers FREE courses at Certificate, Degree and Honours Degree level. These courses lead to qualifications in areas where there are job opportunities in the economy.

SPRINGBOARD AT GMIT

GMIT is the largest provider of Springboard/ICT Skills courses in the West of Ireland.

IS SPRINGBOARD FOR ME?

From May 2019 Springboard+ offers 9,000 free places on over 280 courses leading to awards at certificate, degree and post-graduate level. The majority of courses are part-time for a maximum of 12 months and are open to all applicants; Employed, Unemployed and Returners who meet the eligibility criteria at the time of course commencement.

ELIGIBILITY

The following are eligible to apply for courses in 2019/20 academic year (subject to the applicant meeting all requirements, including academic requirements):

• **Returners** (Formerly referred to as Homemakers)
  - May apply to all courses if they meet the nationality/visa requirement and residency criteria. Course specific criteria may also apply.

• **People in employment**
  - May apply to all courses if they meet the nationality/visa requirement and residency criteria.
  - Please note that a 10% course fee contribution for Level 7, 8, and 9 courses is applicable for employed participants. This is payable directly to the provider.

• **The unemployed or formerly self-employed**
  - May apply to all courses with the exception of the two year part-time ICT conversion courses. Unemployed applicants will also be required to meet additional DEASP related criteria. They must have been in receipt of a recognised DEASP payment for 9 of the previous 12 months if they wish to participate on one-year full-time ICT Skills Conversion courses.

Please note that documentation supporting applicant’s status will be required as part of the application process. Further proof confirming an applicant’s continued eligibility will also be required at the time of course commencement. See Am I Eligible For a Springboard+ Course? below.

See the Frequently Asked Questions (FAQ) section on https://springboardcourses.ie/faq for more information.

HOW TO APPLY

(https://springboardcourses.ie/howToApply)

The application process involves four steps.

1. You must enter information in all the required fields on the form. Only when all the Remaining Fields have changed from RED to GREEN can you make an application. Failure to fill out all the fields will result in you NOT being able to apply. You must also tick the Consent boxes under Notices and Consents in the Overview tab.
2. The fields are located beside the OVERVIEW tab beneath the course title. These tabs are called GENERAL, EDUCATION, EMPLOYMENT etc.
3. At any stage in the application process, you can save your application by clicking on SAVE APPLICATION. Your application will be saved in a ‘Draft’ status.
4. When you have filled out all the fields, click APPLY TO COURSE.

CERTIFICATE IN SUSTAINABLE BUILDING TECHNOLOGY (SPRINGBOARD SPA) (LEVEL 8)

| Duration | 12 contact hours per week (online x 8 hours, 4 hours tutorial in-house plus 8 hours independent study) |
| Time | Semester I & II (Week of 23rd September 2019) |
| Fee | Free to Unemployed recipients (e.g. job-seekers, carers, one-parent families, etc.) – please see http://springboardcourses.ie/eligibility for full list |
| Full Course Fee | €5,000 (Fully funded for unemployed and 90% funded for employed) |
| Start date | Week commencing 23rd September 2019 |
| Number of Credits | 50 Credits |

ENTRY REQUIREMENTS

Applicants must have a Level 7 qualification in a cognate area of construction.

PROGRAMME DESCRIPTION

The purpose of this programme is to provide student with an opportunity to upskill to level 8 in the areas of; Project Management, Sustainable Building Technology, Construction Informatics (which includes Building Information Modelling (BIM)), and Building Energy Systems.

COURSE CONTENT

Modules include
- Sustainable Building Technologies
- Building Energy Systems
- Construction Informatics
- Project Management

All modules will be completed prior to the work placement module.

WORK PLACEMENT

Work experience/placement is 125 hours in total. This part can be completed in one block of three (3) weeks or spread out over Semester II (Jan-Apr 2020). Those in relevant employment will do a 20-credit Professional Practice work-based project instead. Those not in employment will complete two 5-credit modules.

FURTHER INFORMATION

John Scahill
Email: john.scahill@gmit.ie
Tel: 094 9043298

HOW TO APPLY

Application for this programme is made direct via Springboard (https://springboardcourses.ie/details/7088) before Friday, 13th September 2019. The programme will be delivered on the Mayo Campus of GMIT.
## Certificate in Information Technology Project Management (Springboard SPA) (Level 7)

<table>
<thead>
<tr>
<th>Duration</th>
<th>1 day/month plus 2 hours per week online student engagement (provisional) plus 2-4 hours self-directed learning over 1 year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time</td>
<td>Semester I &amp; II (Week of 23rd September 2019)</td>
</tr>
<tr>
<td>Start Date</td>
<td>Week commencing 23rd September 2019</td>
</tr>
<tr>
<td>Fees</td>
<td>Free to Unemployed recipients (e.g. job-seekers, carers, one-parent families, etc.) - please see <a href="http://springboardcourses.ie/">http://springboardcourses.ie/ eligibility for full list</a></td>
</tr>
</tbody>
</table>

For employed participants on courses of NFQ Level 7, 8 or 9, 90% of the course fee is paid by the HEA. Participants will be liable for the remaining 10% fee. Fees will be due once a place has been accepted.

**Full Course Fee** €2,000 (Fully funded for unemployed and 90% funded for employed)  
**Number of Credits** 20 Credits  

## Entry Requirement for Applicants

The minimum entry requirement is a level 6 Higher Certificate in Computing/Technology/Business or cognate area. Recognition of Prior Learning (RPL) can be used as a means to gain entry to the programme (please see RPL details in “Important Information” section of this prospectus on Page 56).

## Programme Description

The aim of the Certificate in IT Project Management is to upskill IT practitioners in current best practices of project and operations management in line with industry best practices including PRINCE2 (Project IN Controlled Environment) and ITIL (Information Technology Infrastructure Library) and Agile Scrum.

### Learning Outcomes

Upon completion of this programme, participants will be able to:

1. Manage an IT project from concept to closure.
2. Select and apply of the most appropriate project management methodology and practices to a given situation.
3. Produce professional standard project management deliverable.
4. Apply Microsoft Project as a project management tool.
5. Apply the skills, knowledge and competencies in a real environment.

### Course Content

- IT Project Management
- Software Project Management
- Work Based Project
- IT Operations Management

## Further Information

Noreen Henry  
Email: noreen.henry@gmit.ie  
Tel: 094 9043245

## Certificate in Network Cybersecurity (Springboard SPA) (Level 7)

<table>
<thead>
<tr>
<th>Duration</th>
<th>1 day/month plus 10 hours per week online student engagement (provisional) over 1 year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time</td>
<td>Timetable to be advised</td>
</tr>
<tr>
<td>Start Date</td>
<td>Semester I &amp; II (Week of 23rd September 2019)</td>
</tr>
<tr>
<td>Fees</td>
<td>Free to Unemployed recipients (e.g. job-seekers, carers, one-parent families, etc.) - please see <a href="http://springboardcourses.ie/">http://springboardcourses.ie/ eligibility for full list</a></td>
</tr>
</tbody>
</table>

For employed participants on courses of NFQ Level 7, 8 or 9, 90% of the course fee is paid by the HEA. Participants will be liable for the remaining 10% fee. Fees will be due once a place has been accepted.

**Full Course Fee** €3,000 (Fully funded for unemployed and 90% funded for employed)  
**Number of Credits** 30 Credits

## Entry Requirement for Applicants

The minimum entry requirement is a level 6 major award or equivalent. Recognition of Prior Learning (RPL) can be used as a means to gain entry to the programme (please see RPL details in “Important Information” section of this prospectus on Page 56).

## Programme Description

This programme aims to upskill IT practitioners in current tools and techniques to provide a secure network environment for an organisation. This certificate is aimed at current ICT professionals, managers and technical staff. It is delivered 100% blended, consisting of live (and recorded) online webinars and tutorials, implementations labs, online content and suggested reading and sample practice labs.

### Learning Outcomes

Upon completion of this programme, participants will be able to:

1. Have specialised knowledge and understanding across a range of theoretical and technical concepts pertaining to Network Cybersecurity.
2. Have developed the skills required to assess the vulnerability and readiness of an organisation regarding cyberattacks.
3. Demonstrate a range of specialised technical skills and abilities in the deploying Network Cybersecurity solutions.
4. Exercise judgment in the selection and use of appropriate tools and techniques to design and implement Network Cybersecurity systems.
5. Recognise and identify modern security risks and be able to evaluate new concepts and technologies in Network Cybersecurity and apply them appropriately.
6. Be cognisant of emerging threats, attacks surfaces and mitigating tools.

### Course Content

- Local Area Network (LAN) Routing and Switching (5 credits)  
- LAN Cybersecurity (10 Credits)  
- Network Operating Systems (NOS) Security (10 Credits)  
- Next Step – Transitioning to Work (5 Credits)

## Further Information

Seamus Dowling  
Email: seamus.dowling@gmit.ie  
Tel: 094 9043251

## How to Apply

Application for this programme is made direct via Springboard (https://springboardcourses.ie/details/7087) before Friday, 13th September 2019. The programme will be delivered on the Mayo Campus of GMIT.
CERTIFICATE IN GREENING ENTERPRISE SKILLS (SPRINGBOARD SPA) (LEVEL 6)

Duration: The programme will be delivered via a blended learning approach, involving a mixture of on-line and face to face delivery over 1 year.

Time: Timetable to be advised

Start Date: Mid-January 2020

Fees: Free to Unemployed recipients (e.g. job-seekers, carers, one-parent families, etc.) - please see http://springboardcourses.ie/ eligibility for full list

For employed participants on courses of NFQ Level 7, 8 or 9, 90% of the course fee is paid by the HEA. Participants will be liable for the remaining 10% fee. Fees will be due once a place has been accepted.

Full Course Fee: €2,500 (Fully funded for unemployed and free for employed)

Number of Credits: 25 Credits

ENTRY REQUIREMENTS

This is an entry-level certification, no prior qualification required.

PROGRAMME DESCRIPTION

The proposed programme is designed to address key areas of green enterprise activity enabling graduates to work in companies and organisations in areas and roles that support environmental and sustainability agendas. The programme focuses on environmentally friendly operational practices and managing performance indicators to achieve national (sector specific) energy efficiency and CO₂ emissions targets.

COURSE CONTENT

• The Green Campus Model: 15 Credits
• Work Project: 10 Credits

The programme is designed to apply to any generic business, but it is considered that it will be particularly useful to and relevant for the Hotel and Hospitality sector. It is proposed that the programme will be delivered via a blended learning approach, involving a mixture of on-line (approx. 80%) and face to face (approx. 20%) delivery.

FURTHER INFORMATION

John Scahill
Email: john.scahill@gmit.ie
Tel: 094 9043298

HOW TO APPLY

Application for this programme is made direct via Springboard (https://springboardcourses.ie/details/7089) before 30th November 2019. The programme will be delivered on the Mayo Campus of GMIT.

POST GRADUATE CERTIFICATE IN DIGITAL MEDIA AND MARKETING (SPRINGBOARD SPA) (LEVEL 9)

Duration: 2 days/month plus 16 hours per week online student engagement (provisional) over 1 year

Time: Timetable to be advised (runs over 2 Semesters)

Start Date: Mid-January 2020

Fees: Free to Unemployed recipients (e.g. job-seekers, carers, one-parent families, etc.) - please see http://springboardcourses.ie/ eligibility for full list

For employed participants on courses of NFQ Level 7, 8 or 9, 90% of the course fee is paid by the HEA. Participants will be liable for the remaining 10% fee. Fees will be due once a place has been accepted.

Full Course Fee: €3,000 (Fully funded for unemployed and 90% funded for employed)

Number of Credits: 30 Credits

ENTRY REQUIREMENTS

Applicants must have an undergraduate degree or equivalent professional qualification. Recognition of Prior Learning (RPL) can be used as a means to gain entry to the programme (please see RPL details in “Important Information” section of this prospectus on page 56).

PROGRAMME DESCRIPTION

The aim of the Post Graduate Certificate in Digital Media and Marketing is to develop participants’ ability to use digital media as part of a marketing strategy aimed at reaching overall business goals. The target market is existing employees and managers in organisations, which need to expand their use of new digital media technologies in order to improve business performance. As well as enhancing participants’ understanding of the potential strategic use of digital media, the course also aims to bolster participants’ ability to implement digital media initiatives, by developing their practical digital skills and their strategic marketing skills and knowledge.

LEARNING OUTCOMES

Upon completion of this programme, participants will be able to:

1. Conduct a comprehensive analysis of the marketing needs of an organisation considering strategic business objectives and competitive market forces.
2. Employ analytical tools and digital methodologies to identify and implement strategies for online optimisation.
3. Conduct a systematic review of web communication strategy effectiveness and optimisation for an organisation.
4. Develop an organisational marketing strategy incorporating the most current digital media marketing instruments.

FURTHER INFORMATION

Dr. Janine McGinn
Email: janie.mcginn@gmit.ie
Tel: 094 9043111

HOW TO APPLY

Application for this programme is made direct via Springboard (eHealth) before 30th November 2019. The programme will be delivered on the Mayo Campus of GMIT.
CERTIFICATE IN CLIMATE RESILIENCE FOR BUSINESS (SPRINGBOARD SPA) (LEVEL 8)

Duration: The programme will be delivered via a blended learning approach, involving a mixture of on-line and face to face delivery over 1 year.

Time: Timetable to be advised

Start Date: Mid-January 2020

Fees: Free to Unemployed recipients (e.g. job-seekers, carers, one-parent families, etc.) - please see http://springboardcourses.ie/eligibility for full list

For employed participants on courses of NFQ Level 7, 8 or 9, 90% of the course fee is paid by the HEA. Participants will be liable for the remaining 10% fee. Fees will be due once a place has been accepted.

Full Course Fee: €3,500 (Fully funded for unemployed and 90% funded for employed)

Number of Credits: 35 Credits

ENTRY REQUIREMENT FOR APPLICANTS

Applicants must have a QQI Level 7 major award or equivalent. Recognition of Prior Learning (RPL) can be used as a means to gain entry to the programme (please see RPL details in “Important Information” section of this prospectus on Page 56).

PROGRAMME DESCRIPTION

The programme is designed to enable graduates to work in companies and organisations in areas and roles that strategically respond to the increasing operational challenges presented by climate change. This programme is designed to foster resilience to the challenges of climate change by focussing on ways that businesses can reduce emissions and increase energy and operational efficiency. The emphasis is on increasing knowledge and developing skills in key areas where climate change directly affects enterprise operations, such as energy supply, carbon tax, resource usage and waste management. The programme is intended to provide upskilling opportunities for those in supervisory or management roles in both the public and private sector.

COURSE CONTENT

- Energy and Resource optimisation: 15 Credit
- Climate change and governance: 10 Credits
- Work Project: 10 Credits

FURTHER INFORMATION

John Scahill
Email: john.scahill@gmit.ie
Tel: 094 9043298

CERTIFICATE IN DIGITALISATION FOR SMES (SPRINGBOARD SPA) (LEVEL 6)

Duration: 2 days/month plus 16 hours per week online student engagement (provisional) over 1 year

Time: Timetable to be advised (course runs over 2 semester)

Start Date: Mid-January 2020

Fees: Free to Unemployed recipients (e.g. job-seekers, carers, one-parent families, etc.) - please see http://springboardcourses.ie/eligibility for full list

For employed participants on courses of NFQ Level 7, 8 or 9, 90% of the course fee is paid by the HEA. Participants will be liable for the remaining 10% fee. Fees will be due once a place has been accepted.

Full Course Fee: €4,000 (Fully funded for unemployed and free for employed)

Number of Credits: 40 Credits

ENTRY REQUIREMENT FOR APPLICANTS

This is an entry-level certification, no prior qualification required.

PROGRAMME DESCRIPTION

The overall aim of this programme is to develop the individual’s digital and marketing skills to the level that enables conversion of an existing business or new business (idea) into a digital business entity. Given the level that this programme is pitched, the development of fundamental transversal skills related to job readiness are also an objective of this programme development.

LEARNING OUTCOMES

Upon completion of this programme, participants will be able to:
- Have specialised knowledge of the digital and marketing fundamentals required to get a business online.
- Create and edit digital content including image, video & blog.
- Build and manage an online community around your business.
- Establish and maintain an online presence for a business.
- Develop personal digital and transversal skills.

COURSE CONTENT

- Introduction to IT
- Digital Media Skills
- Building your Online presence
- Introduction to Marketing
- Digital Marketing
- The Next Step – Transitioning to Work
- Work Experience

FURTHER INFORMATION

Sharon Boyle
Email: sharon.boyle@gmit.ie
Tel: 094 903104

HOW TO APPLY

Application for this programme is made direct via Springboard (https://springboardcourses.ie/details/7085) before 30th November 2019. The programme will be delivered on the Mayo Campus of GMIT.

Application for this programme is made direct via Springboard (https://springboardcourses.ie/details/7086) before 30th November 2019. The programme will be delivered on the Mayo Campus of GMIT.
NURSING, HEALTH SCIENCES AND SOCIAL CARE

MASTERS OF SCIENCE IN QUALITY & SAFETY (HEALTH AND SOCIAL CARE)

PROGRAMME DESCRIPTION
This exciting new programme is applicable across the public, private and voluntary sector with participants from multi-professional backgrounds including social care, clinical, administrative and practitioner levels. On completion, students will have developed enhanced contextual, cultural and professional insights into quality, safety and governance. Graduates will be equipped with a set of skills that will have a direct impact in the safe delivery of health and social care.

COURSE CONTENT
PROGRAMME MODULES
• Year 1 – 6 Modules (60 ECTS) (Postgraduate Diploma)
  Governance and Compliance for Quality, Safer Systems, Quality and Innovation
• Year 2 MSc. is achieved by successful completion of a thesis by research. (30 ECTS)

ENTRY REQUIREMENTS
The entry requirement for the programme is a H2.2 in a level 8 degree in any health or social care discipline or recognised cognate professional qualification and 1-year full-time relevant experience, which must be in the last 5 years.

OTHER INFORMATION
This is an exciting blended learning approach which includes Four (4) residential sessions across each semester in year one. This offers an opportunity for ongoing networking with your fellow students without placing onerous demands on your employment responsibilities.

COURSE FEE
€4,360 year 1, €2,240 year 2.

FURTHER INFORMATION
Dr. Carmel Heaney
Email: carmel.heaney@gmit.ie
Tel: 094 9043193

HOW TO APPLY
Application for the course is online
https://www.gmit.ie/transfer-add

MASTERS OF SCIENCE IN PALLIATIVE AND END OF LIFE CARE

PROGRAMME DESCRIPTION
The aim of this programme is to develop student’s knowledge and skills, and to introduce methods required for improving quality of care within palliative and end of life care. The student will develop the ability to comprehensively understand the interdisciplinary approach to providing person centred care services to persons within palliative and end of life areas. The programme examines the principles and competences required in Palliative and End of Life Care and will equip the student with a set of skills that can be utilised in his/her day to day practice. Students will learn how to build a culture of high performance and high standards and practice innovation in an intellectually stimulating environment. The programme will provide graduates with an enhanced contextual appreciation of cultural and professional factors relevant to the Palliative and End of Life Care. Graduates will also be equipped with skills of critical thinking and critical analysis of evidence based practice reflecting the evolving nature and demands of contemporary palliative care/end of life healthcare delivery.

COURSE CONTENT
Certificate in Science in Palliative and End of Life Care (30 Credits);
Semester I-3 Modules (September start (13 Weeks):
  Principles of Palliative and End of Life Care
  Psychosocial, Ethical and Spiritual Care
  Choose from one of the following Electives:
    Effective Symptom Management in Life Limiting Conditions – (Compulsory for Health Care Professionals)
    Reflective Practice
  End of Life Care for the Person with Dementia

Postgraduate Diploma in Science in Palliative and End of Life Care (60 Credits);
Semester I and II (Year 1-6 modules) Same as above plus the following:
Choose from one of the following Electives:
  Applied Research: Theory, Bereavement and Loss
  Clinical Practice Placement
  Creative Arts in Palliative Care

Masters in Science in Palliative and End of Life Care (30 Credits);
Year 2 MSc. is achieved by successful completion of a thesis by research. (30 ECTS)

ENTRY REQUIREMENTS
The standard GMIT entry requirement for undertaking the programmes/courses is an Honours Degree (H2.2) in any health or social care discipline or recognised cognate professional qualification and 1 fulltime year relevant experience which must be in the last 5 years.

Specific to this programme: All applicants must have a minimum of two years’ post-registration/graduation experience. All graduates who are working within palliative care practice are eligible to apply.
WHO IS ELIGIBLE TO APPLY?
Nurses, doctors, administration staff, support staff, social care staff, chaplaincy/pastoral care, occupational therapists, speech and language therapists, dietitians, catering staff, councillors, therapists. Non-clinicians are required to demonstrate the application of their discipline to palliative care practice. All candidates applying for the course must have a minimum of one year’s experience in delivering a palliative care approach in practice within the last two years, and for the duration of the course, be employed in an area where the principles of palliative care are operationalised when engaged with individuals with life limiting illness and their families.
In addition:
1. All health care professionals must be currently registered with a recognised professional body.
2. Those applicants wishing to undertake the Clinical Practicum must meet additional criteria (Registered nurses only).

CLINICAL PRACTICE EXPERIENCE
A student seeking to undertake a clinical practicum must submit a written commitment from the student’s host organisation to support him/her for the entire clinical practicum.

ENTRY REQUIREMENTS FOR NURSES
Current registration on the appropriate division of the Nursing and Midwifery Board of Ireland live register (applicable only to nurses undertaking this course); Currently working a minimum of 78 hours per month. Be employed in a clinical area that is approved as an appropriate clinical learning environment by the course team and satisfies the Nursing and Midwifery Board of Ireland Requirements and Standards for nurse applicants. Recognition of Prior Learning (RPL) Applicants may use RPL as a means of accessing the programme.

ASSESSMENT METHODOLOGIES
A variety of method of continuous assessments used such as poster presentation, debate, powerpoint presentations, work projects, portfolios and reflective assignments

OTHER INFORMATION
This is an exciting blended learning approach which includes Four (4) residential sessions across each semester in year one (1.5 days per month – Friday and Saturday morning). This offers an opportunity for ongoing networking with your fellow students without placing onerous demands on your employment responsibilities

COURSE FEE
Certificate in Science in Palliative and End of Life Care (30 Credits); €2,180.
Postgraduate Diploma in Science in Palliative and End of Life Care (60 Credits); €4,360.
Masters in Science in Palliative and End of Life Care (30 Credits); €2,240.

FURTHER INFORMATION
Dr. Maura Fitzsimons
Email: maura.fitzsimons@gmit.ie
Tel: 094 9043264

HOW TO APPLY
Application for the course is online https://www.gmit.ie/transfer-add
NURSING, HEALTH SCIENCES AND SOCIAL CARE

**BACHELOR OF ARTS IN EARLY CHILDHOOD EDUCATION AND CARE QQI (LEVEL 7)**

<table>
<thead>
<tr>
<th>Duration</th>
<th>2 afternoons/week and 2 Saturdays per semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time</td>
<td>2-8pm – Semester I &amp; II, Saturdays (10am - 4.00pm) &amp; 12 hours supervised practice development</td>
</tr>
<tr>
<td>Fee</td>
<td>€3,000</td>
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<tr>
<td>Places available</td>
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<tr>
<td>Start date</td>
<td>Week of 9th September 2019</td>
</tr>
<tr>
<td>Number of Credits</td>
<td>60 Credits</td>
</tr>
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</table>

**ENTRY REQUIREMENTS**

GMIT are only accepting application into Year 2 and Year 3 of this programme in this Academic Year (2019/20). Candidates must hold a QQI Level 6 relevant to Early Childhood Education and Care and there is a practice placement of 12 hours per week. Admission is in accordance with GMIT’s admissions policy. FETAC Level 6 awards or UK/International equivalents which appear in the DCYA list of Early Years Recognised Qualifications are acceptable for submission to this programme for year 2 entry.

**PROGRAMME DESCRIPTION**

This three-year Bachelor of Arts award is designed to provide learners with a comprehensive education in Early Childhood Education and Care. The programme aims to equip the learner with knowledge, skills and competencies required for autonomous working practice in Early Childhood Education and Care. A child-led transformational philosophy will underpin the programme to build authentic reciprocal relationships with children, parents, colleagues, the community and other professionals. The programme is based on the contemporary principles of best practice as determined by Síolta, The National Quality Framework for Early Childhood Education (2006) and Aistear (The Early Childhood Curriculum Framework (2009). The Early Childhood Education and Care Sector has been a growth area over the last ten years. Evidence of expansion of the sector is the recent introduction by the Department of Child and Youth Affairs of a second National Free Pre-School year. Therefore, employment opportunities appear positive in the short and medium term. Graduates would have enhanced employability within the rapidly professionalising sector. Furthermore, graduates would be well placed to occupy supervisory functions within the sector, in accordance with new funding requirements.

**COURSE CONTENT**

- Early Childhood Law, supporting enquiry with children to enact the curriculum, Sociological discourses in Early Childhood Education and Care, Childhood Development and Learning (under 3’s), Diversity and Equality, Research with Children, Learning Environments, Practice Development 2.

**FURTHER INFORMATION**

Joanne Doherty  
Email: joanne.doherty@gmit.ie  
Tel: 094 9043117

**CERTIFICATE IN NURSING IN PROCEDURAL SEDATION (SPA) (LEVEL 9)**

<table>
<thead>
<tr>
<th>Duration</th>
<th>12 consecutive weeks.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time</td>
<td>One orientation morning and two face-to-face sessions and online (Mondays)</td>
</tr>
<tr>
<td>Fee</td>
<td>€1200</td>
</tr>
<tr>
<td>Start date</td>
<td>September 2019</td>
</tr>
<tr>
<td>Number of Credits</td>
<td>10 Credits</td>
</tr>
</tbody>
</table>

**ENTRY REQUIREMENTS**

1. Registered Nurse with the Nursing and Midwifery Board of Ireland.
2. Currently employed and directly working in an environment where procedural sedation is undertaken.
3. Approval by the Director of Nursing to undertake the programme.
5. An admission checklist must be completed and signed by the Director of Nursing and a Consultant Anesthetist prior to a place being offered.

**FURTHER INFORMATION**

Richard Holmes  
Email: Richard.Holmes@gmit.ie  
Tel: 094 9043196

**HOW TO APPLY**

Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form and an additional checklist which must be completed can be downloaded from http://www.gmit.ie/LLM
NURSING, HEALTH SCIENCES AND SOCIAL CARE

CERTIFICATE IN eHEALTH (SPA) (LEVEL 8)

<table>
<thead>
<tr>
<th>Duration</th>
<th>The online flexible/blended programme delivery method with a 1-day in-house workshop</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee</td>
<td>€900</td>
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<tr>
<td>Start date</td>
<td>September 2019</td>
</tr>
<tr>
<td></td>
<td>There will be a further intake in January 2020 (Dates to be confirmed)</td>
</tr>
<tr>
<td>Number of Credits</td>
<td>10 Credits</td>
</tr>
</tbody>
</table>

COURSE DESCRIPTION

This programme is designed to give Medical, Nursing and Midwifery personnel, Health and Social Care professionals, and Healthcare managers a specialised knowledge, skill and competence in the data requirements and technologies which will underpin the national eHealth strategy. As the programme progresses, module content will be modified to reflect changes in technology, data requirements, and government policies.

LEARNING OUTCOMES

1. Identify Primary and Secondary data sources in Healthcare and how they can be utilised and presented.
2. Relate data collection activities to data definitions and coding standards for disease classifications, diagnosis and interventions.
3. Assess Governance, Security and Ethics considerations around eHealth data.
4. Examine the requirements of an eHealth Information System.
5. Understand change management and project management techniques to facilitate eHealth systems implementations.
6. Identify Global, EU, and National eHealth strategies and assess their implications.
7. Assess the implications for initiatives such as the IHI, EPR, EHR, or other ongoing or proposed eHealth initiatives in a healthcare setting.

COURSE CONTENT

- Data Collection, Process Mapping, Coding Standards (SNOMED, ICD10).
- Governance, Security, and Ethics around healthcare data.
- National eHealth strategies and initiatives. (IHI, EHR, Data Interoperability).
- eHealth Information Systems, components, cloud and mobile technologies.
- Change Management and ICT Project Management techniques.

ESSENTIAL INFORMATION

The programme is delivered over 13 consecutive weeks in a blended/online format.

In this mode, student engagement will be primarily through the GMIT online learning environment where the content will be delivered through online video/slide presentations, documents, two-way discussions/tutorials and interactive practicals.

The programme includes a 1-day in-house workshop/guest lecture series where students can engage directly with practitioners who are currently involved with specific eHealth project implementations.

ENTRY REQUIREMENTS

- Direct application to GMIT. Students will have to meet the entry requirements as indicated in GMIT’s Academic Code of Practice No. 4 (Access, Transfer and Progression), at any given time.
- This special purpose award is aimed at NFQ Level 7 and 8 or equivalent, qualified clinicians, allied health professionals and administrative staff in health care environments.
- Recognition of Prior Learning (RPL) can be used as a means to gain entry to the programme, or gain exemptions in accordance with Code of Practice No. 6 (Policy and Procedures for the Recognition of Prior Learning). Prior learning can be certified or experiential, and will be assessed in accordance with the code.

FURTHER INFORMATION

Richard Holmes
Email: Richard.Holmes@gmit.ie
Tel: 094 9043196

HOW TO APPLY

Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form and an additional checklist which must be completed can be downloaded from http://www.gmit.ie/LLM
# Certificate in Acute Medicine Nursing (SPA) (Level 8)

**COURSE DESCRIPTION**
The aim of this module is to facilitate nurses who care for patients within Acute Medicine Units/Emergency Departments to develop their knowledge and skills in the assessment and management of acutely ill patients.

**LEARNING OUTCOMES**
1. Evaluate the knowledge, skills and attitudes required to assess and manage acutely ill adults within an Acute Medicine Unit/Emergency Department.
2. Demonstrate, through discursive knowledge, reflection and evidence-based practice, an appropriate level of competence and critical thinking ability, which enhances the assessment, planning, delivery and evaluation of nursing care to acutely ill adults within an Acute Medicine Unit/Emergency Department.
3. Explore potential strategies for enhancing interdisciplinary collaboration and communication.
4. Demonstrate professional accountability and autonomy in the critical use of clinical guidelines to ensure safe and effective healthcare delivery.
5. Critically interpret new and existing nursing knowledge through evidence-based practices.

**ENTRY REQUIREMENTS**
Each applicant must provide evidence of the following:
- Approval from the applicants line manager (ADoN or above) to participate in the course.
- Confirmation that the applicant will be employed in an AMU (or ED/LIU as appropriate) for the duration of the programme.
- Confirmation that a suitably qualified clinical practice supervisor is available to assess and support the applicant during the course.

This programme supports the commitment made by ONMSD H.S.E. in association with the National Acute Medicine Programme, to provide clinical education for nurses working in Acute Medicine Units, Acute Medical Assessment Units, Medical Assessment Units and Acute Medical Short Stay Units (collectively referred to as AMUs).

**FURTHER INFORMATION**
John Gately  
Email: John.Gately@gmit.ie  
Tel: 094 9043247

**CERTIFICATE IN RECOVERY IN MENTAL HEALTH (SPA) (LEVEL 8)**

**PROGRAMME DESCRIPTION**
This module will commence in January 2020 and be delivered over 13 weeks (one afternoon per week). Recovery in mental health implies focusing on the strengths and opportunities for a service user rather than the limitations and symptoms of mental illness. Such an approach emphasises the concepts of hope and optimism and are integral values in the recovery approach. The aim of this module is to enable learners to develop an in depth working knowledge of the principles and practice of recovery for the mental health service user and to critically evaluate the range of skills necessary to work innovatively and collaboratively with service users, carers, and their families and appropriate agencies. It is aimed at mental health professionals working in the area of rehabilitation and recovery in mental health.

**COURSE CONTENT**
This 10-credit module will enable the learner to recognise and respond to factors, which contribute towards or affect mental, physical, social, psychological, spiritual, educational, political, cultural, financial and ethical needs of service users, groups, communities and families.

**ENTRY REQUIREMENTS**
This programme is aimed at nurses who are registered with An Bord Altranais, hold a valid PIN, and be Mental Health Professional registered, where appropriate, with a professional body.

**COURSE FEE**
€640  
Applications will be accepted for the above course up until 18th October 2019.

**FURTHER INFORMATION**
Siobhan Lynch  
Email: Siobhan.Lynch@gmit.ie  
Tel: 094 9043287

**HOW TO APPLY**
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form and an additional checklist which must be completed can be downloaded from [http://www.gmit.ie/LLM](http://www.gmit.ie/LLM).
INFORMATION & BUILDING TECHNOLOGY
SINGLE ACCREDITED COURSE

BACHELOR OF SCIENCE (HONOURS) IN INFORMATION TECHNOLOGY SERVICES MANAGEMENT (LEVEL 8)

Duration: 2 years part-time online and blended
Time: To be advised
Fee: €1,920
Start date: September 2019
Number of Credits: 30 per year

PROGRAMME DESCRIPTION
The aim of this programme is to provide learners with the theoretical, conceptual and practical education in the management of Information Technology systems:

LEARNING OUTCOMES
On completion of this programme, the learner will/should be able to
1. Have a broad, integrated, strategic and technical knowledge and comprehension of Computer Services Management, appropriate to a variety of scenarios.
2. Have an in-depth, comprehensive, practical and contextual knowledge and understanding of the practices, methods, processes, strategies, and concepts that pertain to the management of IT services.

COURSE CONTENT
Year 1
Information Technology Service Management
Cyber Security and Cryptography
Network Communications

Year 2
Software development 4 Mobile
Knowledge Discovery and Data Mining
Web Implementation Strategies
Strategic IT Management
Project

ENTRY REQUIREMENTS
BSc in IT Administration or equivalent Level 7 cognate qualification

FURTHER INFORMATION
Seamus Dowling
Email: Seamus.Dowling@gmit.ie
Tel: 094 904251

BUSINESS INTELLIGENCE SOFTWARE (LEVEL 7)

Duration: 3 hrs per week over 13 weeks, 18 hours on campus and 21 hours online
Time: 7-10pm/Mondays
Fee: €270
Start date: Monday 16th September 2020 (Campus schedule TBC)
Number of Credits: 5 Credits

COURSE DESCRIPTION
Business Intelligence is used by enterprises for the data analysis of business information to provide historical, current and predictive views of business operations.

This course will cover the suite of Microsoft’s Business intelligence Software including the Excel 2016 add-ins of Power Pivot, Power Query and Power View plus the more recent Power BI application:

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Simplify data discovery, access and collaboration.
2. Combine, refine and clean data to suit organisational requirements.
3. Develop data models and calculations.
4. Construct views of data from data models for interactive data exploration, appropriate visualisation & presentation.
5. Demonstrate file sharing and hosting.

COURSE CONTENT
• Power Pivot acts as a data model where you can import data from over 50 different sources, create relationships between these imported data tables, create measures e.g. Totals, %’s and also Key Performance Indicators to see if targets are being met.
• Power Query is used to clean and transform this data to suit organisational requirements.
• Power View creates more complex interactive reports and visualisations (if Pivot Tables and Pivot Charts alone cannot fulfil that information requirement) that can be combined into dashboards to give a high-level overview of the organisation’s activities.
• Power BI has been called the future of Excel. It handles all of the above in one amazing and very powerful application that comes in a free desktop version as well as being part of the cloud-based Office 365 suite for sharing such reports and dashboards.

OTHER INFORMATION
A working knowledge of Excel. Knowledge of Pivot Tables is helpful but not essential.

FURTHER INFORMATION
Deaglan O’Riain
Email: Deaglan.ORiain@gmit.ie
Tel: 094 9043155

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
INFORMATION & BUILDING TECHNOLOGY
SINGLE ACCREDITED COURSE

COMPUTER APPLICATIONS (LEVEL 6)

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<tr>
<th>Duration</th>
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<tbody>
<tr>
<td>Time</td>
<td>6-10pm/Thursdays – Semester II</td>
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<tr>
<td>Fee</td>
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<td>Start date</td>
<td>Thursday, 23 January 2020</td>
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<tr>
<td>Number of Credits</td>
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COURSE DESCRIPTION

This module aims to provide students with the ability to use standard workplace applications including word-processing, spreadsheet, presentation, browser and email and search engine software.

LEARNING OUTCOMES

On completion of this module, the learner will/should be able to
1. Organise files in folders and sub-folders in a computer file system.
2. Differentiate between software applications and their appropriate use.
3. Create an appropriately formatted document using a designated office automation application.
4. Create an appropriately formatted spreadsheet using a designated office automation application.
5. Create an appropriately formatted presentation using a designated office automation application.
6. Create an appropriately formatted database using a designated office automation application.
8. Create a basic web site using HTML (or similar web design language).
9. Use a variety of communication and collaboration tools.
10. Become familiar with a wide variety of Internet applications.
11. Have an awareness of policy, ethical and ergonomic issues in their use of personal computers.

COURSE CONTENT

• Introduction
• Software
• Office Automation Tools
• The Internet
• Cloud Computing
• IT and Citizenship

JOE Mcdonnell
Email: Joe.McDonnell@gmit.ie or LLLMayo@gmit.ie
Tel: 094 9043116

INTERNET SECURITY & CRYPTOGRAPHY (LEVEL 8)

<table>
<thead>
<tr>
<th>Duration</th>
<th>blended and online delivery/26 weeks</th>
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<tbody>
<tr>
<td>Time</td>
<td>to be advised</td>
</tr>
<tr>
<td>Fee</td>
<td>€640</td>
</tr>
<tr>
<td>Start Date</td>
<td>September 2019 – May 2020</td>
</tr>
<tr>
<td>Number of Credits</td>
<td>10 Credits</td>
</tr>
</tbody>
</table>

COURSE DESCRIPTION

This module aims to explore the complexity and operation of cryptography algorithms such as DES, AES, RSA, Hash algorithms, Diffie-Hellman Key Exchange and Elliptic Curve Cryptosystems. This module aims to apply these cryptography algorithms by developing laboratory practical’s to deploy Certificate Authorities, e-mail security protocols and applications, provide secure transmission channels over a LAN or internet connection, encrypt and decrypt messages, create and deploy VPNS and harden routers and switches.

LEARNING OUTCOMES

On completion of this module, the learner will/should be able to
1. Critically assess the main cryptographic methodologies and protocols.
2. Analyse and deploy cryptographic algorithms to provide security solutions.
3. Identify security protocols required for security solutions in both LAN/WAN environments.
4. Security harden devices to prevent threats or attacks to networked systems.

COURSE CONTENT

• Cryptography
• Symmetric Cryptography
• Public-Key Cryptography
• Email Security
• Public-Key Infrastructures
• Cryptanalysis
• Security Terminology
• Internet Security Protocols
• System Hardening

FURTHER INFORMATION

Mark Frain
Email: Mark.Frain@gmit.ie
Tel: 094 9043116

HOW TO APPLY

Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
INFORMATION & BUILDING TECHNOLOGY
SINGLE ACCREDITED COURSE

NETWORK COMMUNICATION (LEVEL 8)

Duration: 1 days/month plus 10 hours per week online student engagement (provisional) over 1 year
Time: to be advised
Fee: €640
Start Date: September 2019 – May 2020
Number of Credits: 10 Credits

COURSE DESCRIPTION
This module aims to introduce the learner to modern network communications concepts. The learner should understand LAN and WAN protocols and technologies for providing voice, video and data services for an integrated communications environment.

It is delivered 100% blended, consisting of live (and recorded) online webinars and tutorials, implementations labs, online content and suggested reading and sample practice labs.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Analyse the provision of network communication services over an IP network.
2. Explain the issues associated with integrating voice, video and data services in an organisation.
3. Analyse broadband and IP related resource management.
4. Plan, implement and maintain technologies involved in running a secure LAN and WAN environment.
5. Critically analyse mobile data and telecommunication technologies.

COURSE CONTENT
• Secure Communications (15%)
• Telephony (15%)
• Layer 2 Traffic Management (15%)
• Mobile Data and Telecommunications (15%)
• MPLS (10%)
• Legacy Systems (10%)
• DVB and DAB (10%)
• IoT and WPAN (10%)

FURTHER INFORMATION
Seamus Dowling
Email: Seamus.Dowling@gmit.ie
Tel: 094 904251

INFORMATION TECHNOLOGY SERVICE MANAGEMENT (LEVEL 8)

Duration: blended and online delivery/26 weeks
Time: to be advised
Fee: €640
Start Date: September 2019 – May 2020
Number of Credits: 10 Credits

COURSE DESCRIPTION
This module aims to develop the learners’ knowledge, skills and competences in the provision of high quality process-focused IT Services based on the IT Infrastructure Library (ITIL) framework.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Articulate the detail of the IT Infrastructure Library (ITIL) framework.
2. Apply the IT Infrastructure Library (ITIL) framework to various organisational scenarios.
3. Develop and defend appropriate IT Service Management policies and procedures.
4. Evaluate the cost of providing IT services.
5. Prepare an IT budget.
6. Compare and contrast quality standards.
7. Plan and manage software as a service.
8. Analyse key trends and emerging technologies that are likely to have an impact in the future.

COURSE CONTENT
• Introduction to IT Service Management
• Financial Management
• Service Design
• Service Transition
• Software Service
• Continuous Service Improvement
• Quality Standards
• Trends & technologies

FURTHER INFORMATION
Noreen Henry
Email: Noreen.Henry@gmit.ie
Tel: 094 903245

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
NISO INTRODUCTION TO OCCUPATIONAL HEALTH AND SAFETY

**Duration:** 2 hrs per week/13 weeks

**Time:** 7-9pm/Tuesdays – Semester I

**Fee:** €425 for NISO members, €525 for non-NISO €100 for F/T GMIT students

**Start date:** Tuesday 17th September 2019

**Number of Credits:** NISO Certified Course

**COURSE DESCRIPTION**

The primary objectives of this course are to equip participants with the knowledge to work safely in a variety of workplace and to comply with the competency requirements laid down in the Safety, Health and Welfare at Work Act 2005 and the Safety, Health and Welfare at Work (General Application) Regulations 2007.

**COURSE CONTENT**

- **Irish Law**
  Introduction to the EU and Irish legal systems (both statute and civil) in relation to the regulation of Safety and Health in the workplace.

- **Safety, Health and Welfare at Work Act 2005**
  Implications and requirements for employers and employees. The roles of the Safety Officer and safety Representative; the role and powers of the Health and Safety Authority. The significance of the safety statement as a valuable management tool.

- **Risk Management**
  Concepts of hazard and risk; the distinctions between the two and the concept of control.

- **Safety Management**
  Strategies and documentation. How to create a safety statement following the completion of a risk assessment.

- **Fire Safety, Emergency Planning and First Aid**
  The statutory requirements. Identification of fire hazards and assessment of their risks. Fire prevention and protection including means of escape, emergency evacuation procedures, fire evacuation drills and firefighting equipment, fire register and record keeping. The role of emergency planning in fire risk management serves to introduce emergency planning and first aid requirements.

- **Ergonomics**
  Management of risks associated with ergonomic hazards. Principles of safe lifting; template for a manual handling risk assessment is provided and illustrated with a relevant case study.

- **Physical Hazards**
  Electricity, Machinery, Noise, Vibration and Radiation. Management of risks. Protection and Prevention controls; emergency planning.

- **Chemical Safety**
  Management of risks associated with chemical hazards. Protection and prevention controls; relevant emergency planning. A risk assessment template for chemical risk assessment is provided and illustrated with a relevant case study.

- **Psychosocial Hazards**
  The major psychosocial hazards at work i.e. stress and bullying. Identifying what stress is and recognising the main workplace stressors. Recognition and management of stress at both organisational and individual level is key to developing effective policies to deal with this hazard. Coping strategies and organisational measures to prevent bullying in the workplace. Violence or the threat of violence in the workplace is also explored.

- **Occupational Health**
  An introduction to occupational health. Promotion and maintenance of the physical, mental and social well-being of workers; means of prevention of risks resulting from factors adverse to health. The different roles in occupational health are also discussed.

- **Accident Causation and Investigation**
  The many causes of accidents in the workplace. The accident process. The impact that safety culture has at individual and organisation level. Methodology of carrying out and recording accident investigations.

- **Construction Safety**
  The main hazards. Duties of the relevant persons throughout the various stages of design and construction of projects. Protection and preventative measures used to manage the risks associated with construction work.

- **Agricultural Safety**
  Common hazards on farms and how farm accidents can be prevented.

**HOW TO APPLY**


**Email:** info@niso.ie

**Tel:** 01 4659760
GEOGRAPHICAL INFORMATION SYSTEMS (LEVEL 8)

Duration: 2 hours per week (13 weeks)
Time: 7 – 9 pm/Thursdays
Fee: €320
Start Date: Thursday, 19 September 2019
Number of Credits: 5 Credits

COURSE DESCRIPTION
This objective of this module is to provide the student with a basic theoretical and practical understanding of spatial data management using Geographical Information Systems.

LEARNING OUTCOMES
On completion of this module, the learner will/shoulbe able to
1. Have an understanding of the theoretical basis of Geographical Information Systems (GIS).
2. Have knowledge of how spatial data is structured and managed.
3. Have experience in the use of standard GIS software packages used in the cultural, historical and environmental sectors.
4. Be capable of working independently with various types of spatial data.

COURSE CONTENT
• Overview of GPS/Galileo
• What is a GIS?
• Components of a GIS
• Overview of GIS software
• Examination of the types of questions a GIS can answer
• Overview of spatial databases
• Raster and vector data structures and formats
• Coordinate systems and map projections
• Map classification and interpretation
• Map scale, features, graphics and symbology
• Vector feature classification, labelling, selection
• Attribute data management
• Building a GIS; vector feature capture, editing, import and conversion
• Data quality and error issues
• Data analysis and spatial queries
• Raster data: satellite imagery, aerial photography, LiDAR
• Review of case studies of GIS usage in cultural, historical and environmental domains
• Review of spatial data availability

FURTHER INFORMATION
Emer Crean
Email: Emer.Crean@gmit.ie
Tel: 094 903272

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
CERTIFICATE IN CONTEMPORARY SPORTS COACHING PRACTICES (SPA – LEVEL 6)

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<thead>
<tr>
<th>Duration</th>
<th>2 hrs per week (12 weeks)</th>
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<tr>
<td>Time</td>
<td>7.00-9.00pm/Thursday</td>
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<tr>
<td>Fee</td>
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<tr>
<td>Start date</td>
<td>Thursday 26th September 2019</td>
</tr>
<tr>
<td>Number of Credits</td>
<td>10 Credits</td>
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</table>

**COURSE DESCRIPTION**

The purpose of this award is to equip the learner with the knowledge, skills and competence to apply contemporary coaching principles and practices when coaching sport, in order to enhance performance.

The unique features of this programme include the harnessing of marquee coach expertise available in the region together with a blended delivery mode. The programme will be delivered by guest speakers, all of whom have coached or participated at the highest level in sport.

Emphasis will be placed on real life applications of theory to practice with unique insights and knowledge from these marquee coaches/players, into best coaching practice within an Irish context. Additionally, a blended delivery mode will be used to deliver the programme over one semester. The use of online forums will be key to each student’s individual progress as they reflect on the significance and impact of guest lecture presentations and reflective practice framework.

**LEARNING OUTCOMES**

On completion of this module, the learner will/should be able to

1. Analyse their coaching philosophy and practices through reflective journaling and the medium of on-line forum contributions.
2. Demonstrate an understanding of best practice in developing physical fitness for sports performance.
3. Demonstrate an understanding of mental fitness for sports performance and a variety of applied performance enhancement techniques in sports psychology.
4. Demonstrate an understanding of the principles and practices which underpin motor skill development in sport.
5. Demonstrate and understanding of injury prevention in sport and the mechanisms involved in sports injury and rehabilitation.
6. Examine the role of a healthy and nutritious diet for performance in sport.

**COURSE CONTENT**

- Physical Fitness For Sport
- Mental Fitness For Sport
- Motor Skill Development in Sport
- Sports Injury and Rehabilitation
- Nutrition for Sports Performance
- Reflective Journaling

**FURTHER INFORMATION**

Pauline Jordan
Email: Pauline.Jordan@gmit.ie
Tel: 094 9043219

**HISTORY 1 – ASPECTS OF IRISH HISTORY 1780-1891 (LEVEL 6)**

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**COURSE DESCRIPTION**

The aim of this module is to provide a detailed synthesis of Ireland’s history from 1780 until 1891. The module will look at developments of the period in their social, cultural and economic contexts as well as in their political context.

**LEARNING OUTCOMES**

On completion of this module, the learner will/should be able to

1. List and describe the main phases of Irish history from 1780-1891.
2. Discuss a wide range of human activities: social, economic, political, cultural, technological, religious and scientific, within the wider historical narrative.
3. Apply theory critically and examine history from different perspectives.
4. Conduct a debate among his/her peers about the legacy of relevant historical periods.
5. Discuss the part played by past historical experience in the definition of heritage and identity in present day Ireland.

**INDICATIVE SYLLABUS**

- End of the 18th century and the birth of Modern Irish Politics 1790-1798
- The Union 1799-1801
- The Catholic Question, 1799-1829
- The Orange Party, 1798-1853
- The Famine
- The Post Famine Years
- Fenianism
- Home Rule Movement
- Parnell and the Land Question
- Conservative Policy in Ireland
- Ulster 1853-1886

**FURTHER INFORMATION**

Dr. Fiona White
Email: Fiona.White@gmit.ie
Tel: 094 9043216

**HOW TO APPLY**

Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
HUMANITIES, HERITAGE & CULTURE
SINGLE ACCREDITED COURSE

EUROPEAN HISTORY 3: TOTAL WAR & SOCIETY IN THE 20TH CENTURY (LEVEL 8)

Duration 2 hrs per week (13 weeks)
Time 7.00-9.00pm/Mondays
Fee €320
Start date Tuesday, 17 September 2019
Number of Credits 5 Credits

COURSE DESCRIPTION
The aim of this module is to provide students with a synthesis of European History in the twentieth century, focusing on changing ideologies and war and their impacts on society.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Assess the principal developments in European history in the twentieth century.
2. Discuss the role of theory and ideology in modern conflicts.
3. Evaluate topics such as nationalism, communism and fascism, as they impact upon historical experience.

COURSE CONTENT
- Concepts of total war
- Empire, society and the twentieth century
- World War I
- Russia 1900-1918
- Weimar Germany, Italy and France in the 1920s
- The Great Depression
- America 1900-1939
- Totalitarianism
  - Stalin’s Russia
  - Fascism in Italy
  - Hitler and the Nazis in Germany
- The Spanish Civil War
- World War II
- The Aftermath and Legacy of War
- The Cold War

FURTHER INFORMATION
Dr. Fiona White
Email: Fiona.White@gmit.ie
Tel: 094 9043216

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
HUMANITIES, HERITAGE & CULTURE
GENERAL INTEREST COURSE

IELTS (INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM)

Duration 3hrs per week (15 weeks)
Time 6.30-9.30pm/Tuesdays – Semester II
Fee €350
Start dates Tuesday 28th January 2020

ENTRY REQUIREMENTS
Minimum intermediate level English. Willingness to participate and interact with the class.

COURSE DESCRIPTION
The aim of this course is to prepare students who are non-native English speakers, to sit the IELTS academic exam. The course will explore the test paper by paper, examining in detail each task type. The course gradually builds up the skills, language and test techniques students need to approach IELTS with confidence. The course will focus on the four skills that are tested in the IELTS exam – Listening, Reading, Writing and Speaking.

The course is for students who have an intermediate to upper-intermediate level of English. It will suit people who wish to study in English at undergraduate or postgraduate levels, and for those seeking professional registration. After completion, participants will have developed the necessary skills to sit the IELTS exam.

COURSE CONTENT
Training for the IELTS means building confidence in each part of the exam, each class will practice at least two skills. There will be individual, group and pair work within the classroom and because of this students will have the opportunity to learn from each other as well as from the teacher. Below is a guide to the topics and language areas covered.

The Listening Module
- Orientating yourself to the text
- Listening for specific information
- Identifying main ideas
- Following a description
- Identifying main ideas
- Seeing beyond the surface meaning
- Following signpost words
- Following a talk

The reading module
- Orientating yourself to the text
- Scanning for a specific detail and skimming for general understanding
- Identifying main and supporting ideas
- Improving global reading skills
- Summarising
- Understanding argument
- Identifying the writer’s views and claims

The writing module
- Interpreting charts, tables, graphs and diagrams
- Describing trends
- Summarising information
- Comparing and grouping information
- Approaching the task
- Planning your essay
- Turning your ideas into written arguments
- Linking your ideas

The speaking module
- Responding to personal questions
- Becoming more fluent
- Preparing your talk
- Giving your talk
- Understanding abstract and analytical questions
- Giving a reasoned response

IELTS EXAM FEE
Fee is payable separately to relevant Test Centre.

COURSE BOOK
Students will be required to purchase a course book

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
**BA in Human Resource Management (Level 7) (Year 2 Entry)**

**Start date**: September 2019

**Programme Description**
Graduates will be prepared for a career in a modern HRM function, and have the knowledge and skills required to proceed to further academic and professional education. This programme will produce capable, adaptable, resilient and self-confident graduates with a capacity for independent thought and judgement and a specialised knowledge of Human Resource Management. The degree is designed around six key themes, namely human resources management, human resources skills development, business knowledge, accounting and finance, and sustainability and wellness. Current academic thought and practices in the discipline of HRM are incorporated into the programme.

This is a part-time/flexible delivery award to serve the needs of those in employment and those who are balancing work, home and educational commitments.

**Professional Accreditation**
The Chartered Institute of Personnel & Development (CIPD) accredits this programme. This programme fulfils the ‘knowledge element’ of associate level membership of the CIPD. A qualification from the CIPD is the passport to a career in people management and development and is highly valued by employers.

**Entry Requirements for Year 2 (Commencing September 2019)**
- Applicants with a minimum of a Higher Certificate in Business (or equivalent) may be eligible for entry to year 2 of the programme
- Successful completion of Certificate in Supervisor Management (or equivalent).

**Course Content**
- Year 2: Improving Organisational Performance, Employment Law, Leading Organisational Change, Work-Based Project, Management Accounting, Government & Public Policy, Financial Control, Industrial Relations.
- Year 3: Business Issues in the Context of Human Resources (CIPD), Corporate Governance, Managing and Coordinating the Human Resources function (CIPD), Developing Professional Practice, Employee Engagement and Employee Well-Being (CIPD), Employee Compensation, International HRM, Contemporary Developments in Employee Relations (CIPD), Management Report.

**Course Fee**
€3,000 per year

**Further Information**
Shane Byrne
Email: Shane.Byrne@gmit.ie
Tel: 094 9043253

**Diploma in Foundation Studies (Level 6)**

**Duration**: 9 hrs per week/26 weeks

**Time**: Monday, Wednesday, Thursday (evening delivery)

**Fee**: €380 for employed/€60 for DOSP recipients (proof required)

**Start date**: Monday, 9th September 2019

**Number of Credits**: 30 Credits

**Course Description**
The aims of the programme are to enable students to acquire the skills, knowledge and confidence to compete on an equal footing with those students who enter GMIT or NUI Galway through the conventional entry channels. It aims to give students an introduction to business and an overview of some of the fundamentals of business. The programme aims to give students an insight into the study of business in addition to providing a basis for further study. Students who successfully complete and pass all modules on the proposed programmes/courses, and who have achieved a minimum of 85% attendance, are eligible for entry to certain undergraduate programmes/courses at NUI Galway and GMIT.

**Course Modules**
- Accountancy (Foundation)
- Economics (Foundation)
- Mathematics (Foundation)
- Academic Communication Skills and Engage: Skills for College & Career (Foundation)
- Business Skills

**Progression**
A core aim of the proposed programmes/courses is to provide an access route to higher education programmes/courses in NUI Galway and Galway-Mayo Institute of Technology for students who have successfully completed the foundation programme, who otherwise may not have the necessary entry requirements.

**Further Information**
Declan Hoban
Email: Declan.Hoban@gmit.ie
Tel: 094 9043250

**How to Apply**
Application for this Diploma is made directly online at [http://www.nuigalway.ie/mature/part-time/](http://www.nuigalway.ie/mature/part-time/). (From July 2019 onwards).
LIFELONG LEARNING PROSPECTUS 2019-2020

BUSINESS & MANAGEMENT

CERTIFICATE IN SUPERVISORY MANAGEMENT (SPA) (LEVEL 7)

<table>
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<tr>
<th>Duration</th>
<th>2 days/month (Thursdays &amp; Fridays)</th>
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<tr>
<td>Time</td>
<td>Induction: Thursday 12th &amp; Friday 13th September 2019</td>
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<tr>
<td>Fee</td>
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</tr>
<tr>
<td>Start dates</td>
<td>12th &amp; 13th September 2019 (Induction)/ Classes start 26th September</td>
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PROGRAMME DESCRIPTION
This programme is aimed at those who have been appointed to positions of supervisory management without previous relevant education or training in the area of management, and for those who aspire to a supervisory position. The aim of this programme is to provide participants with the knowledge and skills required to manage people and other resources on a daily basis in order to help achieve management objectives. This requires equipping students with the expertise in the areas of personal management, communication, planning, organising, leadership, motivation and evaluation, as well as a range of business skills.

LEARNING OUTCOMES
On completion of this course, the learner will/should be able to
1. Demonstrate enhanced interpersonal skills in communicating with employees and diverse professional groups, on relevant work-related matters.
2. Demonstrate the techniques, skills and knowledge for training and people management.
3. Discern the appropriate supervisory skills to be applied in a range of interpersonal and task-related scenarios.
4. Develop and apply creative problem-solving skills.
5. Demonstrate an awareness of planning issues related to self, others and the organisation, and appropriate implementation and evaluation strategies.
6. Demonstrate an ability to supervise specific work tasks.
7. Demonstrate an ability to analyse, interpret and present data in pursuit of solutions to specific organisational problems.
8. Demonstrate an ability to take direction, accept performance feedback and use this information to enhance own supervisory performance and that of employees.
9. Demonstrate a capacity to participate constructively, (contribute and collaborate), in a team environment, across the core business areas.
10. Demonstrate self-direction in terms of time, motivation and planning; and enhance self-awareness and sensitivity to others.
11. Develop an ability to integrate knowledge and work-life experiences.
12. Develop ability for autonomous, independent learning.
13. Evince an appreciation of the impact of individual, group and organisational factors on performance.
14. Demonstrate an ability to reflect on the application of theory to practice and own development as an effective supervisor.

COURSE CONTENT
The programme comprises of the following modules:
- Supervisory Management (15 credits)
- Law and HR (10 credits)
- Financial Environment (10 credits)
- Operations (15 credits)
- Work Based Project (10 credits)
The following pages offer detail on the content of these modules, excluding the work-based project.

FURTHER INFORMATION
Michael Gill
Email: Michael.Gill@gmit.ie
Tel: 094 9043174

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT

CERTIFICATE IN DATA PROTECTION (SPA) (LEVEL 8)

Duration: The programme will be delivered via a blended learning approach, involving a mixture of on-line and face to face delivery over 1 year.

Time: Timetable to be advised

Start Date: January 2020

Fees: €3,000

Number of Credits: 30 Credits

ENTRY REQUIREMENTS
Applicants are required to have a level 7 or equivalent professional qualification/work experience.

PROGRAMME DESCRIPTION
Modern technologies allow for vast amounts of electronic data to be collected and retained by businesses, and at the same time, many organisations retain huge volumes of paper files. There are now significant legal responsibilities associated with collecting, retaining, and processing such data, because of the General Data Protection Regulation (GDPR).

This programme is aimed at developing knowledge, skills and competencies of those with decision making capabilities in the workplace so that they can become compliant for the requirements of the General Data Protection Regulation (GDPR). It will focus on practical knowledge and understanding of current data protection requirements and developing and implementing effective data protection policies and procedures for their organisations. This programme aims to equip students with an understanding of why these legal duties have arisen and how to comply with the obligations, which are now imposed.

COURSE CONTENT
Modules include Data Protection – Practice and Compliance (15 credits), Database Management Systems (5 credits), Data Protection Technologies (5 credits) and The Next Step – Transitioning to Work (5 credits).

FURTHER INFORMATION
Mark Frain
Email: Mark.Frain@gmit.ie
Tel: 094 9043116

CERTIFICATE IN MANAGEMENT FOR SUPERVISORS (SPA) (LEVEL 7)

Duration: 4.25hrs – Block Release (1 day per month as below)

Time: 9.00am – 1.15pm, Semester I & II

Fee: €750

Start date: Thursday, 26th September 2019

Number of Credits: 15 credits

COURSE DESCRIPTION
This course provides a broad but detailed introduction to supervisory management with a strong focus on how the role of the supervisor is changing in today’s workplace. There is a strong emphasis on communication skills particularly interpersonal communication. The curriculum also provides learners with instruction in the general areas of management, including planning, organising, motivation and control, as well as the modern focus on teams. It serves the needs of students who either plan to enter supervisory positions or those already in management who wish to upgrade their supervisory management skills. The curriculum offers a combination of management theory and workplace-based skills in to provide learners with the necessary skills to be effective supervisors. This course is classified as a Special Purpose Award (SPA).

LEARNING OUTCOMES
On completion of this course, the learner will/should be able to:
1. Recognise the important role of the supervisor in managing and leading a team, and how that is changing today.
2. Describe modern management theory and how it influences and supports management thinking and action.
3. Explain the role, responsibilities and general duties of a supervisor and the how he or she contributes to organisational efficiency.
4. Discuss the role of supervisors in identifying and attaining management goals and leading people.
5. Appreciate the importance of communication to the supervisory role, and develop the skills to be an effective communicator.
6. Discuss ethical concerns in business decision making and the role that supervisors play in promoting ethical awareness among employees.

COURSE CONTENT
• Supervisory Management in Context
• Motivating Oneself and Others
• The Supervisor as Communicator
• Management theory and the Functions of Management
• The Supervisor as Team Leader
• Ethics and Social Responsibility

COURSE DATES
26th, September, 17th October, 07 November, 05 December 2019, 09 January, 30 January, 05 March, 02 & 30th April 2020.

FURTHER INFORMATION
Michael Gill
Email: Michael.Gill@gmit.ie
Tel: 094 9043174

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT

CERTIFICATE IN LAW AND HR (SPA) (LEVEL 7)

<table>
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<th>7hrs – Block Release (1 day per month, 4 days in total)</th>
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<tr>
<td>Time</td>
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<tr>
<td>Fee</td>
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<td>Friday 27th September 2019</td>
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<td>Number of Credits</td>
<td>10 credits</td>
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COURSE DESCRIPTION
This course will introduce learners to the fundamental principles of law and human resource management. The module will familiarise students with the sources of law and will illustrate how law provides the legal framework for the business environment. The module will also familiarise learners with the fundamentals of Human Resource Management. The introduction to the law in the first part of the module will provide an essential context for the manner in which Human Resource Management is delivered. This course is classified as a Special Purpose Award (SPA).

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Appreciate the role of law in business, its relevance to the working world, and have sensitivity to legal considerations in decision-making at work.
2. Classify and describe the sources of law, legal institutions and the roles of legal professionals.
3. Evaluate the legal considerations in business decision-making and to have a sensitivity to the employment law issues arising in the working environment.
4. Explain the development of human resource management theory and how theory informs practice.
5. Explain how the internal and external business environment influences human resource management, and in particular, how law frames HR practice.
6. Evaluate how effective HR practice contributes to the achievement of organisational objectives.

COURSE CONTENT
- Sources of Irish Law & Legal Institutions
- Law of Civil Obligations
- Introduction to Employment Law
- Introduction to Human Resource Management
- Human Resources and Employment Law Environment
- The Achievement of Organisational Objectives

COURSE DATES
Fridays 27th September, 18th October, 8th November and 6th December 2019.

FURTHER INFORMATION
Clodagh Geraghty
Email: Clodagh.Geraghty@gmit.ie
Tel: 094 9043197

CERTIFICATE IN THE FINANCIAL & ECONOMIC ENVIRONMENT (SPA) (LEVEL 7)

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COURSE DESCRIPTION
The aim of this module is to provide students with an overview of the financial and economic context within which organisations operate. It will afford students the opportunity to appreciate the central role of the financial function in an organisation. It will also offer students an insight into the importance to the organisation of the economic environment. This course is classified as a Special Purpose Award (SPA).

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Evince a knowledge and understanding of the nature, purposes, role and scope of accounting.
2. Analyse, interpret and evaluate accounting information.
3. Demonstrate a knowledge and understanding of cost terms and of how these costs relate to business decision-making.
4. Explain the budgetary process and its importance in organisational control.
5. Demonstrate a knowledge and understanding of the nature, purposes, context and fundamental principles of economics and apply these principles to resource allocation decisions.
6. Evince an appreciation of the role of markets in a local and global context.
7. Demonstrate an appreciation of the nature of economic growth, its drivers and its limitations.
8. Demonstrate an ability to contribute to debate on contemporary economic issues.

COURSE CONTENT
- Introduction to Financial Environment
- Financial Accounting
- Cost Concepts, Classifications & Measurement
- Budgetary Planning
- Cost Volume Profit Analysis
- Introduction to Economic Environment
- Economic Systems
- Market Structures
- Demand, Supply and Prices
- National Income
- The Irish Economy

COURSE DATES
10th 31st January, 6th March, 3rd April, 1st May 2020 and exam in May (examination date).

FURTHER INFORMATION
Caroline Clarke
Email: Caroline.Clarke@gmit.ie
Tel: 094 9043271

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
**BUSINESS & MANAGEMENT**

**CERTIFICATE IN MANAGING OPERATIONS (SPA) (LEVEL 7)**

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**COURSE DESCRIPTION**

Operations is at the core of every business. This module aims to address the activities of designing and managing different processes to produce and deliver products and/or services. It will examine various strategies and concepts used in industrial sectors to transform raw materials/components/skills into products and services. This course is classified as a Special Purpose Award (SPA).

**LEARNING OUTCOMES**

On completion of this module, the learner will/should be able to
1. Explain the role of Operations Management and key terminology and concepts and how they apply to different business scenarios.
2. Demonstrate a knowledge of Project management in relation to managing time, cost, and quality elements, when implementing projects.
3. Explore Operational planning processes.
4. Explore operations resources (capacity) planning, job design, scheduling, and monitoring.
5. Identify and assess the impact of customers/marketing/change requirements on operations.
6. Demonstrate the ability to apply Quality Control Systems, Statistical Process Control, H&S, and 6-Sigma methodologies to control and monitor processes, products, and services.
7. Appraise Lean concepts and how they apply in aiding operations improvements.
8. Explain facility layout types and how they relate to process types.
9. Demonstrate an overall knowledge of supply chain management activities and inventory management in relation to Operations.

**COURSE CONTENT**

- Introduction to Operations
- Facility Layouts
- Process Flows
- Planning & controlling the Operations
- Quality Management
- Lean Operations (products & services)
- Project Management
- Operations Change Drivers

**COURSE DATES**

26th September, 17th October, 7th November, 5th December 2019, 9th January, 30th January, 5th March, 2nd April and 1st May 2020.

**FURTHER INFORMATION**

Dr Deirdre Garvey
Email: Deirdre.Garvey@gmit.ie
Tel: 094 9043113

**HOW TO APPLY**

Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from [http://www.gmit.ie/LLM](http://www.gmit.ie/LLM)
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

EMPLOYMENT LAW (LEVEL 7)

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COURSE DESCRIPTION
This module seeks to examine the key features of Irish and European Union law applying to the Employer/Employee relationship, the legal implications of that relationship, the contractual obligations and the duties and liabilities in tort, which arise between Employer and Employee as well as the range of statutory rights and duties that apply to this relationship. It aims to equip students with a comprehensive understanding of Irish Employment Law. This module also incorporates the requirements of the Chartered Institute of Personnel & Development (CIPD).

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Identify the relevance and application of the sources of employment law.
2. Explain and identify the conceptual basis for employment law.
3. Understand the significance and form of the employment contract.
4. Know how to manage recruitment and selection and dismissal activities lawfully.
5. Understand the purpose of employment regulation and the way it is enforced in practice.
6. To manage change and reorganisation lawfully & comply with all legal obligations in the workplace.
7. Apply and comply with employment law in a variety of scenarios.

COURSE CONTENT
- Introduction
- The Employment Contract
- Employee Information
- Termination of Employment
- Employment Equality Law
- The Atypical Worker
- Bullying & Harassment in the Workplace
- Health and Safety at Work
- Family Friendly Working and the Law
- Redundancy
- Transfer of Undertakings
- Tort of Negligence
- The Institutional Framework

COURSE DATES
- 05 September, 26th September, 10 October, 31st October, 09 November (Residential Weekend Seminar) 05 December 2019.

FURTHER INFORMATION
Clodagh Geraghty
Email: Clodagh.Geraghty@gmit.ie
Tel: 094 9043197

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

MANAGEMENT ACCOUNTING 1 (LEVEL 6)

Duration: See dates below
Time: Various – Semester I
Fee: €270
Start date: Friday 6th September 2019
Number of Credits: 5 Credits

COURSE DESCRIPTION
To introduce students to the theory and practice of management accounting, primarily from a user perspective.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Demonstrate an introductory knowledge and understanding of the nature, purposes, role, scope and importance of management accounting in a variety of organisations.
2. Apply a basic knowledge and understanding of fundamental concepts underpinning management accounting practice in the identification, measurement and communication of economic information for managerial decision making.
3. Demonstrate a basic knowledge and understanding of cost concepts, including cost behaviour and the difficulties inherent in cost measurement and accumulation.
4. Apply a basic knowledge and understanding of cost concepts in the preparation of operating profit statements for single-product manufacturing firms using absorption and variable costing approaches.
5. Apply a basic knowledge and understanding of cost-volume-profit relationships in simple, single-product decision situations.
6. Apply a basic knowledge and understanding of budgeting in the preparation and interpretation of simple cash budgets and operating profit budgets.
7. Draw upon an awareness of the value and limitations of management accounting information as a support to managerial judgement.

COURSE CONTENT
• Introduction
• Cost Concepts, Classifications and Measurement
• Accounting Treatment of Costs in Manufacturing Industry
• Cost-Volume-Profit (CVP) Analysis
• Budgetary Planning

COURSE DATES
6th, 26th, 27th September, 10th and 31st October, 1st November, 9th November (Residential Weekend), 5th December 2019.

FURTHER INFORMATION
Caroline Clarke
Email: Caroline.Clarke@gmit.ie
Tel: 094 9043271

GOVERNMENT & PUBLIC POLICY (LEVEL 6)

Duration: See dates below
Time: Various – Semester I
Fee: €270
Start date: Thursday 5th September 2019
Number of Credits: 5 Credits

COURSE DESCRIPTION
To provide students with a knowledge and understanding of the framework, structures, institutions, agents and processes of political governance in Ireland. The module will also examine current public policymaking in Ireland.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. To define and discuss the difference between government, politics and policy.
2. To have a knowledge and understanding of the structural and operational characteristics of the Irish political institutions at national and local government levels.
3. To discuss the impact of EU membership on Irish political governance.
4. To have a knowledge and understanding of the public policy environment within which state sponsored bodies, local government, public service and voluntary sector organisations operate.
5. To have an insight into public policy decision making including implementation and process management.
6. To have an awareness of current issues relating to government and public policy making in Ireland.

COURSE CONTENT
• Introduction
• Elections and Voting
• Supranational Government-The EU
• National Government
• Local Government
• Public Policy Framework
• Public Policy Instruments
• Current Issues

COURSE DATES
05 September, 27 September, 11 October, 01 November, 09 and 10 November (Residential Weekend Seminar) and 05 and 06 December 2019.

FURTHER INFORMATION
Shane Byrne
Email: Shane.Byrne@gmit.ie
Tel: 094 9043253

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

FINANCIAL CONTROL (LEVEL 6)

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COURSE DESCRIPTION
To develop students’ knowledge and understanding of the nature, context, role and importance of financial control in contemporary organisations, and their ability to select and apply fundamental finance concepts and techniques in support of managerial decision-making.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Demonstrate an introductory knowledge and understanding of the nature, role and importance of financial control in a variety of organisational contexts.
2. Apply a knowledge and understanding of fundamental finance concepts and analytical techniques to investment and financing decisions.
3. Demonstrate a knowledge and understanding of sources of finance in the contemporary financial environment, including the stock exchange.
4. Apply appraisal techniques in the evaluation of capital investment proposals, as a support to managerial judgement.
5. Apply a knowledge and understanding of budgetary control concepts and practices to financial and organisational control.
6. To participate meaningfully, as members of a team, in the financial control process in organisations.

COURSE CONTENT
• Introduction to Financial Control
• Valuation
• Financing Decisions
• Investment Decisions and Capital Budgeting
• Budgetary Control

COURSE DATES

FURTHER INFORMATION
Caroline Clarke
Email: Caroline.Clarke@gmit.ie
Tel: 094 9043271

INDUSTRIAL RELATIONS (LEVEL 6)

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COURSE DESCRIPTION
The module is designed to introduce students to the theory and practice of Industrial Relations. It will familiarise students with the historical development of industrial relations in Ireland and the legal framework, which underpins industrial relations activities. The key actors and concepts will be explored.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Explain the historical development of Industrial Relations in Ireland.
2. Understand the legal framework, which underpins industrial relations activity in Ireland.
3. Understand key concepts such a Pluralism, Unitarism and Voluntarism.
4. Evaluate the role of the ‘actors’ in Industrial Relations.
5. Describe the industrial conflict and how conflict is managed in the work environment.

COURSE CONTENT
• Introduction to Industrial Relations
• Industrial Relations Law
• Industrial Relations Actors
• Industrial Relations Concepts
• Trade Unions
• Collective Bargaining & Conflict

COURSE DATES

FURTHER INFORMATION
Niamh Hearns
Email: Niamh.Hearns@gmit.ie
Tel: 094 9043278

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT  
SINGLE ACCREDITED COURSE

IMPROVING ORGANISATIONAL PERFORMANCE (LEVEL 6)

Duration: See Dates Below  
Time: Various – Semester I & II  
Fee: €540  
Start date: Thursday 5th September 2020  
Number of Credits: 10 Credits

COURSE DESCRIPTION
There are two main elements to this module. The first is to provide the learner with a broad appreciation of the factors to be considered when implementing and evaluating Learning & Development activities. The second element introduces the learner to how organisations can drive sustained organisation performance by creating a high-performance work organisation (HPWO). The module assesses the different conceptual frameworks of high-performance working (HPW) and examines its impact on organisational performance, competitive advantage, employee engagement and employee well-being. It provides the learner with the business case for, and the barriers to, HPW as well as the role of people management in improving organisational performance. Furthermore, the module examines the contribution of the performance management process and shows how the involvement and commitment of line managers, and the use of effective and inclusive collaborative working and communication techniques, can support the building of a high-performance culture.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Comprehend the key requirements in the design and development of learning and development activities.
2. Understand how learning & development needs can be met, and the roles and responsibilities of those involved.
3. Evaluate the outcomes of learning interventions.
4. Articulate the conceptual frameworks and complexity of high-performance working (HPW) and its contribution to sustainable organisation performance.
5. Evaluate the business case for creating high performance work organisations and understand the role of line managers in the performance management process.
6. Know how to create and sustain a community of practice to build a high-performance culture.
7. Explain the contribution of the performance management process to high levels of performance.

COURSE CONTENT
- Design and development of a range of learning and development activities
- Application and use of a range of relevant methods
- The roles and responsibilities of those involved in meeting organisational development needs
- Evaluation of the outcomes of learning interventions
- The conceptual frameworks and complexity of high-performance working (HPW) and its contribution to sustainable organisation performance
- The business case for creating a high-performance work organisation (HPWO)
- The contribution of the performance management process to high levels of performance
- The role of line managers in the performance management process
- Building a high-performance culture

COURSE DATES
05 and 06 September, 27 September, 11 October, 01 November, 9 and 10 November (Residential Weekend Seminar), 06 December 2019, 10 January, 25 and 26 January (Residential Weekend Seminar), 14 February, 23 April & 08 May 2020.

FURTHER INFORMATION
Niamh Hearns  
Email: Niamh.Hearns@gmit.ie  
Tel: 094 9043278

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

LEADING ORGANISATIONAL CHANGE
(LEVEL 6)

Duration: See dates below
Time: Various – Semester I & II
Fee: €540
Start date: Thursday 5th September 2019
Number of Credits: 10 Credits

COURSE DESCRIPTION
This module aims to provide students with the opportunity to understand the challenges associated with leadership and how change happens in a variety of organisational contexts. It will examine how change is initiated, planned, implemented, and how this activity affects leadership within organisations.

It will explore approaches to leadership and change, drawing on the topics of power, culture, teamwork, motivation, and behaviour in relation to leading organisational change. This module will be delivered online.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to:
1. Show an understanding of organisational dimensions (e.g. Power, politics, cultural, motivation, etc.) with leading change in organisations.
2. Explain the challenges of leading/managing innovative change in organisations.
3. Identify the models of change in relation to individuals, groups/teams, and organisations.
4. Comprehend resistances to change within organisations and the process to overcome these resistances.
5. Exhibit an ability as to how to participate in a management team within an organisation.
6. Examine the current business environments to identify change initiatives for organisations to implement.

COURSE CONTENT
Leadership
• What is the role of leadership in managing/leading innovation and change
• Analyse the different leadership styles
• Explore Trait-based and Situational Leadership
• Explore the concept of transactional & transformational leadership
• Leading transitional change – The Beginning, The Neutral, The End
• Motivation and leadership
• How to develop organisation structures, considering cultures, power, people, politics, innovative leadership, and management practices in organisations
• Forming and empowering teams
• Managing diversity, taking decisions, and improving processes

Leading Change
• What is the role of change?
• Change processes and Human Resources
• Environmental scanning in how the external & internal environment are drivers of change
• Levels of organisational change (Individual-level change, Group/team-level change and developing team-working)
• Identifying resistances to change & overcoming these resistances
• Comprehending change and change failures
• Change curve – Denial, Resistance, Exploration, Commit & understanding the Change adoption curve
• Cultural change
• Change agent and agency
• Ethics and leading change

COURSE DATES
05 and 06 September, 27 September, 11 October, 01 November, 09 and 10 November (Residential Weekend Seminar), 06 December 2019, 10 January, 25 and 26 January (Residential Weekend Seminar), 23 April and 08 May.

FURTHER INFORMATION
Dr. Janine McGinn
Email: Janine.McGinn@gmit.ie
Tel: 094 9043111

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

CONTemporary Developments In Employee Relations [HRM] (Level 7)

Duration: See dates as below.
Time: Various – Semester I & II
Fee: €540
Start date: Thursday 24th October 2019
Number of Credits: 10 Credits

MODULE DESCRIPTION
Human resource (HR) professionals need to understand key developments in the theory and practice of employment relations, both within and beyond the immediate organisational context. This module allows learners to build on their knowledge and experience and to develop the skills required to make informed and effective judgements about existing and emerging models, processes and practices of employment relations in local and international jurisdictions. The module is designed to encourage learners to assess and understand broader developments that influence the effective management of the employment relationship.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Articulate and evaluate the competing approaches and perspectives that contextualise contemporary developments in employment relation.
2. Describe and evaluate the main sources of employment relations and industrial relations legislation.
3. Evaluate the role of the various parties that affect the management of employment relations.
4. Understand different forms and approaches to conflict behaviour in the working environment.
5. Develop techniques in negotiation and conflict resolution.
6. Track and assess contemporary labour market trends and data and articulate the implications for employers.
7. Develop and interest in contemporary developments in employee involvement and participation.

COURSE CONTENT
• Introduction
• Sources of Employment Relations Legislation
• The Actors and The Institutions
• Trade Union Recognition in Ireland
• Conflict at Work & Industrial Action
• Contemporary labour market trends and data
• Contemporary developments in employee involvement and participation

COURSE DATES
24th October, 9th, 10th November (Residential Weekend Seminar), 28th November 2019.

FURTHER INFORMATION
Michael Gill
Email: Michael.Gill@gmit.ie
Tel: 094 9043174

BUSINESS ISSUES IN THE CONTEXT OF HUMAN RESOURCES (CIPD) (Level 7)

Duration: See dates below
Time: Varied – Semester I
Fee: €270
Start date: Thursday 19th September 2019
Number of Credits: 5 Credits

MODULE DESCRIPTION
Human resources (HR) professionals need to understand key developments in the business and external contexts within which HR operates. This unit enables learners to identify and review the business and external contextual factors affecting organisations and to assess the impacts of these factors on the HR function. The unit also examines HR’s role in strategy formulation and implementation. The unit is designed to encourage learners to adopt a critical perspective of these contexts and to provide workable organisational and HR solutions to address them.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Understand key contemporary business issues affecting the HR function within private, public and third (voluntary) sector organisations.
2. Understand the main external contextual factors affecting organisations and the HR function.
3. Understand the role of HR in the managing of contemporary business issues and external contexts.
4. Understand how organisational and HR strategies and practices are shaped and developed.
5. Know how to identify and respond to short term changes in the business and external contexts.

COURSE CONTENT
• Understand key contemporary business issues affecting the HR function within private, public and third (voluntary) sector organisations.
• Understand the main external contextual factors affecting organisations and the HR function.
• Understand the role of HR in the managing of contemporary business issues and external contexts.
• Understand how organisational and HR strategies and practices are shaped and developed.
• Know how to identify and respond to short term changes in the business and external contexts.

COURSE DATES
19th, 20th September, 3rd, 4th, 25th October (2 Classes), 29th November, 6 & 13th December 2019 (Residential Weekend Seminar).

FURTHER INFORMATION
Niamh Hearns
Email: Niamh.Hearns@gmit.ie
Tel: 094 9043278

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

CORPORATE GOVERNANCE
(CIPD) (LEVEL 7)

| Duration | See dates below |
| Time     | Varied – Semester I |
| Fee      | €270 |
| Start date | Thursday 19th September 2019 |
| Number of Credits | 5 Credits |

MODULE DESCRIPTION
To provide students with a comprehensive knowledge and understanding of the nature, scope and complexity of corporate governance issues, including conceptual frameworks, systems and practices in Ireland and internationally, and evolving issues and concerns.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Evidence a comprehensive knowledge and understanding of conceptual frameworks and models underpinning corporate governance discourse and practices nationally and internationally.
2. Apply conceptual reasoning and practical knowledge to an analysis and evaluation of the relationship between corporations and society in a market economy.
3. Apply conceptual reasoning and practical knowledge to the analysis and resolution of corporate governance issues in contemporary Ireland.
4. Participate with confidence, as members of a management team, in the design, implementation and evaluation of corporate governance systems and practices in a variety of organisational contexts.
5. Draw upon a critical awareness of the evolving corporate governance environment, current issues and practices, and future directions.

COURSE CONTENT
• Conceptual Foundations
• Corporate Responsibility and Accountability
• Corporate Governance Practice

COURSE DATES
19th September, 3rd, 24th October, 28th November and 17th December 2019.

FURTHER INFORMATION
Michael Gill
Email: Michael.Gill@gmit.ie
Tel: 094 9043174

MANAGING AND COORDINATING THE
HUMAN RESOURCES FUNCTION
(CIPD) (LEVEL 7)

| Duration | See dates below |
| Time     | Varied – Semester I |
| Fee      | €270 |
| Start date | Thursday 3rd October 2019 |
| Number of Credits | 5 Credits |

MODULE DESCRIPTION
The purpose of this module is to familiarise learners with human resources (HR) activities and to the role of the HR function in organisations in general terms. It focuses on the aims and objectives of HR departments in contemporary organisations and particularly on the ways that these are evolving. Different ways of delivering HR objectives and emerging developments in the management of the employment relationship are explored as well as the methods that can be used to demonstrate that the function adds value for organisations.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Be able to articulate and understand the purpose and key objectives of the HR function in contemporary organisations.
2. Determine how HR objectives are planned and delivered in different organisations.
3. Specify how the HR function can be evaluated in terms of value added and contribution to sustained organisation performance.
4. Evaluate the HR function’s contribution to effective change management.
5. Be able to explain the role of ethics and professionalism in HR management and development.
6. Identify the relationship between organisational performance and effective HR management and development.

COURSE CONTENT
• The purpose and key objectives of the HR function in contemporary organisations.
• The HR function and its evaluation in terms of value added and contribution to sustained organisation performance.
• The HR function’s contribution to effective change management.
• The role of ethics and professionalism in HR management and development.
• The relationship between organisational performance and effective HR management and development.

COURSE DATES
3rd, 4th, 24th, 25th October, 9th, 10th November (Residential Weekend Seminar), 28th, 29th November, 6th and 20th December 2019.

FURTHER INFORMATION
Declan Hoban
Email: Declan.Hoban@gmit.ie
Tel: 094 9043250

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

DEVELOPING PROFESSIONAL PRACTICE (CIPD) (LEVEL 7)

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MODULE DESCRIPTION
This module is designed to enable the learner to develop a sound comprehension of the knowledge, skills and behaviours required by human resources (HR) professionals, whether in a generalist or specialist role, and as described in the CIPD HR Profession Map (HRPM). The module embraces the ‘thinking performer’ perspective and covers the competencies needed by the HR professional in a personal capacity, when collaborating and working with others, and when functioning efficiently and effectively in an organisational context. It will enable learners to assess their own strengths and identify a continuing professional development (CPD) plan, based on the capabilities required for ethical, business focused and interpersonal professional conduct.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. To identify what is required to be an effective and efficient HR professional.
2. Be able to perform efficiently and effectively as a self managing HR professional.
3. Contribute efficiently and effectively as a collaborative member of working groups and teams and as an added value contributor to the organisation.
4. Apply CPD techniques to construct, implement and review a personal development plan.

COURSE CONTENT
• The effective and efficient HR professional.
• The self managing HR professional.
• The collaborative member of working groups and teams and as an added-value contributor to the organisation.
• Application of CPD techniques to construct, implement and review a personal development plan.

COURSE DATES
20th September, 3rd, 25th October, 9th November (Residential Weekend Seminar), 29th November and 6th December 2019.

EMPLOYEE COMPENSATION (LEVEL 7)

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MODULE DESCRIPTION
To develop students' knowledge and understanding of the design and implementation of employee compensation and incentive schemes.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Evince a knowledge and understanding of the conceptual frameworks underpinning the design of employee compensation and incentive schemes, including motivation theory and agency theory.
2. Apply a practical knowledge of legal, accounting and taxation aspects to the operation of compensation and pension schemes.
3. Participate with confidence, as members of a management team, in the design and implementation of employee compensation and pension schemes and practices in a variety of organisational contexts.
4. Advise employees in matters relating to compensation, pensions and personal financial planning.

COURSE CONTENT
Conceptual Framework
• Legal and Accounting Aspects.
• Tax Aspects.
• Termination Compensation.
• Pensions.
• Financial Advice for Employees.

COURSE DATES

FURTHER INFORMATION
Caroline Clarke
Email: Caroline.Clarke@gmit.ie
Tel: 094 9043271

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

EMPLOYEE ENGAGEMENT AND WELL-BEING (LEVEL 7)

<table>
<thead>
<tr>
<th>Duration</th>
<th>See dates below</th>
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<tbody>
<tr>
<td>Time</td>
<td>Varied – Semester II</td>
</tr>
<tr>
<td>Fee</td>
<td>€540</td>
</tr>
<tr>
<td>Start date</td>
<td>Friday 17th January 2020</td>
</tr>
<tr>
<td>Number of Credits</td>
<td>10 Credits</td>
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MODULE DESCRIPTION
The aim of this module is to provide learners with a broad understanding of what is meant by employee engagement, and how employee well-being can complement and enhance the concept. The module covers the component parts of employee engagement and the processes through which high levels of engagement can be secured and sustained within an organisation. It will make particular reference to the comprehensive application of human resources (HR) policies, strategies and practices and High Performance Working. It is acknowledged that the workplace influences health and well-being in various ways. This module aims to analyse the links between the workplace and employee health and well-being and to consider ways in which health and wellbeing can be promoted and protected in the workplace. The module considers an integrated approach to health and well-being which can nurture heightened levels of employee engagement while fostering a workforce where people are people committed to achieving organisational success.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Articulate the concept and components of employee engagement and provide evidence showing its contribution to achieving business outcomes.
2. Evaluate the importance of employee engagement as a contributor to positive corporate outcomes.
3. Now how to implement HR strategies and practices to raise levels of employee engagement in a specific organisational context.
4. Discuss definitions and measures of health and well-being and consider the historical development of employee health and well-being movements.
5. Appraise the relationship between work and employee health and well-being and evaluate the benefits of promoting employee health and well-being.
6. Propose plans, based on accepted principles, for promoting and evaluating employee health and well-being, and articulate the challenges these plans may present.

COURSE CONTENT
- Understanding the concept and components of employee engagement and evidence showing its contribution to business outcomes.
- Understanding the importance of employee engagement as a contributor to positive corporate outcomes.
- Knowing how to implement HR strategies and practices to raise levels of employee engagement in a specific organisational context.
- The meaning of health and wellbeing: Definitions and concepts.
- History and background to workplace health and well-being.
- Principles of promoting health and well-being at work.
- Specific topics in employee health and well-being.
- Employee Engagement and Well-being as interrelated concepts.

COURSE DATES

FURTHER INFORMATION
Celene Dunphy
Email: Celene.Dunphy@gmit.ie
Tel: 094 9043112

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

INTERNATIONAL HUMAN RESOURCE MANAGEMENT (LEVEL 7)

- **Duration**: See dates below
- **Time**: Varied – Semester II
- **Fee**: €270
- **Start date**: Friday 17th January 2020
- **Number of Credits**: 5 Credits

**MODULE DESCRIPTION**
The aim of this module is to provide students with a knowledge and understanding of Human Resources in an international context. It provides students with an overview of the complexities of Human Resource practices in different legal, institutional and cultural environments.

**LEARNING OUTCOMES**
On completion of this module, the learner will/should be able to:
1. Demonstrate an awareness and understanding of the impact of operating in an International environment on the function of HRM.
2. Demonstrate a knowledge of national cultures, their importance and limitations in International HRM.
3. Demonstrate a knowledge and understanding of International organisational structures, coordination and control mechanisms in the context of International HRM.
4. Critically discuss the use of various HRM policies and practices (e.g. recruitment and selection, training and development, performance management, career development) in an International organisation.
5. Demonstrate a knowledge and understanding of issues relating to International assignments and expatriation programmes/courses.
6. Critically analyse current issues and possible future directions in International HRM.

**COURSE CONTENT**
- Introduction
- The cultural environment
- The organisational environment
- Managing people
- International HRM trends and future challenges

**COURSE DATES:**

FURTHER INFORMATION
Niamh Hearns
Email: Niamh.Hearns@gmit.ie
Tel: 094 9043278

INTRODUCTION TO ACCOUNTING (LEVEL 6)

- **Duration**: 2 hours per week (26 weeks)
- **Time**: 7-9pm/Tuesdays
- **Fee**: €270
- **Start date**: Tuesday 17th September 2019
- **Number of Credits**: 5 Credits

**COURSE DESCRIPTION**
This is an introductory module in accounting which assumes no prior knowledge of the subject. It is designed to introduce students to the basic accounting terms & concepts, transaction processing, presentation and interpretation of accounts.

**LEARNING OUTCOMES**
1. Have a broad introductory knowledge and understanding of the nature, purposes, role and importance of accounting, from a user perspective.
2. Have a basic knowledge and understanding of fundamental accounting concepts, regulation, and processes and the ability to apply this in the preparation and presentation of financial information for sole traders.
3. Have an introductory knowledge and understanding of financial record-keeping and be able to apply the principles of the double-entry book-keeping system.
4. Have the ability to understand, interpret, evaluate and use accounting information at a basic level and be able to apply simple analytical techniques.
5. Have a nascent sensitivity to the composition, value and limitations of accounting information and an appreciation of accounting practice.

**COURSE CONTENT**
- Introduction
- Financial Statements – Content, Preparation and Presentation
- Recording Transactions
- Analysis and Interpretation of Financial Statements

**FURTHER INFORMATION**
Caroline Clarke
Email: Caroline.Clarke@gmit.ie
Tel: 094 9043271

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

DIGITAL MARKETING (LEVEL 7)

- Duration: 3hrs per week (13 weeks)
- Time: 7.30-9.30pm/Mondays
- Fee: €270
- Start date: Monday 16th September 2019
- Number of Credits: 5 Credits

COURSE DESCRIPTION

The aim of this course is to develop students’ knowledge and understanding of digital marketing. Students will learn how to take a systematic approach to developing digital marketing strategies and will develop practical skills in implementing these strategies.

LEARNING OUTCOMES

On completion of this course, the learner will/should be able to:
1. Assess the impact of digital technology on the practice of marketing.
2. Analyse the use of different forms of digital marketing in the development of an online presence.
3. Develop a plan for marketing a product of business online.
4. Integrate social media tools into a marketing communications strategy.
5. Use a publishing platform to build a web presence with integrated data collection and links to social media.

COURSE CONTENT

- Introduction to Digital Marketing
- Developing an Online Strategy
- Online User Behaviour
- Principles of Website Design
- E-mail marketing and Customer Database Management
- Social Media Marketing
- Online Advertising and Promotion
- Practical Skills in Digital Marketing

FURTHER INFORMATION

Declan Hoban
Email: Declan.Hoban@gmit.ie
Tel: 094 9043250

ACCOUNTANCY (FOUNDATION) (LEVEL 6)

- Duration: 1.5 hours per week/26 weeks
- Time: 7.45-9.15pm/Mondays
- Fee: €270
- Start date: Monday 9th September 2019
- Number of Credits: 5 Credits

COURSE DESCRIPTION

This module provides students on the Certificate in Foundation Studies with an introduction to accountancy and an overview of some of the fundamentals of accounting. The module aims to give students an insight into the study of accountancy and provide a basis for further study.

LEARNING OUTCOMES

On completion of this module, the learner will/should be able to:
• Outline the basic principles that guide the preparation of financial statements from summary information about an organisation’s activities.
• Describe the different types of business entity: sole trader, partnership, and company.
• Prepare a set of financial statements for a sole trader.
• Identify and account for any adjustments, which are required for year-end accounts.
• Analyse and interpret a set of financial statements.
• Discuss and utilise management accounting techniques such as cash budgeting, breakeven analysis and costing.

COURSE CONTENT

- Introduction to accounting
- Types of business entity
- Preparation of the income statement and balance sheet for a sole trader
- Accounting for accruals
- Accounting for bad debts
- Accounting for depreciation
- Financial (ratio) analysis
- Introduction to management accounting
- Costing systems
- Preparation of cash budgets
- Cost volume profit analysis

FURTHER INFORMATION

Caroline Clarke
Email: Caroline.Clarke@gmit.ie
Tel: 094 9043271

HOW TO APPLY

Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

ECONOMICS (FOUNDATION) (LEVEL 6)

Duration 1.5 hours per week/26 weeks
Time 6.00-7.30pm/Wednesdays
Fee €270
Start date Wednesday 11th September 2019
Number of Credits 5 Credits

COURSE DESCRIPTION
This module provides students on the Certificate in Foundation Studies with an introduction to economics and an overview of some of the fundamentals of economics. The module aims to give students an insight into the study of economics and provide a basis for further study.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Distinguish between the concepts of microeconomics and macroeconomics and discuss the contributions of key economic thinkers.
2. Explore why markets are seen as a good way to organise economic activity and illustrate market outcome using graphs.
3. Explain different types of market structure and the concept of market failure.
4. Understand how economic activity is measured using the circular flow model. Discuss money, prices, inflation and interest rates with reference to banking systems and European Economic and Monetary Union.
5. Analyse how governments can use fiscal and monetary policy to influence the economy.
6. Explain the role of Globalisation and international trade on the macroeconomy.
7. Describe the costs, measurement and causes of unemployment.

COURSE CONTENT
- Introduction to economics Micro and Macro
- Market equilibrium
- Elasticity
- Market structures
- Market failure
- National income
- Money, inflation, the banking system and EMU
- Government and fiscal policy
- International trade and Globalisation
- Unemployment

FURTHER INFORMATION
Shane Byrne
Email: Shane.Byrne@gmit.ie
Tel: 094 9043253

MATHEMATICS (FOUNDATION BUSINESS) (LEVEL 6)

Duration 2 hours per week/26 weeks
Time 6.30-8.30pm/Thursday
Fee €270
Start date Thursday 12th September 2019
Number of Credits 5 Credits

COURSE DESCRIPTION
This module provides students on the Certificate in Foundation Studies with an introduction to mathematics and an overview of some of the fundamentals of mathematics. The module aims to give students an insight into the study of mathematics and provide a basis for further study.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Carry out basic arithmetic operations such as Addition, subtraction, multiplication and division with natural, rational and real numbers as well as with symbols; convert fractions to percentages or decimals and calculate percentage increase/decrease; Use mathematical rules and symbols to solve numerical problems, using a scientific calculator where appropriate.
2. Apply basic algebraic methods, in particular Carry out arithmetic operations with algebraic expressions; Solve/simplify algebraic expressions/equations using techniques such as factoring and removal of brackets; Solve systems of linear equations using elimination of variables and represent solutions graphically.
3. Understand and apply methods from Calculus such as recognise linear, quadratic and cubic functions and draw their graphs; Understand the concept of a limit and compute limits of polynomic functions; Compute the derivative of a function from first principles; Compute the derivative of a function using basic rules of differentiation as well as product, quotient and chain rules; Use the derivative of a function to locate maxima and minima.
4. Apply methods from Statistics such as Represent data using frequency distributions and histograms; Calculate measures of central tendency such as the mean, median and mode. Calculate measures of dispersion such as the range, standard deviation and the interquartile range.
5. Carry out computations involving simple and compound interest.

COURSE CONTENT
- Mathematics I:
- Mathematics II:

FURTHER INFORMATION
David Cashman
Email: David.Cashman@gmit.ie
Tel: 094 9043103

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
BUSINESS & MANAGEMENT
SINGLE ACCREDITED COURSE

ACADEMIC COMMUNICATION SKILLS AND ENGAGE: SKILLS FOR COLLEGE AND CAREER (FOUNDATION) (LEVEL 6)

- **Duration**: 2 hours per week/26 weeks
- **Time**: 7.45-9.45pm/Wednesday
- **Fee**: €540
- **Start date**: Wednesday 11th September 2019
- **Number of Credits**: 10 Credits

COURSE DESCRIPTION
This module is designed to meet the needs of individuals undertaking a foundation course. It is an integral part of an educational process as it involves helping the individuals to understand their starting points, to identify their next goals and to enable participants to move from one to the other.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to

1. Plan and execute a well-structured piece of academic writing, demonstrating proficiency in the basics of grammatical construction, including sentence type and structure, spelling, punctuation and vocabulary.
2. Develop and sustain a written argument/critical analysis.
3. Explain the meaning of plagiarism.
4. Understand concepts of ICT and be competent in using the functions of a personal computer.
5. Establish a study plan and develop revision and exam techniques in order to maximise performance in exam situation.
6. Recognise a learning technique that suits them.
7. Develop efficient listening, reading, note-taking strategies to enable them to improve their ability to understand and make sense of new information.
8. Develop and practice team-working skills and communication including presentation skills.
9. Critically reflect upon their interest, values, abilities and personal transferrable skills, and develop a career plan.
10. Demonstrate an in depth knowledge of their chosen occupational area.

COURSE CONTENT
- Academic Writing
- Academic Technology
- Academic Study Skills
- Skills for College and Career

FURTHER INFORMATION
Declan Hoban
Email: Declan.Hoban@gmit.ie
Tel: 094 9043250

BUSINESS SKILLS (FOUNDATION) (LEVEL 6)

- **Duration**: 1.5 hours per week/26 weeks
- **Time**: 6.00-7.30/Mondays
- **Fee**: €270
- **Start date**: Monday 9th September 2019
- **Number of Credits**: 5 Credits

COURSE DESCRIPTION
This business skills module will cover management and business planning skills, budgeting, marketing, human resource skills, communication skills, cognitive IT skills, and critical thinking skills. Learners will get a taste of these business related skills that will prepare them to undertake business related programmes/courses (and apply to other programmes/courses) as they continue their studies on the higher education ladder. This module will also prepare the learner to put into practice their business related skills along with contributing and acting as an agent of change in dealing with the dynamics of the business environment.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to

- Develop a basic business plan using relevant technology.
- Apply key business concepts to the business plan.
- Develop a basic business plan using relevant technology.
- Reflect on and learn from the process of completing the business plan.

COURSE CONTENT
- Introduction to management concepts and business planning process.
- Key business technology (e.g. excel, word, PowerPoint).
- Introduction to Marketing (including social media and digital skills).
- The principles and functions of Human Resources Management.
- Basic business analytics (e.g. budgeting, communication skills).
- Fundamentals of critical thinking for business success.

FURTHER INFORMATION
Declan Hoban
Email: Declan.Hoban@gmit.ie
Tel: 094 9043250

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from [http://www.gmit.ie/LLM](http://www.gmit.ie/LLM)
LIFELONG LEARNING PROSPECTUS 2019-2020

ART & DESIGN

BACHELOR OF ARTS IN FINE ART (LEVEL 8)
(Entry Academic Year 2019-2020)

PROGRAMME DESCRIPTION
The Bachelor of Art (Honours) in Fine Art degree (flexible mode) is a 2-year add-on degree course suitable for people who wish to explore or re-evaluate their practice at an honours degree level. This is a two-year follow-on course for students who have already completed a Level 7 degree or diploma in Fine Art, Art & Design, or the equivalent artistic qualification or experience. It is particularly suitable for students who have been out of college for a number of years and wish to reignite their creative drive or move their work to another level. The course provides the self-motivated learner with a supportive environment, but students will also be expected to have a studio outside of the college. Contemporary art practice is discussed in relation to their work, fostering an authentic engagement with their art practice.

COURSE CONTENT
Programme Modules: Painting, Critical Theory

PROGRAMME STRUCTURE
The BA level 8 flexible mode is a two-year programme delivered over one day per week (Wednesdays). A lively discussion and sharing of ideas is encouraged through group critiquing of each other’s studio work. As there is currently no provision for sculpture or ceramics on the Mayo Campus, the focus of the course will be primarily on 2-dimensional media. In year two, along with these group critiques and their studio practice, students are involved in seminars. In year one, students complete their thesis and in year two a seminar presentation is given. Professional practice, field trips to galleries and trips abroad a are a feature of the two years. Credits are divided as follows: studio practice 45 credits, thesis 10 credits and seminar presentation 5 credits.

WHY STUDY FINE ART ON A PART-TIME BASIS?
Studying on a part time basis allows people who have work or family commitments to engage with the intellectual and creative life of a college environment. This can provide a springboard for ideas, work practice and opportunities that working in isolation may not afford. It supports the maturing of self-reliance and resourcefulness by providing an environment where creative problems are discussed and new perspectives are offered.

CAREER OPPORTUNITIES
Graduates will be able to work as practitioners in the fields of painting or, subject to further specialisation and experience, in the fields of community art, public art, arts administration, art and design education, curation, practice/theory based research and careers linked to contemporary visual art and design culture.

OTHER ESSENTIAL INFORMATION
Application for the programme is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM or contact GMIT Mayo Campus, Westport Road, Castlebar (Tel 094 9043156).

For programme queries please contact John Brady at john.brady@gmit.ie or on Tel 094 9025700.

Completed application forms should be returned to: Lifelong Learning, GMIT Mayo Campus on or before 23rd August 2019. Applicants will be invited for an interview and are assessed on their portfolio. Applicants will be required to present a portfolio or work for assessment and attend an interview. This statement will then provide the framework for the interview. Applicants not currently attending GMIT must present the following: Portfolio, Documentation, Slides. Further details available from the Lifelong Learning Office on 094 9043156 or via email LLLMayo@gmit.ie

COURSE FEE
€1,920 per annum

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
ART & DESIGN

ADVANCED YEAR 2 ENTRY
Have you completed an Art course (FETAC, Level 6) at a College of Further Education & Training Board (ETB)? If so, there are opportunities to advance onto year 2 of this programme.

HIGHER CERTIFICATE (FLEXIBLE MODE) IN CONTEMPORARY ART PRACTICES (LEVEL 6)*

BACHELOR OF ARTS (FLEXIBLE MODE) IN CONTEMPORARY ART PRACTICES (LEVEL 7)*
( * Entry Academic Year 2019/20 only)

PROGRAMME DESCRIPTION
This flexible mode programme of study in contemporary art practices over four years is suitable for those who cannot attend college on a full-time basis. It includes an option for students to take a Higher Certificate (Level 6) exit award after five semesters. This programme integrates the three strands of fine art, community engagement and the creative industries with a theoretical understanding of contemporary art in the rural context. This programme aims to equip the student with the knowledge, skills and competence required for both autonomous and semi-autonomous working practices in a broad range of art and community contexts. A primary concern will be to foster a person-centred philosophy as the basis for practice, and to equip students with the skills necessary to engage in authentic creative relationships and become both professional artists and cultural agents in the wider community. This is a student-centred programme, taught by specialist practitioners and academics through studio workshops, demonstrations, lectures, seminars, community/context based projects, online learning, field trips, group critiques and tutorials.

The programme is delivered over 1.5 days per week, Tuesday evening 5:00-9:00pm and Wednesday 9:00am – 5:30pm and will commence in September 2019.

COURSE CONTENT
• Core and Advanced Visual Studies
• Technical Applications
• Art History 1 & 2
• Introduction to Sociology and Psychology
• Introduction to New Media
• Print
• Digital Media
• Arts Facilitation Skills
• Professional Art Practices
• Introduction to Marketing
• Community Cultural Development
• Art and the Public Sphere
• Community/Context-based Project self-directed project.

CAREER OPPORTUNITIES
Graduates will have the opportunities to work as practitioners in a variety of art practices, ranging from the fine artist, who solely practices their art, to artists working mainly in community settings, including public art commissions, and on to those working in arts-based community development, where visual art is a tool to achieve community development.

ENTRY REQUIREMENTS
Entry will be in accordance with the current GMIT admissions policy. Applicants are required to complete a Direct Application Mayo Campus Form. Applicants will be invited for an interview and are assessed on their portfolio.

The institute also invites applications from students who have previously deferred their studies in Art & Design at GMIT or any 3rd level institute. Applicants wishing to join the course in the second semester of third year will be required to have the equivalent of the Higher Certificate in Contemporary Art Practices (NFQ, Level 6) learning outcomes, either through prior experience and/or prior education. Applicants may be called to an information and advisory session and will be required to attend an interview prior to any offer of enrolment.

COURSE FEE
€2,350 per annum

FURTHER INFORMATION
Dr John Mulloy
Email: John.Mulloy@gmit.ie

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
ART & DESIGN
SINGLE ACCREDITED COURSE

INTRODUCTION TO CONTEMPORARY ART THEORY (LEVEL 6)

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<tr>
<td>Time</td>
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</tr>
<tr>
<td>Fee</td>
<td>€270</td>
</tr>
<tr>
<td>Start date</td>
<td>Tuesday 14th January 2020</td>
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<tr>
<td>Number of Credits</td>
<td>5 Credits</td>
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COURSE DESCRIPTION
Module Description This module concentrates on the main themes and debates surrounding modern and contemporary art. It introduces key skills in visual analysis, the contested nature of meaning in art, the tensions between fine art and popular culture, and the changing status of the artist. The core theme is that it is not possible to understand why contemporary art takes the form it does without an appreciation of the themes and debates of earlier 20th Century art.

LEARNING OUTCOMES
On completion of this module the learner will/should be able to
1. Understand the key themes and debates defining modern and contemporary art.
2. Acquire critical skills in describing, interpreting and evaluating visual artefacts.
3. Attain an understanding of the tensions between fine art and popular culture.
4. Acquire an understanding of the changing status of the artist from the early Renaissance to the present.
5. Acquire a basic understanding of the history of aesthetic ideas.
6. Use core skills in critical analysis and thought through an understanding of the essay format.
7. Develop further knowledge based research skills to enable independent enquiry in making and viewing art.
8. Situate their own knowledge, practice and understanding within the wider cultural and historical framework.

COURSE CONTENT
• Introduction to Contemporary Art Theory programme
• How to view an artwork: Description
• How to view an artwork: Interpretation
• How to view an artwork: Evaluation
• What is Contemporary Art Theory?
• Art, knowledge and debate
• New art history, high art and popular culture
• Introduction to
• Analysing advertisements
• Understanding photography
• Classical aesthetics: Plato and Aristotle
• Renaissance artists and patronage
• From the Academy to the revolution
• Kant’s aesthetics
• Modernism and the avant-garde
• Modernism and cinema

FURTHER INFORMATION
Dr. John Mulloy
Email: John.Mulloy@gmit.ie

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
ART & DESIGN
SINGLE ACCREDITED COURSE

ART HISTORY 2 (LEVEL 6)

Duration 1.5 hrs
Time 6.00-6.30pm/Tuesdays – Semester II
Fee €270
Start date Tuesday 14th January 2020
Number of Credits 5 Credits

COURSE DESCRIPTION
This module concentrates on works of art from the late 18 C, Modernist and Postmodern periods. The lectures aim to introduce the ideologies of each movement as they occurred in the cultural context of action and reaction to previous movements. Texts by contemporary writers who have challenged traditional approaches to the discipline are presented to aid consideration of revised historiography incorporating Post-Marxist, Feminist and Postcolonial theories. The lectures present a wide range of artists work centring on the European avant-garde and the spread of modern art in America. A field trip to galleries and museums will be organised for participants. A range of audio visual materials will be presented in the lectures, with adjacent textual resources, links and activities posted on Moodle. The module aims to deepen the students’ understanding of art and their own development as artist.

LEARNING OUTCOMES
On completion of this module the learner will/should be able to
1. Understand the roots of Modernism in the build-up to the 20 C.
2. Recognise and analyse key works of art in their historic and ideological contexts from the period of the French Revolution to the postmodern period.
3. Appreciate the roles of action and reaction in 20th C art production and practice and the changing evaluation of Modernism.
4. Be cognisant of the relationship of new technologies and materials to modern art production and practice.
5. Become familiar with important literature and learning resources of the lecture topics.
6. Write and present written critical reflections employing academic methods of research and citation.
7. Develop their visual memory and build a framework of reference to key art works.

COURSE CONTENT
- Introduction to Year 2 Art History
- Post Impressionism
- New Figurativism
- The French Revolution
- Primitivism & Fauvism
- Pop art
- Neoclassicism
- German Expressionism
- Situationism and Fluxus
- The impact of Kant’s aesthetics
- Cubism & Futurism
- Happenings and Performance
- The Romantic Movement
- Dada & Surrealism
- Postcolonialism
- Photography and Modern Art
- Totalitarian Art: Germany and the USSR
- Feminist art
- Victorian Morality, Ruskin & the Pre-Raphaelite Brotherhood
- Abstract Expressionism
- Postmodernism
- French Realism
- European Abstraction
- Dialogue and social engagement the contemporary
- Impressionism
- Minimalism

FURTHER INFORMATION
Dr John Mulloy
Email: John.Mulloy@gmit.ie

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
ART & DESIGN
SINGLE ACCREDITED COURSE

DIGITAL MEDIA (LEVEL 6)
Duration 3 hrs
Time 6.30-9.30pm/Tuesdays – Semester I
Fee €270
Start date Tuesday 10th September 2019
Number of Credits 5 Credits

COURSE DESCRIPTION
An introductory module focussing upon the integration of digital media skills within the contemporary fine art environment.

LEARNING OUTCOMES
On completion of this module the learner will/should be able to
1. Demonstrate the ability to develop, transform, and critically evaluate an original idea, across a range of digital processes.
2. Display clear evidence of the ability to balance imagination and technology in the development of innovative artistic outcomes.
3. Communicate and coordinate clearly with others in a problem-solving context, in order to create simple moving-image sequences.
4. Demonstrate an awareness of the wide range of media processes which constitute contemporary artistic practice.
5. Demonstrate an understanding of the relationship between the digital image/object and that which it depicts.

COURSE CONTENT
• Screenings of selected media artworks.
• Slideshows of historical and contemporary work in the art establishment.
• Practical workshops in digital imaging with Adobe Photoshop: acquisition of sources/aesthetic transformation (colour, tone and use of filters)/scaling for applications and file formats/the use of paths and selections/layer-based compositing/preparation and output.
• Practical workshops in basic animation techniques with Adobe Flash: importing assets/stage, timeline, and properties workflows/frame composition, time, and tweening/testing and output.
• Principles of studio-production: planning, work-flow, structuring of expression and integration of sources, time-management.
• On-going studio activity and tutorials towards the completion of practical projects for assessment, in the form of both discrete videoanimation and digital stills output.

FURTHER INFORMATION
Dr. John Mulloy
Email: John.Mulloy@gmit.ie

DECOLONISING ART HISTORY (LEVEL 6)
Duration 13 weeks
Time 7-9pm/Monday – Semester II
Fee €270
Start date Monday 20th January 2020
Number of Credits 5 Credits

COURSE DESCRIPTION
This module aims to provide learners with a critical introduction to the challenges posed by contemporary realities to the traditional art historical canon. Taking critical race theory as a starting point, the module will provide learners with an interdisciplinary approach to interpreting and evaluating key artworks. It will also explore the impact of critical race theory, postcolonialism and global history on the practices of art historiography and museum display.

The module will examine the role of race in contemporary visual art and culture, exploring how the field of art history is inextricably linked to theorising about ‘race’. There will be a particular focus on the place of Irish art in the broader canon of Western art history, given Ireland’s history of moving from a settler colony to a ‘home country’ of Empire, to independence – is Irish art really postcolonial? In exploring these questions, a foundation will be provided for learners in the specialised language and vocabulary of art history, and its methods of analysis and investigation to empower further study in the discipline. The module begins with an introduction to some of the key concepts and vocabulary necessary for engaging with art history. It will continue with an introduction to critical race theory, its impact on postcolonial studies and the ‘global history’ approach. The third section will focus on an engagement with key artworks, with an emphasis on the cultural contexts of art production, reception and display. The objective of the module is to develop independent research, writing, communication and presentation skills, and the focus of delivery will be to encourage active participation in critical discourse.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Recognise key art works of the canon of art history from a range of art forms including painting, sculpture, and print, and appreciate works of art in the context of the prevalent ideas and historic events in which they were produced.
2. Understand and be able to use the language and methods of Art History.
3. Understand and be able to use the language and key concepts of Critical Race Theory.
4. Understand the important literature and learning resources of the discipline, and, through independent enquiry, using as wide a range of resources as possible, be cognisant of how and why the practice of art history is changing.
5. Write and present written critical reflections employing academic methods of research and citation.

COURSE CONTENT
• Introducing the History of Art
• ‘Race’ and history
• Challenging artworks through time

FURTHER INFORMATION
Dr. John Mulloy
Email: John.Mulloy@gmit.ie

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM.
ART & DESIGN
SINGLE ACCREDITED COURSE

INTRODUCTION TO IRISH ART HISTORY (LEVEL 6)

Duration: 13 Weeks
Time: 7.00-9.00pm/Monday – Semester I
Fee: €270
Start date: Monday 16th September 2019
Number of Credits: 5 Credits

COURSE DESCRIPTION
The Introduction to Irish Art History module aims to provide learners with an introduction to the history of Irish art, recognising its place in the broader canon of Western art history. By focusing on the representation of Ireland in art history, a foundation will be provided for learners in methods of analysis and investigation to empower further study in the discipline. The module will introduce some of the specialist language and vocabulary of art history, and draw the students’ attention to the presentation and methodologies of art historiography in Irish context. The module continues with a chronological introduction to Irish art history with an emphasis on the cultural contexts of art production. Field trips to sites of interest are encouraged and organised for participants, and there will be a direct engagement with art objects. The objective is to develop independent research, writing, communication and presentation skills, and the focus of the module will be to encourage active participation in critical discourse. A range of audio visual materials will be presented in the lectures, with adjacent textual resources, links and activities posted on Moodle.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to:
1. Recognise key art works of the canon of Irish art history from a range of art forms including painting, sculpture, and print, and appreciate works of art in the context of the prevalent ideas and historic events in which they were produced.
2. Understand and be able to use the language and methods of Art History.
3. Become familiar with important literature and learning resources of the discipline, and be cognisant of how and why the practice of Irish art is changing.
4. Explore Irish works of art through independent enquiry using as wide a range of resources as possible.
5. Write and present written critical reflections employing academic methods of research and citation.

COURSE CONTENT
Section One: Introducing the History of Art
This introduction aims to provide a foundation for the student to build upon their own further research and learning about the discipline. It will explore questions such as, what is art? How do we evaluate and appreciate works of art? What is art history and who are its authors? The learner will be introduced to the basics of the specialist vocabulary of the discipline, especially the concepts of form, content and context. They will explore the basics of semiotics, and the role of symbols in the production of art. The tension between the universal claims of ‘art’ versus the culturally-specific idea of being ‘Irish’ will be explored and questioned. This section will conclude with an introduction to writing about art, how to structure an essay and the use of the art historical method.

Section Two marks the beginning of the chronological exploration of Irish art history, beginning with an overview of the Pre-Celtic, Celtic and Medieval periods, up to about 1600, with the final end of Gaelic cultural hegemony.

Section Three looks at early Irish painting, from c. 1600-1800 in the context of the Ascendancy culture before the Act of Union.

Section Four explores the development of Irish art in the 19th century, including the growth of the institutional infrastructure of the National Gallery and the emerging art education system. The ambivalent situation of Ireland as a home country within the empire and the emerging nationalist response to this will inform the approach taken.

Section Five examines the tensions between Irish nationalism and modernism as reflected in early to mid-20th century art in Ireland.

Section Six explores the move to postmodernism and the engagement with the international art world from the 1960s, ending with an examination of contemporary art practices in Ireland.

FURTHER INFORMATION
Dr. John Mulloy
Email: John.Mulloy@gmit.ie

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
ART & DESIGN
SINGLE ACCREDITED COURSE

WOMEN AND ART HISTORY (LEVEL 6)

Duration: 13 Weeks
Time: 7.00-9.00pm/Wednesday - Semester II
Fee: €270
Start date: Wednesday 22nd January 2020
Number of Credits: 5 Credits

COURSE DESCRIPTION
This module aims to provide learners with a critical introduction to the challenges to art history posed by the history of women as producers of visual culture and the issues raised by the representation of women in the traditional art historical canon. Taking intersectional feminism as a starting point, the module will provide learners with an interdisciplinary approach to interpreting and evaluating key artworks. Can there be such a thing as ‘women artists’ at all, given the problems of the traditional art historical framework? How do we deconstruct the canon of Western art in the light of current knowledge about the historical role of women? What does ‘gender’ even mean in the contemporary art world? In exploring these questions, a foundation will be provided for learners in the specialist language and vocabulary of art history, and its methods of analysis and investigation to empower further study in the discipline.

The module begins with an introduction to some of the key concepts and vocabulary necessary for engaging with art history. The issue of historical revisionism will be investigated by examining the role of women in the production of visual culture and their struggles in the development of modernity and postmodernity. The expansion of feminist critical strategies in the late 20th century to encompass a broad range of identity-formations (such as gender, race, class, sexual orientation) and geopolitical positions will be explored. There will be an examination of the concept of performativity that underpins the drive for many contemporary artists to intervene in public, non-art spaces and systems. The module will also look at the role of women in Irish art history, focusing on the move from cultural national nationalism through postmodernism and on to the contemporary.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to
1. Recognise key art works of the canon of art history from a range of art forms including painting, sculpture, and print, and appreciate works of art in the context of the prevalent ideas and historic events in which they were produced.
2. Understand and be able to use the language and methods of Art History.
3. Understand and be able to use the language and key concepts of Feminist Theory.
4. Understand the important literature and learning resources of the discipline, and, through independent enquiry, using as wide a range of resources as possible, be cognisant of how and why the practice of art history is changing.
5. Write and present written critical reflections employing academic methods of research and citation.

COURSE CONTENT
• Introducing the History of Art
• Women as producers of visual culture prior to 1700
• Women, art and modernity
• Second and Third wave feminisms
• The impact of feminism on Irish art
• Intersectionality and contemporary art

FURTHER INFORMATION
Dr. John Mulloy
Email: John.Mulloy@gmit.ie

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
ART & DESIGN
SINGLE ACCREDITED COURSE

CERTIFICATE IN TRADITIONAL SIGNWRITING (LEVEL 6) (SPA)

<table>
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<tr>
<th>Duration</th>
<th>4 hours per week/26 weeks (Saturdays)</th>
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<tbody>
<tr>
<td>Time</td>
<td>9.00am to 1.00pm</td>
</tr>
<tr>
<td>Fee</td>
<td>€540</td>
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<tr>
<td>Start date</td>
<td>Saturday, 21 September 2019</td>
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<tr>
<td>Number of Credits</td>
<td>10 Credits</td>
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COURSE DESCRIPTION
This is a 10 credit Level 6 Special Purpose Award in Traditional Signwriting, including chalkboard and other hand-lettering projects. The course is designed as a practical introduction to the craft of traditional signwriting and hand lettering, aimed at life-long learners. It is designed to develop skills that are applicable in commercial and community contexts.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to:
1. Have the ability to design traditional painted signs, chalkboards and other hand-lettered projects.
2. Have the technical competence to paint and write traditional signs, chalkboards and other hand-lettering projects.
3. Be able to catalogue a body of work and demonstrate project documentation skills.
4. Have a basic understanding of the essentials of design and lettering.
5. Develop learners' professional working practices in the production and presentation of sign and lettering projects.

COURSE CONTENT
A complete list of materials and equipment required by the students for this module will be provided prior to the commencement of the course.
1. Letters: development of the alphabet and typography; legibility; methods of drawing letters; weight, style and spacing.
2. Drawing: geometrical drawing; preparing full-size drawings; heraldry.
3. Colour: the colour wheel, the Munsell colour system; the British standard colour chart; colour and legibility.
4. Coatings: composition; mediums, thinners, pigments, driers; handling and storage.
5. Signwriting: tools, their use and care; the signwriting process; brush control and the mahlstick; writing signs on wood, render and glass.
6. Chalkboard projects: setting out, chalks, soft pastels and wet-wipe markers.
7. Costing sign, chalkboard and hand-lettering projects and presenting quotations, specifications and drawings.
8. Presentation of sign and other hand-lettering projects, including on social media.

FURTHER INFORMATION
Dr John Mulloy
Email: John.Mulloy@gmit.ie

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM

REPRESENTING THE WEST (LEVEL 6)

<table>
<thead>
<tr>
<th>Duration</th>
<th>5.5 hrs per day (1 week)</th>
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<tbody>
<tr>
<td>Time</td>
<td>6.30-9.30pm/Tuesdays – Semester I</td>
</tr>
<tr>
<td>Fee</td>
<td>€400 (incl. transport by bus)</td>
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<tr>
<td>Start date</td>
<td>Monday 23rd – Friday 27th September 2019</td>
</tr>
<tr>
<td>Number of Credits</td>
<td>5 Credits</td>
</tr>
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</table>

COURSE DESCRIPTION
This module will introduce the representation in visual culture of issues of landscape, identity and community in the West of Ireland. It will explore the aesthetics of the environment and the role of material culture in the evolution of the landscape, and deal with issues arising from the impact of globalisation on this complex terrain. The module aims to develop the students’ understanding of the critical issues, history and context, research skills, and delivery framework for contemporary art projects in rural contexts.

LEARNING OUTCOMES
On completion of this module, the learner will/should be able to:
1. Understand the issues behind the changing modes of representing of the West of Ireland from the 19th Century to the present.
2. Recognise and analyse key works of art that deal with the West of Ireland in their historic and ideological contexts in this period.
3. Understand the contested nature of issues of identity, community, nation, land and power in the West of Ireland.
4. Appreciate the relationship of the changing nature of globalisation to life in rural contexts.
5. Be cognisant of the relationship of new technologies and materials to contemporary art production and practice in a rural setting.
6. Write and present written critical reflections employing academic methods of research and citation.

COURSE CONTENT
- Introduction to Social Practice
- Art, History and Memory
- Visual research and material culture
- Images of the people
- Engaging the local
- The local, the trans-local and the global

FURTHER INFORMATION
Dr John Mulloy
Email: John.Mulloy@gmit.ie
ART & DESIGN
SINGLE ACCREDITED COURSE

ART AND THE PUBLIC SPHERE (LEVEL 7)

| Duration | 3 hrs |
| Time     | 6.30-9.30pm/Tuesdays – Semester I |
| Fee      | €270 |
| Start date | Tuesday 10th September 2019 |
| Number of Credits | 5 Credits |

COURSE DESCRIPTION
This module seeks to explore the role of art in the public sphere. It introduces the learner to contemporary theories of the ontology of the social world and of communicative action. It grounds the practice of contemporary art-making in social contexts, and examines its role in the constitution and shaping of those contexts, opening the possibility of art being a vehicle for social change.

LEARNING OUTCOMES
On completion of this module the learner will/should be able to
1. Demonstrate a deeper and broader knowledge and understanding of the relationships between the public sphere, the lifeworld and the system.
2. Demonstrate a comprehensive understanding of the distinction between linguistic and non-linguistic sign systems, and the role of the art sign in generating a social system.
3. Have an introductory understanding of social ontology, the status function declaration, and non-linguistic means of generating social distinctions and cultural agency.
4. Demonstrate a comprehensive understanding of the concept of socially engaged art.
5. Have a thorough familiarity with contemporary debates on art and society.
6. Have an ability to relate issues of cultural agency, community and sustainability to their own professional and personal lives.

COURSE CONTENT
- The public sphere – development and history
- Communicative action
- Art and language: semiotics
- The social role of the artist
- Searle’s social ontology
- The status function declaration
- Art and language revisited
- The role of the art sign in generating a social system
- Cultural agency and human rights
- The distribution of cultural agency
- Cultural agency and contemporary aesthetics
- Cultural agency, the self and the ‘concrete other’

FURTHER INFORMATION
Dr John Mulloy
Email: John.Mulloy@gmit.ie

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
ART & DESIGN
SINGLE ACCREDITED COURSE

CONTEMPORARY ART THEORY 2 (LEVEL 7)

<table>
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<th>Duration</th>
<th>1.5 hrs</th>
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<tbody>
<tr>
<td>Time</td>
<td>9.00-11.00am/Wednesday – Semester I &amp; II</td>
</tr>
<tr>
<td>Fee</td>
<td>€540</td>
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<tr>
<td>Start date</td>
<td>Wednesday 11th September 2019</td>
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<tr>
<td>Number of Credits</td>
<td>10 Credits</td>
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COURSE DESCRIPTION
Module Description Contemporary Art Theory 2 aims to develop independent research, writing, communication and presentation skills. The focus of the course will be to encourage active participation in critical discourse. Learners will experience a blend of classroom and electronic learning environments delivered through seminars and workshops, with adjacent resources and activities on Moodle. The focus of this module is the production of an extended essay based on independent research. The module has three main elements: Taught workshops on research methodology, essay writing, editing and presentation; Independent student research and writing of essays; Student Seminar presentations based on written work and studio practice.

LEARNING OUTCOMES
1. On completion of this module the learner will/should be able to identify clearly a topic for investigation within the field of the visual arts.
2. Develop analytical and critical skills through the consideration of literary and visual sources.
3. Construct a considered argument, with relevant evidence in support of the case being made whilst taking into account the broader issues.
4. Submit an academic document including standard methods of citation and bibliography.
5. Identify what questions can be asked about contemporary art practice and what conclusions can be drawn in resolving these questions.
6. Consolidate their verbal and written skills to enable a clear expression of ideas, practices and debates through seminar presentation to peers.

COURSE CONTENT
The module has three main elements:

- Taught workshops on research methodology, essay writing, editing and presentation. There will be library resources training sessions at the beginning of the year. Teaching is based upon directed study of recommended topical texts along with workshops and classroom activities on essay preparation. Weekly tutorials and a number of deadlines are set in place to encourage steady progress and to monitor student performance.
- Independent student research and writing of essays. Students will write an extended 5,000 word essay on their chosen topic, which may be a critical and theoretically-informed reflection on either their Self-directed Project or their Community/Context-based Project, or on any other aspect of visual culture, subject to their tutor’s approval.
- Student Seminar presentations based on written work and studio practice.

FURTHER INFORMATION
Dr. John Mulloy
Email: John.Mulloy@gmit.ie

HOW TO APPLY
Application for the course is made direct to the Institute. Please complete and return the Direct Application Mayo Campus form at the back of this prospectus. The form can also be downloaded from http://www.gmit.ie/LLM
IMPORTANT INFORMATION

OPEN/INFORMATION EVENINGS

GMIT will host information evenings for all Lifelong Learning courses on the below dates. During these information evenings, you will be able to discuss your course options in detail with course lecturers and Lifelong Learning staff and receive advice on enrolment and fee payment.

Semester I Open Evening
Thursday 12th September 2019 (5pm-8pm)

Semester II Open Evening
Thursday 16th January, 2020 (5pm-8pm)

STAFF

Dr Deirdre Garvey
Lifelong Learning Coordinator
Tel: 094 9043113
Email: Deirdre.Garvey@gmit.ie

Mary McCarthy/Paula Barrett
Lifelong Learning Administration Office
Tel: 094 9043156
Email: LLLMayo@gmit.ie

CONTACT DETAILS

Tel: 094 9025700, extension 3156 or 3113
Direct Line: 094 9043156/094 9043113
Email: LLLMayo@gmit.ie
Web: http://www.gmit.ie/LLM
Social Media: facebook.com/LLLGMITMayo
http://twitter.com/LLLGM1TMayo

GMIT OPENING HOURS

9:00am to 1:00pm and 2:00pm to 5:00pm Monday to Friday.

ACADEMIC CALENDAR

No classes are taught during breaks in the Academic Calendar or Bank/National Holidays. Classes are taught as normal on all Holy Days and Conferring. All courses offered through Lifelong Learning adhere to the following dates for each semester.

Semester I
9th September to 6th December 2019.
Exams scheduled 12th to 23rd December 2019 inclusive.

Semester II
13th January to 24th April 2020.
Exams scheduled 5th – 22nd May 2020 inclusive.

INSTITUTE POLICY

Each course is offered on the condition of adequate enrolments and the Institute reserves the right to cancel or discontinue any course because of low enrolments or for other reasons deemed sufficient by the Institute. The Institute reserves the right to make the necessary changes in the schedule that may be dictated by personnel requirements or availability of facilities.

APPLICATION PROCEDURE

Application is made using the application form in this prospectus; the form can also be downloaded from http://www.gmit.ie/LLM

Applications are processed based on the date they are received. Only students who have applied and paid the fees in full may attend the Lifelong Learning evening courses. Completed application forms may be returned to Lifelong Learning Department, GMIT Mayo Campus, Westport Road, Castlebar, Co Mayo.

COMPLETING THE APPLICATION FORM

Please complete the application form included at the back of the prospectus and write the information clearly and in capital letters. An individual record is created for every student based on the information that is provided. We only accept Irish postal addresses as a suitable correspondence address. All correspondence (including receipts or notification of change) will be made to the postal address provided on the application form.

ONLINE POLICY APPLICATION

Student applications for programmes/courses (where viable) will be registered online via a secure website (from information provided on application form). The student will be emailed login details (username and PIN number) where they will be able to complete their registration and payment of fees. These login details are also used for accessing exam results for accredited courses. At the start of the course/programme the student will be given an photo ID card and details on how to login to Learn On-line (Moodle – see below explanation on this in the College Services section).

WAITING LISTS

Every course has a maximum number of students. A course is full when all the available places are taken. A waiting list is established for each full course. New applications for full courses are added to the waiting list in the order in which they are received. If a place becomes available, i.e. a current student on the course withdraws, an offer of a place is made to the next name on the waiting list. Offers are made in strict rotation from the waiting list. The course fee will not be processed for applications on a waiting list until an offer is made and accepted.

DISCOUNTS

A 10% discount will be given to a student registering for two or more courses in the same semester. This is providing that no other discount or concession has been granted on that course(s).

A 30% discount will be given to applicants who are currently in receipt of unemployment benefit/job seekers allowance. Documentation (photo ID, current letter from Department of Social Protection) must be presented in person at the time of fee. A Social Welfare card is not acceptable, as it does not indicate current status.

NOTE: Discount is only offered on courses, which are single subject certificates. No discount is applicable on any of the full degree/award programmes/courses on the part-time courses.
IMPORTANT INFORMATION

FEES

COURSE FEES
Details of course fees can be found with the course description in this prospectus or online. The fees indicated include examinations and internal assessments but do not include class materials unless otherwise indicated in the course details. Registration fees for professional bodies etc. are payable separately. An instalment plan, which is designed to give students the flexibility in paying their fees, will be offered.

Providing a place is still available on the course, your fee will be accepted and receipted in writing. In all cases, fees must be paid in full by second week of class.

FEE PAYMENT
Once an application and fee is processed, a written receipt will be posted to the applicant using the postal correspondence address provided on the application form. Students are advised to keep this in a safe place and bring it with them on the first night of classes. For security reasons, the preferred methods of payment are credit or debit card, cheque, postal order or bank draft.

CREDIT OR DEBIT CARD
Payment can be made using credit or debit card details over the telephone or by post. For security reasons, please do not e-mail credit or debit card details.

CASH – NOT ACCEPTED
In line with Institute policy, the Lifelong Learning Office can no longer accept cash.

INVOICE
Where the course fees are being paid for by an employer, the student should complete an application form and attach a letter of approval from the employer on company headed paper. Instead of a letter the employer may e-mail the Life Long Learning office confirming their intention to pay the course fee to LLLMayo@gmit.ie.

REFUND POLICY

CANCELLERED COURSES
For a course to commence, a minimum number of student enrolments are required. If this number is not reached, the course is cancelled. When this occurs a full fee refund will be processed automatically and confirmation supplied by phone/email or web text.

COURSE WITHDRAWALS

Accredited Programmes: If a student starts a programme and later decides to withdraw, a refund will be given in accordance with the GMIT Academic Regulations. A full refund is given up to 31 October, 2019. A partial refund is given up to 31 January, 2020. After these dates no refunds are given.

Single accredited module/course: If a student starts a course and later decides to withdraw, a full refund will be given if a request in writing (or e-mail) is received by the Lifelong Learning office within 10 days from the start of the course. A 75% refund is given if requested up to three weeks from the start of the course, after this time refunds are not available.

AGE REQUIREMENTS
The suggested minimum age requirement for participating in evening classes is 16 years of age.

COLLEGE SERVICES

Moore Library
Tel:  094 9043146
Email: moorelibrary@gmit.ie

The Moore library has a central role on campus and we are delighted to welcome Lifelong Learning students to library services. Your GMIT student card is your library card and you can use it to borrow and to access your library account.

The library provides books, journals, databases, online journals and eBooks, exam papers and numerous Internet resources. In addition to books and journals on site in Mayo, students also have access to the collections at all GMIT campuses through inter-campus loans. The library produces print and online subject guides listing books, websites and journals for specific courses. Service guides help you with certain tasks like creating bibliographies for assignments and using resources off-campus. One to one and group training is part of the service.

Facilities include computers, printers, photocopiers, and scanners; a group study/training room and many quiet study areas. The library also hosts the Academic Writing Centre. The library website at http://library.gmit.ie/ is the gateway to all library related information, and it is your access point to the library online. We look forward to seeing you in person; please call in to browse, borrow, use a library computer, or indeed to relax!

Opening hours are displayed at the library entrance, throughout the campus and online through the library website and social media. Students are advised to check these times as they may be subject to change throughout the year.

MOODLE (LEARN ONLINE)

GMIT uses a Learning Management System called Moodle. Lecturers use it to upload classwork material for sharing. It is also used for online discussions, quizzes, surveys, forums and for assignment submissions. You will be given a student user login and password during registration and your lecturer will guide you to use of Moodle during class.

STUDENT SERVICES

The student services team on the Mayo campus aim to provide a variety of care and supports to meet the needs of all students. It does this through the provision of the following services:

• Confidential counselling service (see below)
• Careers and information service (see below)
• Chaplaincy service (see below)
• Off-campus medical service
• Administering financial supports
• Provision of sport, recreation and leisure opportunities
• Additional learning supports via the Access Office

COUNSELLING AND CAREERS

Counselling: Beginning, or continuing, your third level studies is an exciting time, full of new experiences, new people, etc. However, it can also be an anxious time. If you have any difficulties, call in and talk to the Counsellor. It is a one-to-one service providing confidential counselling. Problems you may experience can range from personal to social, to relationship, to academic, to financial and others.

You can contact the Counselling Service on 094 9043127 or email michelle.kerinobrien@gmit.ie
**IMPORTANT INFORMATION**

**Careers Services:** Trying to decide on a career, applying for jobs, preparing a CV and preparing for interviews can be difficult. The Careers Service provides an arena for exploring these areas through one-to-one career guidance. The Career Service also organises the annual Graduate Careers Fair (November). The Graduate Careers Fair provides an opportunity for recruiting companies to liaise with graduating students.

You can contact the Careers Service on 094 9043110 or email anne.donnelly@gmit.ie

**CHAPLAINCY**

The Chaplain’s role is to assist and support students, by providing care, helping to build a sense of community and supporting the inner or spiritual life of the person. Feel free to drop in to the Chaplain for a chat. The Chaplain’s office (R112) is on the first floor beside the Counsellor’s office.

**Need to talk?**
The Chaplain is available to speak with students in a confidential and safe environment and treats students with respect and dignity.

**Illness and Bereavement**

Within the Institute, it is possible that some things will go unnoticed. Should you be aware of a student illness, accident or bereavement, we would be grateful if you would let us know immediately.

**Volunteering**

The Chaplain provides information for students on opportunities to volunteer. In addition, a Volunteer Expo will be hosted on campus in conjunction with the Mayo Volunteer Centre. The Chaplain’s office also highlights information on volunteer work overseas, which students may wish to access. Fundraisers are held throughout the year for countries and projects in the developing world.

**Institute Liturgies**

A Prayer Room (B024) is made available on campus for personal reflection. This space is also used to facilitate a range of religious services. For further details, contact the chaplain.

**Student Safety and Wellbeing**

The Chaplain works with a wide variety of committees and working groups highlighting student safety, health and wellbeing. Should any student have concerns or opinions on these matters please let the Chaplain know.

**BANKING**

There is an ATM (AIB) facility located on the ground floor corridor close to Reception.

**CATERING**

There are vending machines available on the campus for hot drinks and snacks in the evenings. The canteen is open from 9am to 4pm each day during the Academic Year.

**PARKING POLICY AND OPERATIONAL TIMES**

There is a parking system (see below) in operation at the Mayo Campus since September 2010:

- **Pay & Display Spaces:** (cost €1.50 per hour, max time 4 hours stay).
- **Staff/Student Spaces:** (annual GMIT permit required, cost €10 per annum for staff and all registered students); new permits will be issued following user setting up a login. This will allow user to make changes during the year for temporary car change or new vehicle. Your permit is virtual – the parking patrols company scan car registration plates for viable permits.
- **Disabled Parking Spaces (for GMIT permit holders):** 4 spaces at front reception, 5 at lower back car park and 2 at Mayo Education Centre. Disability Users are required to register for permits, warnings will be issued where permits are not displayed.
- **Visitor Parking Spaces:** 4 near entrance to main reception: (GMIT visitors permit required and can be booked at Reception).
- **Car sharing Spaces:** 5 spaces to right of main reception door are available – details on how to obtain one of these spaces is available from reception.

The parking policy for staff/student spaces will not apply after 6.00pm on weekdays, during Public/Bank Holidays, at weekends or during the months of July and August.

The parking policy for the Pay and Display and Visitor parking areas will not apply after 6.00pm or during the months of July and August.

It is advisable for students, who attend classes before 6.00pm and wish to use the car park to purchase a permit.

**STUDY A FULL-TIME COURSE ON A PART-TIME BASIS**

A scheme known as the Accumulation of Credits and Certification of Subjects (ACCS) allows students instead of studying an entire course – to study one or more of the subjects on any one of the 400 plus courses approved by Quality and Qualifications Ireland (QQI) all over Ireland, to gain credits for these subjects and to accumulate those credits towards a National Certificate, Diploma or Degree. All courses approved by the QQI can be offered to students through the ACCS scheme.

**CREDITS**

For GMIT-Accredited courses, when a student succeeds in examinations for any subject on a course they gain the credits which the institute has allocated to that subject and the student receives a Subject Certificate from QQI. Credits are transferable. Any institute, which is a designated QQI institution, will accept credits gained by a student in any other such institute.

**RECOGNISED PRIOR LEARNING (RPL)**

GMIT adopted a policy on Recognised Prior Learning (RPL) in 2009, which is actively applied to all courses offered. If an applicant has completed any of the modules, they may be granted exemptions for that module(s) based on prior certified learning. The process for this of this is set out in GMIT’s Code of Practice No 8 (RPL). An applicant may also apply for exemptions based on prior experiential learning. An e-portfolio tool, myexperience.ie is currently being piloted to capture this data and simplify the application procedure.

**FURTHER INFORMATION**

The full-time courses available for study on an ACCS basis are contained in the full-time undergraduate prospectus available on the GMIT web site http://www.gmit.ie/gmit-mayo

**CUSTOMISED COURSES**

Organisations in the region who wish to discuss the potential for customised courses for staff or management should contact the Lifelong Learning Coordinator in the GMIT. Tel: 094 9043137 or e-mail Deirdre Garvey at Deirdre.Garvey@gmit.ie.
DIRECT APPLICATION FORM

APPLICATION CHECKLIST

1. Please complete the application form in full paying particular attention to Data Protection Requirements (see over). Once the Application Form is complete, please email it to LLLMayo@gmit.ie or post to above address.

2. Please include examination transcripts certified by college authorities where specified as a course entry requirement.

3. Include confirmation from employer where a course is funded through Continuous Professional Development.

Surname

First Name(s)

Female  Male

Date of Birth

Address for Correspondence

Email

Mobile No.

PPSN

Country of Birth

Nationality

Eircode

COURSE APPLYING FOR

Programme Title

Year of Entry eg Year 1

PREVIOUS QUALIFICATIONS (Continue on separate page if necessary)

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<tr>
<th>Higher Education</th>
<th>Years of Study</th>
<th>Full Award Title</th>
<th>Award Type (eg Ord Deg, L7)</th>
<th>Overall Result (if known)</th>
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OFFICE USE

Receipt Date

Receipt Number

Student ID No

Course Reference Number(s)

Registered by

Programme Code

Registration Date

WORK EXPERIENCE (Continue on separate page if necessary)

Please give details of any relevant work experience
ANY FURTHER INFORMATION RELEVANT TO THE APPLICATION
Applicants should make themselves aware of any special entry requirements for a course

EMPLOYER CONTACT DETAILS (IF APPLICABLE FOR PAYMENT OF COURSE FEES)
Applicants should make themselves aware of any special entry requirements for a course

Employer Name
Contact Person
Company Address
Email

PAYMENT INFORMATION
Payment by credit card, bank draft, cheque or online is accepted. Please note you will be contacted upon course commencement for payment.

For further information, please contact:
Lifelong Learning, GMIT Mayo Campus, Westport Road, Castlebar, Co Mayo, F23 X853
Email: LLLMayo@gmit.ie

DECLARATION
I declare that the information I have submitted is true and correct. Should my application be successful, I agree to abide by the Rules, Regulations, Policies and Procedures of GMIT as set out in the Code of Student Conduct and the relevant sections of the GMIT website.

Signed Date

Please note:
• Tuition fees are payable upon course commencement.
• The Institute reserves the right to cancel, suspend or modify courses at any time.

DATA PROTECTION
As a student of GMIT, I understand that my personal data will be processed by the Institute in accordance with the Institute’s Student Privacy Statement available at: https://www.gmit.ie/general/student-privacy-statement.

By ticking the box, I confirm that I have read and understood the GMIT Student Privacy Statement and I agree with my personal data being processed in accordance with that Statement.

If you have any queries in relation to the processing of your personal data by GMIT, please contact the Data Protection Officer at dpo@gmit.ie.

Please note that your data will be shared with the Higher Education Authority (HEA) for funding allocation, statistical analysis and policy formulation purposes. The data shared includes personal data such as name, address, Eircode, PPSN, grant status and CAO data. By continuing with your registration, you are agreeing to your data being shared with the HEA. Full details of what data is shared and how this data is used are contained in the Student Privacy Statement referenced above. If you wish to object to the processing of your personal data in this manner, or if you have any queries in relation to the processing of your personal data by the HEA generally, please contact the HEA Data Protection Officer at dataprotection@hea.ie.
## SUMMARY OF LIFELONG LEARNING COURSES 2019/2020

### Semester I:
- **9th September to 6th December 2019**
- **Christmas Break: 24th December 2019 to 2nd January 2020**

### Semester II:
- **13th January to 24th April 2020**
- **Easter Break: 6th to 17th April 2020**

<table>
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<tr>
<th>Course/Subject</th>
<th>Level</th>
<th>Semester I</th>
<th>Semester II</th>
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<tr>
<td><strong>PROGRAMMES</strong></td>
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<tr>
<td>Bachelor of Arts in Contemporary Art Practice (Level 7)</td>
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<tr>
<td>Bachelor of Arts in Early Childhood Education and Care QQI (Level 7)</td>
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<tr>
<td>Bachelor of Arts in Fine Art (Level 8)</td>
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<tr>
<td>Bachelor of Arts in Human Resource Management (Level 7) (Year 2 Entry)</td>
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<tr>
<td>Bachelor of Science (Honours) in IT Services Management (Level 8)</td>
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<tr>
<td>Bachelor of Science (Honours) in Nursing for Registered Nurses (Level 8 – Add On)</td>
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<tr>
<td>Certificate in Palliative and End of Life Care</td>
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<td>Diploma in Foundation Studies (Level 6)</td>
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<td>Higher Certificate in Contemporary Art Practice (Level 6)</td>
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<td><strong>SPECIAL PURPOSE AWARDS</strong></td>
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<td>Certificate in Acute Medicine Nursing (SPA) (Level 8)</td>
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<td>Certificate in Climate Resilience for Business(Springboard SPA) (Level 8)</td>
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<tr>
<td>Certificate in Contemporary Sports Coaching Practices (SPA – Level 6)</td>
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<td>Certificate in Data Protection (SPA – Level 8)</td>
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<td>Certificate in Digitalisation for SMEs(Springboard SPA) (Level 6)</td>
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<td>Certificate in eHealth (SPA – Level 8)</td>
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<td>Certificate in Supervisory Management (SPA) (Level 7)</td>
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<td>Certificate in Sustainable Building Technology (Springboard SPA) (Level 8)</td>
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<td>Certificate in Traditional Signwriting (SPA) (Level 6)</td>
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<td>Post-Graduate Certificate in Digital Media and Marketing (Springboard SPA) (Level 9)</td>
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<td>Art and the Public Sphere (Level 7)</td>
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<td>Computer Applications (Level 6)</td>
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<td>Contemporary Developments in Employee Relations [HRM] (Level 7)</td>
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<td>Corporate Governance (CIPD) (Level 7)</td>
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<td>Economics (Foundation module) (Level 6)</td>
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<td>Employee Compensation (Level 7)</td>
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<td>Employee Engagement and Well-being (Level 7)</td>
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<td>Employment Law (Level 7)</td>
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<td>European History 3: Total War &amp; Society in the 20th Century (Level 8)</td>
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<td>Internet Security &amp; Cryptography (Level 8)</td>
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<td>Introduction to Irish Art History (Level 6)</td>
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<td>Management Accounting 1 (Level 6)</td>
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<td><strong>GENERAL COURSES &amp; OTHER ACCREDITATION BODIES</strong></td>
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<td>IELTS (International English Language Testing System)</td>
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TESTIMONIALS

20 years ago I started a degree and unfortunately couldn’t complete it at the time. It was always something I wanted to complete and fortunately for me I found out about the part-time degree courses offered by The Lifelong Learning team at GMIT in Castlebar. It suited my requirements for a number of reasons; firstly it was local and meant that I didn’t have to incur long travel times and secondly the structure of the courses meant that the commitment was manageable while working full time (one to two days per month in the college). In the beginning I was concerned with the challenge of academic writing as it had been some time since I had submitted an assignment or sat an exam, however the college provided support and regular classes in this area and the lecturers gave excellent guidance throughout the programme. I also had concerns that it was a big commitment, however here I am now 2 years later with my BA in HRM and the time has passed in the blink of an eye!"

I would highly recommend the programme for the following reasons; the college environment is relaxed, friendly and supportive. The course content is very relevant to the current working environment – a number of the assignments were linked to the workplace and therefore very beneficial to my employer. For example, one assignment during the Employee Wellbeing Programme was to design a Wellbeing Programme for the workplace. This is now in place in my organisation.

If you are contemplating going back to college, I would say go for it! Contact the team in GMIT Mayo and they will address any concerns you may have. You will not regret it, as it opens up a whole new world, it will give you a great sense of personal achievement and you will make great friends along the way.

CLÍONÁ NÍ MHURCHÚ
BA in Human Resource Management Management 2017-2019

I took up painting in my late forties and have just completed the 2 year part-time Level 8 Fine Art course, after previously completing Level 7 on a part time basis from 2007-2013 – a total of eight years in GMIT in Castlebar! The course was ideal for me from a logistical point of view as I only had to attend college one day a week (Wednesdays) and was able to continue working while completing the painting and written assignments at my own pace during the rest of the week. In addition, as I live in Swinford, the location of the campus was very convenient – the short commute was a definite plus!

The Level 8 add-on course had two strands, a thesis through research (in year 1) and painting practice (year 1 & year 2). The lecturers and tutors were outstanding, all with a phenomenal breadth of knowledge and dedication. In addition to being well-established academics and artists, they also displayed tremendous teaching ability, motivational skills and commitment to getting everyone to perform to their best by providing constructive feedback and direction on a weekly basis.

I will always treasure my time in GMIT Mayo Campus, the skills and interests I have developed in art history and painting, and the friends and connections I have made. It has been a very enjoyable and worthwhile experience and I would urge anyone with an interest in looking at art or a love of painting to sign up for one of the many art courses on offer. You will not regret it.

JO KILLALEA
BA in Art and Design P/T 2007-2013
BA (Hons) in Fine Art 2017-2019
Making the decision to enter third level education for the first time in my mid 30’s was a daunting step. With the usual financial commitments, it was difficult to find a program to suit my needs. The SPA Cert in Supervisory Management at GMIT Mayo (Castlebar) was the perfect start to my lifelong learning journey.

With the delivery of the program on a part-time basis, it meant that I could maintain full-time employment while gaining a qualification. The modules covered in the course were delivered through lectures, role-plays, and online. Topics covered were made relevant to the student’s work place, which made learning easier. As mature students, lecturers understood that life commitments needed to be taken into consideration, and designed the delivery of the course with this in mind.

After completing the SPA Cert in Supervisory Management I look forward to furthering my education with GMIT Mayo to obtain a Level 7 degree in Human Resources Management.

DERMOT MACKEN
SPA in Supervisory Management Management 2018-2019

This is such an exciting and dynamic coaching course offering a wide range of subjects and opportunities to enable students to understand the principles and best practices when coaching sport to enhance performance. The standard of guest speakers makes this program unique where students interactive and learn across a wide range of sports from leading experts.

The blended learning approach used at GMIT is fantastic where students gain an accredited qualification while enjoying the learning experience without the stressful nature of college exams. Studying “Contemporary Sports Coaching Practices’ is one of the best decisions you will make.

ALAN DILLON
Guest Lecturer
Contemporary Sports Practices 2018-2019
It was excellent!!!... From the off, the variation in speakers and the depth of detail covered in each two-hour slot was very beneficial and applicable and hopefully it continues to grow year on year, both in attendance and also in the delivery of new and emerging coaching concepts.

EOIN HUGHES
SPA in Contemporary Sports Practices 2018-2019

This course gave me a great insight into supervisory and business management techniques and how to apply them in my role, and alongside this I felt the course gave me a greater appreciation and understanding for other roles that run alongside my own with-in the finance and HR Department’s.

SARAH SELLINGS
SPA in Supervisory Management 2018-2019

Having spent most of my working life as a qualified accountant in the role of Finance Manager, I was asked by my employer to also take on responsibility for the HR function. Although, the company had a small HR department in place already, I became conscious that the ultimate responsibility for the HR function going forward would be mine. Therefore felt it was very important that I increased my HR knowledge and obtain a relevant qualification to ensure I could excel in this new role and support my colleagues in what can often been a challenging but rewarding role.

After researching the various HR courses available, I concluded that the BA in HRM at GMIT Mayo was the most suitable one for me given that the syllabus covered a broad range of HR topics, including at its core, employment law. The course also combined academic learning with practical elements such as attending Labour Court hearings which facilitated learning from everyday HR experiences and challenges. The BA in HRM also provided the dual benefit of CIPD accreditation upon successful course completion, which is a highly recognised and sought-after HR qualification. Coupled with this, the ability to attend college in Castlebar, so close to home, and the fact that it was only for two days a month, made the course very manageable when combining it with work demands.

One of the main highlights for me was the learning acquired in class from fellow HR colleagues. The lecturers and learning format encouraged student interaction and participation which facilitated knowledge sharing and proved invaluable. Throughout the course guest speakers from the HR field also shared their HR insights which was also very interesting.

Although the course was challenging, especially juggling work demands with assignment deadlines and exams, the whole experience and end result made it totally worthwhile, primarily because the BA in HRM provides you with the knowledge and confidence to apply the new material learnt into your everyday HR role. The other main highlight for me was knowing that throughout the course a strong support network of HR colleagues was formed which is vital in the world of HR which is every changing and demanding.

I can honestly say I thoroughly enjoyed my two years at GMIT Mayo.

PAULA ROBERTS
BA in Human Resource Management Management 2017-2019
To enhance my skills in my current role as a supervisor I made the decision to return to third level education.

The SPA Level 7 Certificate in Supervisory Management at GMIT, Castlebar is an excellent programme. I found a lot of the practical aspects of the course content and assignments delivered key learnings that are very relevant to the challenges that face the demands of a supervisor in the workplace today.

A big issue for me when I decide to take on the course was how I would be able to balance the workload with the normal demands of day to day working and family life as a mature student. I found that this was not the major issue I feared in advance that it might be as the course schedule (2 college days per month) and assignment work was manageable. The lecturers were very helpful, encouraging and supportive and understood the challenges faced by us with our commitments outside of college.

I enjoyed very much some of the interesting topics covered during the course in the form of quality and engaging lectures and the on-line site Moodle which was a great source of information. The assignment work included a variety of individual and group projects, presentations, role-plays and reflective writings that were both challenging and rewarding.

Having completed the course, I feel more comfortable in my role as a people manager and this has allowed me to perform my own job more efficiently.

I really enjoyed my time at GMIT Mayo would recommend this course to anyone who wishes to enhance their skills in a supervisory role.

MICHAEL TRENCH

SPA in Supervisory Management Management 2018-2019
Please return completed applications to:

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